# Frequently Asked Questions

**Child Development Centers (CDC)** 



#### How can I apply to become a teacher?

Our application process can be found at <a href="https://libschools.net/EarlyEd">lbschools.net/EarlyEd</a> or by scanning the QR code. Locate the "Early Childhood Education" section and select "Child Development Centers."



# Are you hiring?

The Office of Child Development Centers hires year round. Our specific hiring needs are posted on our website at lbschools.net/CDC.

### How long is my application active?

An application is active for one year. Applications expire within one year from the application date. Applicants are welcome to reapply if their application has expired.

# How long does the process take?

Applicant processing can depend on many variables including hiring season, high need areas and the time it takes to hear back from references or clearances.

### What documents are needed for the application process?

Verification of experience, resume/cover letter, three letters of reference from current or former supervisors, official transcripts (copies are accepted for application process), and copy of a Child Development Permit or to possess the coursework for the Child Development Permit.

#### What type of contracts are offered at LBUSD's Child Development Centers?

Due to declining enrollment and other factors, Special Contracts are often used. A Special Contract is a one-year temporary contract. Generally, these are renewed annually. However, teachers can earn permanent contract status.

#### How many openings do you have and where?

We do not provide specific information on openings and locations. The number of openings vary depending on student enrollment for the program at that time of the year.

# What is required for verification of education and work experience?

We require official, sealed transcripts from the accredited college(s) or university(ies) that you have attended. Official verification of work experience must be submitted and be completed by your prior employer(s).

#### How many years of salary credit does the District grant?

The District grants up to the highest salary credit for qualifying, verified certificated teaching experience.

#### What criteria are used to determine a teacher's starting salary?

Salary placement is based on the calendar assigned, verified educational background and teaching experience.



# **CDC Frequently Asked Questions (continued)**

# What types of Medical Plans are offered?

- Kaiser Permanente HMO, Aetna HMO, Aetna PPO
- Delta Dental (Dental PMI for Family)
- EyeMed (employee only)

#### What is the cost for benefits?

Full-time certificated employees currently have zero cost for medical, dental, vision and basic life benefits (except for dependent coverage if electing the PPO dental plan). The benefits are in place until age 67 for retirees with 17 years or more of service credit.

#### Who is eligible for District benefits?

You are generally eligible for benefits if you are under contract. Your dependents are also eligible for benefits.

#### **Certification:**

Child Development Permit: Associate Teacher, Teacher, Master Teacher, Site Supervisor, Program Director.

#### Can an out-of-state trained teacher obtain a California Teaching Permit?

Yes. If your coursework is equivalent in a comparable California credential area (i.e., English).

#### Do you hire interns?

Yes, we consider interns:

- Childcare Worker (Paid Internship)
- Volunteer (Unpaid Internship)

For additional information on LBUSD's Child Development Centers, please visit <u>lbschools.net/CDC</u>.