

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
1515 Hughes Way  
Long Beach, California 90810

REGULAR MEETING AGENDA

Regular Meeting  
Community Room  
August 13, 2020

8:15 a.m.

ADDENDUM  
PAGE NO.

I. GENERAL COMMUNICATION FUNCTIONS

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of July 30, 2020 1-4
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II. CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Executive Secretary to the Superintendent / Board of Education (C) 5-6
2. **RATIFY** job announcement bulletin for Recreation Aide 7-8
3. **RATIFY** job announcement bulletin for Recreation Aide – Kids' Club 9-10
4. **APPROVE** the certification of Head Start Instructional Aide – Bilingual Spanish eligibility list 20-0105-5235 established 08/13/2020 11
5. **APPROVE** the certification of Head Start Instructional Aide – Bilingual Spanish eligibility list 20-0138-5235 established 08/13/2020 11
6. **APPROVE** the certification of Instructional Aide – Educare Bilingual Spanish eligibility list 20-0110-5206 established 08/13/2020 11

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|---|----|
| 7. <b>APPROVE</b> the certification of Instructional Aide – Educare Bilingual Spanish eligibility list 20-0145-5206 established 08/13/2020    | 11 |
| 8. <b>APPROVE</b> the certification of Intermediate Office Assistant – Bilingual Spanish eligibility list 20-0148-5050 established 08/12/2020 | 11 |
| 9. <b>APPROVE</b> the certification of Intermediate Office Assistant – Bilingual Spanish eligibility list 20-0149-5052 established 08/12/2020 | 11 |
| 10. <b>APPROVE</b> the certification of Network Specialist eligibility list 20-0147-5119 established 08/14/2020                               | 11 |
| 11. <b>APPROVE</b> the certification of Nutrition Services Worker eligibility list 20-0122-5068 established 08/13/2020                        | 12 |
| 12. <b>APPROVE</b> the certification of Nutrition Services Worker eligibility list 20-0136-5068 established 08/13/2020                        | 12 |
| 13. <b>APPROVE</b> the certification of Nutrition Services Worker eligibility list 20-0152-5068 established 08/13/2020                        | 12 |

III. OLD BUSINESS

None

IV. NEW BUSINESS

None

V. OTHER ITEMS

VI. NEXT REGULAR MEETING

August 27, 2020 at 8:15 a.m. in the Community Room at 1515 Hughes Way, Long Beach, California, 90810

VII. CLOSED SESSION

1. Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

## VIII. ADJOURNMENT

In accordance with Governor Newsom's Executive Order N-25-20(11), Personnel Commission Members may participate and vote remotely by telephone. Members of the public may observe the Personnel Commission meeting in real time simulcast by selecting the Video & Multimedia icon at [lbschools.net](http://lbschools.net) and clicking on the LBSD YouTube channel link. Members of the public may make comments in the meeting by following the instructions listed in the Personnel Commission Teleconference Notice found via the Personnel Commission homepage at [lbschools.net/Departments/Personnel\\_Commission/](http://lbschools.net/Departments/Personnel_Commission/).

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
1515 Hughes Way  
Long Beach, CA 90810

MINUTES  
Regular Meeting

July 30, 2020

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Sheryl Bender, on Thursday, July 30, 2020 at 8:15 a.m. in the Community Room at 1515 Hughes Way, Long Beach, California. The meeting was broadcasted on the LBUSD YouTube channel and attendees were participating by teleconference.

PLEDGE OF  
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Sheryl Bender.

ROLL

A quorum of the Personnel Commission was in telephonic attendance as established by roll call:

Present: Sheryl Bender  
Terence Ulaszewski  
Linda Vaughan

STAFF MEMBERS  
TELEPHONICALLY  
PRESENT

Kenneth Kato, Executive Officer; Maria Braunstein, Personnel Analyst; Dale Culton, Certification Services Manager; Jesus Rios Jr., Employment Services Supervisor; Ashleigh Fernando, Senior Administrative Secretary (Acting); Judith Alonso, Human Resources Technician; Andrea Armas, Human Resources Technician; and Alejandra Torres, Human Resources Technician.

