

**LONG BEACH UNIFIED SCHOOL DISTRICT  
APPLICATION FOR ASSET MANAGEMENT ADVISORY COMMITTEE**

The Governing Board of the Long Beach Unified School District is seeking qualified, interested individuals to serve on a committee which serves as the Asset Management Advisory Committee to advise the Board in the development of District-wide policies and procedures governing the use or disposition of Surplus Property.

**Establishment of an Asset Management Advisory Committee**

The Long Beach Unified School District is the owner of certain school facilities and real property that is not being, or will not be, utilized to its fullest potential (“Surplus Property”) and prior to disposing of the Surplus Property, the District’s Board of Education is required to form an advisory committee pursuant to Education Code section 17388 et seq., to advise the Board in the development of District-wide policies and procedures governing the use or disposition of Surplus Property.

Education Code section 17389 states that such an advisory committee must consist of no fewer than seven (7) and not more than eleven (11) members, and must be represented by each of the following:

- The ethnic, age group, and socioeconomic composition of the District;
- The business community, such as store owners, managers, or supervisors;
- Landowners or renters, with preference to be given to representatives of neighborhood associations;
- Teachers;
- Administrators;
- Parents of students;
- Persons with expertise in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to knowledge of the zoning and other land use restriction of the cities or counties in which Surplus Property is located

**Committee Responsibilities**

Pursuant to Education Code section 17390, the advisory committee is charged with the following duties:

- Review the projected school enrollment and other data as provided by the District to determine the amount of surplus space and real property;
- Establish a priority list of use of the Surplus Property that will be acceptable to the community;
- Cause to have circulated throughout the attendance area a priority list of the Surplus Property and provide for hearings for community input to the committee on acceptable uses of the Surplus Property, including the sale or lease of the Surplus Property for child care development purposes pursuant to Education Code section 17458;
- Make a final determination regarding the limits of tolerance of the Surplus Property; and
- Forward to the District’s governing board a report recommending uses of the Surplus Property

**Appointment of Committee Members**

All appointments will be made by the Governing Board from applications submitted to the District.

**LONG BEACH UNIFIED SCHOOL DISTRICT**  
**Application for**  
**Asset Management Advisory Committee**

*(Please Print or Type)*

Date: \_\_\_\_\_

Cell/Home Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Work/FAX Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Why do you want to serve on the Asset Management Advisory Committee?**

**Do you have any special experience that you think would be helpful to the committee?**

**Please list and describe any school district, city or community committees you've served on.**

**Please note any additional information you feel should be considered as part of your application:**

**I would be able to represent the following constituencies in the District:** *(check all that apply)*

**District Composition:** Specific ethnic, age group, or socioeconomic subgroup within the District.

Specific Group: \_\_\_\_\_

**Business Representative:** Such as store owners, managers, or supervisors.

Business: \_\_\_\_\_

**Land Owner/Renter Representative:** Landowners or renters with preference to be given to representatives of neighborhood associations.

Association: \_\_\_\_\_

Address: \_\_\_\_\_

**Teacher/Administrator Representative.** Title: \_\_\_\_\_

**Parent/Guardian of a Student(s).** Child's Name & School: \_\_\_\_\_

Child's Name & School: \_\_\_\_\_

**Person of Expertise:** Experience in environmental impact, legal contracts, building codes, and land use planning, including, but not limited to knowledge of the zoning and other land use restriction of the cities or cities and counties in which the Surplus Property is located.

Area of expertise: \_\_\_\_\_

1. Are you a School District employee? Yes \_\_\_\_\_ No \_\_\_\_\_

2. Are you a vendor, contractor, or consultant to the school district? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Do you have conflicts that would preclude attending meeting? Yes \_\_\_\_\_ No \_\_\_\_\_

4. Do you know of any reason, such as a potential conflict of interest, which would adversely affect your ability to serve on the Asset Management Advisory Committee? Yes \_\_\_\_\_ No \_\_\_\_\_

5. Are you willing to comply with LBUSD's Code of Ethics BP 4119.21? Yes \_\_\_\_\_ No \_\_\_\_\_

### **Signature of Applicant**

All answers and statements in this document are true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Completed applications must be received at  
Long Beach Unified School District, Office of the Superintendent  
1515 Hughes Way, Long Beach, California 90810 or faxed to (562) 997-8280  
For any questions, please call the Long Beach Unified School District at (562) 997-8242 or  
by email to Lori Betschel, Executive Secretary to Superintendent, lbetschel@lbschools.net.**

It is the policy of the Long Beach Unified School District not to unlawfully discriminate on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, color, religion, marital status, age or mental or physical disability in the educational programs or activities which it operates.