

# 2021 CLASSIFIED HERO RECOGNITION FORM

Please type or print information.

I RECOGNIZE:

Name Elvia Lopez- Clarke

Classification Enrollment Clerk (IOA) Location/Site Lindsey Academy

**Please give specific examples of how your classified hero works to (Attach additional sheets if needed):**

Support the mission of the District ("To support the personal and intellectual success of every student, every day") by contributing to classroom support and/or business (non-school) operations of the District.

Elvia goes above and beyond her call of duty here at Lindsey. Most days she is staying after work to finish enrolling students, she translates for our Spanish speaking families, helps to support our Trans-gender students, and even goes out of her way to save the various critters that find their way into our front office or hallways!

Demonstrate a commitment to being a team player and a positive role model for others.

She consistently is filling in the role of other when they are out: checking out and updating Chromebooks, checking out books, assisting with attendance issues, and sometimes even helping with payroll.

Please list specific personal characteristics and or other details that make this employee exceptional or inspirational regarding his or her performance.

Elvia is a warm, kind hearted person whose knows that background stories of a lot of our students and families. She is always approaching each and every one of them with compassion and warmth. She tends to kids who are sent to the Nurses office. She does the heart work and that;'s the HARD work!

Submitted by Principal/Administrator Name Brooke Hogan Title Assistant Principal

Site/Location Lindsey Academy Phone # 562-423-6451

Completed forms may be emailed to Mindi Ritter, [mritter@lbschools.net](mailto:mritter@lbschools.net) or faxed to (562) 425-1320; or mailed to: Personnel Commission, 4400 Ladoga Avenue, Lakewood, CA 90713

**ALL FORMS MUST BE RECEIVED BY *MONDAY, May 17, 2021.***