GUESTS  
TELEPHONICALLY  
PRESENT

Steve Bui, Business Services Director; Steve Rockenbach, Director of Employee Relations and Ethics; Matt Woods, Executive Director, Information and Technology Services; Gilbert Bonilla, CSEA Chapter 2 President; Vaurice Scott, CSEA Chapter 2 Vice President – Unit A; Chester Davidson, CSEA Chapter 2 Vice President – Unit B; Britany Jones, CSEA Labor Relations Representative; Gary Marshall, Multimedia Technology Supervisor; and Ruben Sosnowski, Production Specialist/Editor.

MINUTES OF REGULAR  
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of July 2, 2020.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE  
CORRESPONDENCE

NONE

PUBLIC HEARD

NONE

REPORT FROM  
EXECUTIVE OFFICER

Maria Lynn Braunstein, Personnel Analyst reported that the Recruitment and Testing Unit is working diligently to move forward with exams, while creating new eligibility lists and bulletins. Child Care Worker eligibility lists will have new recruitment number sequences, due to the new site based hiring system coordinated with Cindy Young, Director of Child Development Centers. Recruitment and Testing participated in a virtual job fair hosted by Los Angeles Unified School District. Staff had the ability to chat with job seekers in public and private virtual chat rooms. Following the job fair, our Recruitment and Testing technicians noticed an increase in applications for our more difficult recruitments.

Kenneth Kato, Executive Officer mentioned and recognized to Gregory Robinson, Associate Personnel Analyst who was a presenter at the Personnel Testing Council Association meeting regarding our online examinations and interview processes. He spoke about the different online platforms that our department uses.

Jesus Rios Jr., Employment Services Supervisor reported that our fingerprint services provider, Biometrics, has provided Personnel Commission with a social distancing procedure. Mr. Rios Jr., wanted to thank Matt Woods, Executive Director, Information and Technology Services for their help with the setup. The new social distancing fingerprinting procedure will only need to capture three (3) individual prints unlike the previous procedure which captured fourteen (14) individual prints. This reduces the fingerprinting time from upwards of fifteen (15) to thirty (30) minutes to about three (3) minutes per transaction. The new process includes a website where individuals can book their appointments and provide their information. This eliminates the handling of paperwork, which limits exposure to COVID-19 to our Technicians and fingerprint applicants.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Campus Security Officer
2. **RATIFY** job announcement bulletin for Custodian
3. **RATIFY** job announcement bulletin for District Security Officer
4. **RATIFY** job announcement bulletin for Nutrition Services Manager
5. **RATIFY** job announcement bulletin for School Safety Officer
6. **APPROVE** the certification of Assistant Public Information Director eligibility list 20-0112-5266 established 07/10/2020
7. **APPROVE** the certification of Child Care Worker eligibility list 20-CCW1-5258 established 05/07/2020
8. **APPROVE** the certification of Child Care Worker eligibility list 20-CCW2-5258 established 07/08/2020

9. **APPROVE** the certification of Head Start Instructional Aide eligibility list 20-0137-0657 established 07/30/2020
10. **APPROVE** the certification of Instructional Aide – Educare eligibility list 20-0144-5205 established 07/30/2020

A motion was made by Linda Vaughan, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote of those present to ratify items 1-5 and approve items 6-10 on the Consent Agenda.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

#### OLD BUSINESS

None

#### NEW BUSINESS

1. **APPROVE** the following:  
Create the classification of Systems Analyst – Oracle.  
Allocate the classification of Systems Analyst – Oracle to salary range 42 (C1).
2. **APPROVE** the following:  
Create the classification of Van Driver – Catalina Island.  
Allocate the classification of Van Driver – Catalina Island to salary range 16 (C2).
3. **APPROVE** the following:  
Establish the classification of Head Start Health and Nutrition Manager.  
Allocate the classification of Head Start Health and Nutrition Manager to salary range 35 (M2).  
Reclassify the incumbent to the classification of Head Start Health and Nutrition Manager for the purpose of title change only.
4. **APPEAL** of disqualified applicant ID 28481532

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried with a unanimous vote of those present to approve New Business Item 1-3.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

The Commission moved New Business Item 4 to closed session.

