



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**Supplemental Materials Purpose / Focus:**

Burbank is in need of supplemental materials that may serve to expand enrichment opportunities for students. Those materials include but are not limited to the Burbank Learning Garden, Engineering is Elementary Science program, classroom libraries, learning environments including classrooms, libraries, and hallways, and basic operating expenses such as custodians supplies and equipment.

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)
1	12/10/2019 Burbank requires additional resources to expand classroom libraries that include literature and resources that are reflective of our diverse student population and are consistent with the FAIR act. Teachers will receive \$400 to purchase approved literature consistent with new learning about the FAIR Act. 06/24/2020	Basic Services Other
<b>Person(s) Responsible:</b> Principal, classroom teachers		
<b>Frequency:</b> Monthly		<b>SPSA/AM:</b> AM1 Rdg
<b>Identified Need:</b> Burbank requires literature that reflects our students' and families diverse backgrounds and cultures.		
<b>Target Group:</b> All Students, All Staff		
<b>Monitoring:</b> Principal and ILT will monitor use of new literature		
<b>Personnel Summary:</b>		
<b>Matl/Srvc Summary:</b> Materials - LCFF 100%		
		<b>Cost</b>
		<b>Mtls/Srvc</b> 11,000
<b>SSC Approve Date:</b> 12/10/2019		<b>Project Totals</b>
		11,000
		<b>Total</b> 11,000



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)
2	12/10/2019 'Burbank requires additional funding to supplement our sites allocation for facility resources including toiletries, cleaning products and basic operation items listed under the plant supervisors responsibilities. The items w ill be funded from LCFF through WAXIE and Finsys. 06/24/2020	Basic Services
<b>Person(s) Responsible:</b> Plant Supervisor, Office Supervisor, Principal, District		
<b>Frequency:</b>	Daily	<b>SPSA/AM:</b> AM2
<b>Identified Need:</b>	Burbank is anticipating a shortage of funding based upon our costs of operation for 19-20. The additional funding w ill supplement basic operating needs including the purchase of a new washing machine.	
<b>Target Group:</b>	All Parents, All Staff, All Students	
<b>Monitoring:</b>	Plant Supervisor, Principal	
<b>Personnel Summary:</b>		
<b>Matl/Srvc Summary:</b>	Materials - LCFF 100%	
	<b>Mtls/Srvc</b>	<b>Cost</b>
		4,000
<b>SSC Approve Date:</b> 12/10/2019		<b>Project Totals</b>
	<b>Total</b>	<u>4,000</u>
		<b>4,000</b>



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)						
3	12/10/2019 Burbank is partnering with community based organizations to create a learning garden for students in 06/24/2020 kindergarten through grade 5. The learning garden will include instructional lessons provided by a non-profit organization to teach students about energy, sustainability, and gardening. As a result, our students, teachers, and gardening team are in need of resources to expand our students' opportunities in the garden including, but not limited to flexible seating, tables, knee boards, gardening tools, and other materials.	Other						
<p><b>Person(s) Responsible:</b> Learning Garden Team, Principal, Teachers, Eagle Scouts</p> <p><b>Frequency:</b> Weekly <span style="float:right"><b>SPSA/AM:</b> AM2</span></p> <p><b>Identified Need:</b> Burbank's emphasis on creating a learning environment that engages students in interactive learning experiences that support science.</p> <p><b>Target Group:</b> All Staff, All Students</p> <p><b>Monitoring:</b> Principal and Facilities</p> <p><b>Personnel Summary:</b></p> <p><b>Matl/Srvc Summary:</b> Materials - LCFF 100%</p>								
		<table border="0"> <tr> <td><b>Cost</b></td> <td align="right"><b>Project Totals</b></td> </tr> <tr> <td><b>Mtls/Srvc</b> 5,000</td> <td align="right">5,000</td> </tr> <tr> <td></td> <td align="right"><b>Total</b> <b>5,000</b></td> </tr> </table>	<b>Cost</b>	<b>Project Totals</b>	<b>Mtls/Srvc</b> 5,000	5,000		<b>Total</b> <b>5,000</b>
<b>Cost</b>	<b>Project Totals</b>							
<b>Mtls/Srvc</b> 5,000	5,000							
	<b>Total</b> <b>5,000</b>							
<p><b>SSC Approve Date:</b> 12/10/2019</p>								



