

## 2021 CLASSIFIED HERO RECOGNITION FORM

Please type or print information.

I RECOGNIZE:

Name Evette Marquez

Classification Attendance Clerk Location/Site Powell

Please give specific examples of how your classified hero works to (Attach additional sheets if needed):

Support the mission of the District ("To support the personal and intellectual success of every student, every day") by contributing to classroom support and/or business (non-school) operations of the District.

Evette supports the mission of our district by making connections with our students, parents, teachers, and families. She does this by clearly communicating the attendance policy and procedures. In addition, she welcomes many of our students and families by name which brings a smile to their face which in turn makes them feel apart of the Powell community.

Demonstrate a commitment to being a team player and a positive role model for others.

Evette demonstrates being a team player in so many ways. Powell does not have an assigned Enrollment Clerk or a Community worker. But Evette helps the Powell Team by helping with Enrollment and finding resources for our family. She has even learned to trouble shoot ochromebook issues for our families so they may stay connected online during virtual learning.

Please list specific personal characteristics and or other details that make this employee exceptional or inspirational regarding his or her performance.

Evette works well with all members of the school community. She maintains the mindset of being solution based and works well in any environment. She has a calming presence and tone that is pleasure in our busy office. Evette demonstrates patience and kindness to all even in the most stressful situations especially during this pandemic when parents, students and teachers were seeking guidance. Evette is an amazing employee and she makes Powell a wonderful place to work.

Submitted by Principal/Administrator Name Sunday Vetovec Title Assistant Principal

Site/Location Powell Phone # 310-631-8794

Completed forms may be emailed to Mindi Ritter, [mritter@lbschools.net](mailto:mritter@lbschools.net) or faxed to (562) 425-1320; or mailed to: Personnel Commission, 4400 Ladoga Avenue, Lakewood, CA 90713

**ALL FORMS MUST BE RECEIVED BY MONDAY, May 17, 2021.**