#### OTHER ITEMS

None

#### NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, August 13, 2020 at 8:15 a.m. at 1515 Hughes Way, Long Beach, California and members of the public may observe the meeting in real-time simulcast by selecting the Video & Multimedia icon at lbschools.net.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:40 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 8:50 a.m.

1. A motion was made by Mr. Ulaszewski, seconded by Ms. Vaughan and the motion carried with a unanimous vote of those present to **DENY** the appeal of Disqualified Applicant ID 28481532.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:11 a.m.



## CLASSIFIED PROMOTIONAL EMPLOYMENT OPPORTUNITY

### EXECUTIVE SECRETARY TO THE SUPERINTENDENT/BOARD OF EDUCATION (C)

#### FINAL FILING DATE:

4:30 p.m., Thursday, August 13, 2020

#### REQUIREMENTS TO APPLY:

Current LBUSD classified employees who have permanent status, whose most recent overall service rating is "Satisfactory", who meet the education and experience requirements; AND former LBUSD classified employees whose names are on a current reemployment list as a result of layoff or reduction, who meet the education and experience requirements.

#### JOB INFORMATION:

Permanent 12 month position. Position is 100% FTE (8 hours per day). Current vacancy is located in the Office of the Superintendent of Schools.

#### JOB SUMMARY:

Under the direction of the Superintendent, perform responsible and confidential secretarial and administrative support duties to relieve the Superintendent of a variety of administrative details; coordinate communications and information; interpret policies and regulations to officials, staff and the public; maintain confidentiality of privileged and sensitive information. Perform related duties as assigned.

#### MINIMUM QUALIFICATIONS

##### EDUCATION AND TRAINING:

Associate's degree with course work in business administration, secretarial science or a related field.

##### EXPERIENCE:

Six years of secretarial or administrative support experience including two years in a supervisory capacity or two years of experience at the level of Senior Executive Secretary with the Long Beach Unified School District.

Any other combination of training and/or experience that could likely provide the desired skills, knowledge or abilities may be considered.

##### SPECIAL REQUIREMENTS:

(1) Incumbents must obtain a license to serve as a Notary Public within sixty days of employment. (2) Valid California driver's license. (3) This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 50 words per minute. A typing test will not be given. Incumbents must certify in writing that they have such skills at the time of appointment to this class. Demonstrated proficiency will be expected during the probationary period for the class. (4) May be required to travel from one location to another.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

#### SALARY RANGE HOURLY:

START: \$35.85  
6 MONTHS: \$37.83  
1 ½ YEARS: \$39.91  
2 ½ YEARS: \$42.10

#### APPLICATION:

All applications must be submitted online via the Personnel Commission website. Be sure to complete all application materials. Supplemental questions are required for most jobs. If you need assistance completing your online application, please contact the Personnel Commission office.

#### SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on an unranked eligibility list. The eligibility list for this classification will remain in effect for a period of 6 months.

Incumbents in this classification are members of the classified service, but by action of the Board of Education on 09/23/1997 are exempt from obtaining permanent status in their positions per the provisions of Education Code Section 45272(b).

#### PERSONNEL COMMISSION

Long Beach Unified School District  
4400 Ladoga Avenue, Lakewood, CA 90713  
Office: (562) 435-5708  
24 hour job hotline: (562) 491-JOBS  
[www.lbschools.net/Departments/  
Personnel\\_Commission/](http://www.lbschools.net/Departments/Personnel_Commission/)

WE ARE AN EQUAL OPPORTUNITY TITLE  
VII/MERIT SYSTEM EMPLOYER

Promo Exam 21-0020-3347 OL

LBUSD employees, please see reverse side for  
important information.