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)						
4	12/10/2019 Burbank will benefit from expanding our STEM opportunities for students by purchasing the Engineering is 06/24/2020 Elementary program and materials. The materials will be purchased from the recommended materials list from our LBUSD science curriculum office and targets all students grades K - 5. Student and teachers will benefit from the given materials that support the NGSS.	Core Curriculum						
<b>Person(s) Responsible:</b> Principal and Grade Level Teachers <b>Frequency:</b> Weekly <span style="float:right"><b>SPSA/AM:</b> AM1 Add. Int.</span> <b>Identified Need:</b> Burbank needs to expand our program offerings to support science, technology, engineering, and mathematics. <b>Target Group:</b> All Staff, All Students <b>Monitoring:</b> Principal walkthrough observations and teacher and student feedback. <b>Personnel Summary:</b> <b>Matl/Srvc Summary:</b> Materials - Title 1 100%								
		<table border="0"> <tr> <td><b>Cost</b></td> <td align="right"><b>Project Totals</b></td> </tr> <tr> <td><b>Mtls/Srvc</b> 20,000</td> <td align="right"><u>20,000</u></td> </tr> <tr> <td></td> <td align="right"><b>Total 20,000</b></td> </tr> </table>	<b>Cost</b>	<b>Project Totals</b>	<b>Mtls/Srvc</b> 20,000	<u>20,000</u>		<b>Total 20,000</b>
<b>Cost</b>	<b>Project Totals</b>							
<b>Mtls/Srvc</b> 20,000	<u>20,000</u>							
	<b>Total 20,000</b>							
<b>SSC Approve Date:</b> 12/10/2019								



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)
5	12/10/2019 Burbank's study of the importance of enriching learning environments requires greater focus on solidifying structures including, but not limited to communication tools such as banners, hallw ays displays, convention displays, personalized tablecloths, and exterior fence advertising to increase school pride, communicate norms and support character education.	Culture-Climate Survey (Student-Staff) Culture-Climate Survey (Parent) Other
	06/24/2020	

**Person(s) Responsible:** Principal, Safe and Civil Schools Team, and the Burbank Community Team

**Frequency:** Daily **SPSA/AM:** AM2

**Identified Need:** Burbank needs to continue to reflect and adapt our learning environments to support research in Equity.

**Target Group:** All Staff, All Parents, All Students

**Monitoring:** CORE survey results, parent feedback, student feedback, teacher feedback

**Personnel Summary:**

**Matl/Srvc Summary:** Materials - LCFF 100%

	Mtls/Srvc	Cost	Project Totals
		5,000	5,000
<b>SSC Approve Date:</b> 12/10/2019			<b>Total 5,000</b>



**Continuous Improvement Expenditure Plan  
 2019-2020  
 SUPPLEMENTAL MATERIALS PLAN**

**School:** Burbank

**Principal(s):** Scott Fleming

**Submit Date:** December 16, 2019

**Status:** Approved

**List of Supplemental Materials**

Ln	Proposed Materials	Data Measure(s)
6	12/10/2019 Burbank requires additional resources to expand classroom libraries for English Learners. Those include literature and resources that are reflective of our diverse student population and are consistent with the FAIR act and needs of ELL's. ELAC requested bilingual text that may be used with our population of English Learners. 06/24/2020	EL Reclassification
<b>Person(s) Responsible:</b> Principal, Classroom Teachers, TOSA		
<b>Frequency:</b>	Daily	<b>SPSA/AM:</b> AM1 Rdg
<b>Identified Need:</b>	Burbank will expand our use of bilingual texts with our ELL population.	
<b>Target Group:</b>	English Learners, New comers	
<b>Monitoring:</b>	Principal, counselor, TOSA	
<b>Personnel Summary:</b>		
<b>Matl/Srvc Summary:</b>	Materials - EL Support 100%	
	<b>Mtls/Srvc</b>	<b>Cost</b>
		1,669
		<b>Project Totals</b>
		<u>1,669</u>
<b>SSC Approve Date:</b>	SSC Approval not needed with funding used	
	<b>Total</b>	<b>1,669</b>