

# 2021 CLASSIFIED HERO RECOGNITION FORM

Please type or print information.

I RECOGNIZE:

Name PHYLLIS DOWNING

Classification IA SPECIAL

Location/Site STANFORD

Please give specific examples of how your classified hero works to (Attach additional sheets if needed):

Support the mission of the District (*"To support the personal and intellectual success of every student, every day"*) by contributing to classroom support and/or business (non-school) operations of the District.

Phyllis has been amazing with supporting personal and intellectual success both in person and virtual. During one of the most challenging teaching years ever, Phyllis has gone above and beyond by helping prepare materials, dropping of physical materials to families that are unable to pick them up, takes data and observation notes about students during zooms with a positive attitude.

Demonstrate a commitment to being a team player and a positive role model for others.

Phyllis is great with communicating with me, students, families, and classroom staff. She provides her input when asked and will share concerns/suggestions in a professional and loving manner.

Please list specific personal characteristics and or other details that make this employee exceptional or inspirational regarding his or her performance.

Phyllis really loves her job here at Stanford. Her passion is easily seen with her approach to students and with the way she continues to try her best even when it is a challenge.

Submitted by Principal/Administrator Name SUZANNE CAVERLY Title PRINCIPAL

Site/Location STANFORD Phone # 562-594-9793

Completed forms may be emailed to Mindi Ritter, [mritter@lbschools.net](mailto:mritter@lbschools.net) or faxed to (562) 425-1320;  
or mailed to: Personnel Commission, 4400 Ladoga Avenue, Lakewood, CA 90713

**ALL FORMS MUST BE RECEIVED BY *MONDAY, May 17, 2021.***