*Maria Lynn Braunstein*



Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

**Guidelines:**

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the *Lost Time Report, which is a payroll report that can be printed by your site payroll clerk.* Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

**4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE.** *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

*A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.*

*The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case by case basis by the administrator of the Personnel Commission.*



# CLASSIFIED EMPLOYMENT OPPORTUNITY

## RECREATION AIDE

### FINAL FILING DATE:

Open Continuous.

### JOB INFORMATION:

Current need is for substitutes. Eligibility list is being created to fill current and future vacancies as they occur.

### JOB SUMMARY:

Under the supervision of a Principal or designee, provide for and assure a safe, clean and secure environment for students participating in playground, physical education, meal periods and recreational activities; organize and oversee recreational and playground activities; perform related duties as assigned.

### MINIMUM QUALIFICATIONS

### TRAINING AND EXPERIENCE:

Any combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered.

### WORKING ENVIRONMENT

Indoor and outdoor work environment.

Seasonal heat and cold or adverse weather conditions.

### PHYSICAL DEMANDS

Walking or standing for extended periods of time.

Bending at the waist, kneeling or crouching to assist students.

Lifting and carrying light objects weighing up to ten pounds.

Reaching overhead, above the shoulders and horizontally.

Twisting and turning to monitor student activities.

Hearing and speaking to exchange information.

Dexterity of hands and fingers to operate playground equipment.

Seeing to monitor student activities.

**Note:** Before being considered for employment, once an applicant meets the minimum qualifications, he/she will be required to disclose information about felony and/or misdemeanor convictions.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

### SALARY RANGE HOURLY:

START: \$13.81

6 MONTHS: \$14.54

1 ½ YEARS: \$15.39

### APPLICATION:

All applications must be submitted online via the Personnel Commission website. Be sure to complete all application materials. Supplemental questions are required for most jobs. If you need assistance completing your online application, please contact the Personnel Commission office.

### SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of one or any combination of the following: supplemental application; written examination(s); qualifications appraisal oral examination; performance examination; or technical oral examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations. The eligibility list for this classification will remain in effect for a period of 6 months.

### PERSONNEL COMMISSION

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**WE ARE AN EQUAL OPPORTUNITY TITLE  
VII/MERIT SYSTEM EMPLOYER**

Open Continuous 5255 JA

*Maria Lynn Braunstein*

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

**Guidelines:**

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the *Lost Time Report, which is a payroll report that can be printed by your site payroll clerk.* Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

**4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE.** *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

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## CLASSIFIED EMPLOYMENT OPPORTUNITY

### RECREATION AIDE-KIDS' CLUB

#### FINAL FILING DATE:

Open Continuous

#### JOB INFORMATION:

Current need is for substitutes. Eligibility list is being created to fill current and future vacancies as they occur.

#### JOB SUMMARY:

Under immediate supervision, provide for and assure a safe, clean and secure environment for children enrolled in the Kids' Club program; organize and oversee recreational and playground activities; perform related duties as assigned.

#### MINIMUM QUALIFICATIONS

#### TRAINING AND EXPERIENCE:

Any combination of training and experience that could likely provide the desired skills, knowledge or abilities may be considered. Experience working with children in an instructional, extended day care or similar recreation program is highly desirable.

#### SPECIAL REQUIREMENTS:

Incumbents in this classification must possess within six months of employment and maintain CPR/First Aid certification throughout employment in this classification.

#### WORKING ENVIRONMENT:

Playground, indoor and outdoor environment. Evening and varied hours. Seasonal heat and cold or adverse weather conditions.

#### PHYSICAL DEMANDS:

Walking or standing for extended periods of time. Bending at the waist, kneeling or crouching. Pushing, pulling, lifting and carrying supplies weighing up to 25 pounds. Twisting and turning to monitor activities of children. Hearing and speaking to exchange information in person and on the telephone. Dexterity of hands and fingers to operate playground and office equipment. Seeing to monitor activities of children.

**Note:** Before being considered for employment, once an applicant meets the minimum qualifications, he/she will be required to disclose information about felony and/or misdemeanor convictions.

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#### SALARY RANGE HOURLY:

\$13.81

#### APPLICATION:

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#### SELECTION PROCEDURE:

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WE ARE AN EQUAL OPPORTUNITY TITLE VII/MERIT SYSTEM EMPLOYER

Open Continuous 5257 JA

*Maria Lynn Braustein*

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013 the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

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LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Eligibility Lists

PAGE: 11-12

Date: August 13, 2020

Reason for Consideration: Approval

Head Start Instructional Aide – Bilingual Spanish	DUAL	20-0105-5235
List Valid: 08/13/2020-02/13/2021		
Total Applications Received: 14	Total Invited to Exam: 4	
No. Passed: 1                      No. Failed: 1	No. Withdrew: 2	No. Screened Out: 10
Head Start Instructional Aide – Bilingual Spanish	DUAL	20-0138-5235
List Valid: 08/13/2020-02/13/2021		
Total Applications Received: 12	Total Invited to Exam: 6	
No. Passed: 1                      No. Failed: 0	No. Withdrew: 5	No. Screened Out: 6
Instructional Aide– Educare Bilingual Spanish	DUAL	20-0110-5206
List Valid: 08/13/2020-02/13/2021		
Total Applications Received: 18	Total Invited to Exam: 3	
No. Passed: 1                      No. Failed: 1	No. Withdrew: 1	No. Screened Out: 15
Instructional Aide Educare –Bilingual Spanish	DUAL	20-0145-5206
List Valid: 08/13/2020-02/13/2021		
Total Applications Received: 18	Total Invited to Exam: 2	
No. Passed: 1                      No. Failed: 0	No. Withdrew: 1	No. Screened Out: 16
Intermediate Office Assistant – Bilingual Spanish	DUAL	20-0148-5050
List Valid: 08/12/2020-08/12/2021		
Total Applications Received: 60	Total Invited to Exam: 50	
No. Passed: 11                      No. Failed: 30	No. Withdrew: 9	No. Screened Out: 10
Intermediate Office Assistant – Bilingual Spanish	DUAL	20-0149-5052
List Valid: 08/12/2020-08/12/2021		
Total Applications Received: 55	Total Invited to Exam: 41	
No. Passed: 10                      No. Failed: 24	No. Withdrew: 7	No. Screened Out: 14
Network Specialist	DUAL	20-0147-5119
List Valid: 08/14/2020-08/14/2021		
Total Applications Received: 21	Total Invited to Exam: 16	
No. Passed: 3                      No. Failed: 8	No. Withdrew: 5	No. Screened Out: 5

Nutrition Services Worker		CONTINUOUS	20-0122-5068
List Valid: 08/13/2020-02/13/2021			
Total Applications Received: 47		Total Invited to Exam: 39	
No. Passed: 5	No. Failed: 8	No. Withdrew: 26	No. Screened Out: 8
Nutrition Services Worker		CONTINUOUS	20-0136-5068
List Valid: 08/13/2020-02/13/2021			
Total Applications Received: 40		Total Invited to Exam: 28	
No. Passed: 4	No. Failed: 5	No. Withdrew: 19	No. Screened Out: 12
Nutrition Services Worker		CONTINUOUS	20-0152-5068
List Valid: 08/13/2020-02/13/2021			
Total Applications Received: 44		Total Invited to Exam: 27	
No. Passed: 6	No. Failed: 7	No. Withdrew: 14	No. Screened Out: 17