



LONG BEACH UNIFIED SCHOOL DISTRICT

Nutrition Services Branch

3333 E. Airport Way, Long Beach, California 90806

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ADDENDUM TO BID NO. FS390-2021/54

Date: June 2, 2020

Bid Name: Purchase of USDA Donated Foods Processed into Manufacturer Finished Goods

Addendum Number: 1

You are hereby notified of the following changes, additions, or deletions to the Documents for the above titled Bid. See below Questions Asked Verbatim (with some redactions applied to protect proprietary information):

1. Question:

We would like to bid our product on Line#2 Beef – Sliced. Are you accepting products using commodity #100156 instead of #100154?

Bid Line No.	NSB Stock No.	Quantity	Unit of Measure	Specified Description
02	7023	675	Case	Beef - Sliced. Fully cooked, seasoned, frozen. Chopped and formed from USDA commodity WBSCM # 100154. Approximately 2.50 oz per serving. Each serving must provide a minimum of 2 meat/meat alternate for the Child Nutrition Meal Pattern Requirements. Packed approximately 192 servings per 30 lb case. Tyson # 10000097868 or equivalent.

Answer:

We are only accepting WBSCM # 100154 for Line Item # 02 (Sliced Beef).

2. Question:

For the pages we need to complete for the bid, are we able to reprint them with our information filled out/typed in? Or do we need to hand write the information in?

Answer:

Any field that requires a signature must be signed or e-signed. Otherwise, yes – pages may be reprinted and all other fields may be typed if that is your preference.

3. Question:

Are we able to just submit our SEPDS for SY20-21? Or do we need to include the EPDS for each of the products we are bidding?

Summary End Product Data Sheets must be included for all items on this bid. Only End Product Data Sheets which are current and have been approved by the State of California are valid.

A signed and dated copy of an approved “California State Government Donated Commodities Processing Agreement” and “End Product Data Schedule(s)” for the contract year must be submitted with any product that does or will utilize USDA Foods. If these documents are in the process of review, a letter guaranteeing “State Evaluation in Process” must be submitted. The complete approved processing agreement showing agreement number, End Product Data Schedules(s) and Product Information Sheet must be submitted with bid.

Answer:

No need for individual EPDS, your single SEPDS will suffice.

4. Question:

For package weight, are you requesting Gross weight or Net weight of the product?

This is a request for firm prices for Government Donated Commodities Processed into Various Finished Products required for use by the Nutrition Services Branch. Please submit quotations on items to be furnished on the attached sheets in accordance with all conditions and specifications. **BIDDER MUST SPECIFY PACKAGE WEIGHT AND CASE COUNT, MANUFACTURER NAME AND CODE NUMBER, AND BRAND NAME AND CODE NUMBER.**

Answer:

Either is acceptable, Net Weight is preferred.

5. **Question:**

For bid line #05, we would like to bid our product. Would you be willing to accept a frozen product? We're not sure if shelf space or freezer space is an issue and wanted to check before bidding. Thank you.

Bid Line No.	NSB Stock No.	Quantity	Unit of Measure	Specified Description
05	6099	375	Case	<p>Cheese Sauce - White. Ready to heat and use. Reduced fat and reduced sodium preferred, shelf stable. Approximately 3.00 oz per serving. Each serving must provide a minimum of 1 meat/meat alternate for the Child Nutrition Meal Pattern Requirements. Packed approximately 212 servings per 40 lb case (6/6.5 lb). Land O'Lakes # 39944 or equivalent.</p> <p>Shelf life should provide a minimum of 90 days upon delivery.</p>

Answer:

We are indeed looking for a shelf stable product for Line # 05. A frozen item would be considered non-responsive.

6. **Question:**

Please provide a clarification/deeper explanation of what is being stated in Terms and Conditions # 28 from Page 9 of the bid. Could you possibly elaborate on what this bullet point means?

28. ***QUALIFIED BIDS:***

The District hereby notifies all Bidders that they are advised not to restrict their bids to minimum shipment (either quantity or dollar amount) on any item on this bid. The District adheres to federal, state and local procurement laws and guidelines including CFR 2 section 200.319. The District will accept bids from manufactures, brokers, and distributors.

Answer:

The District prefers that minimums not be imposed, however, it is understood that minimums are sometimes necessary for certain volume purchases. Reasonable requests for minimums will be considered and may not necessarily render the bid non-responsive.

7. **Question:**

Due to COVID-19, our corporate office is working remotely – is there any way to submit the pricing via email for this bid?

Answer:

In lieu of current events, we can accept electronic signatures and we can accept copies rather than an original, however, the bid packet still needs to be printed and sent to us in a sealed envelope by the bid closing date and time (06/11/20 / 10:00 am).

8. **Question:**

Is this bid for manufacturers only?

Answer:

We are seeking the most responsive bid. Purchasing direct from manufacturers generally provides a lower cost than through distribution so this would be our preference if true and feasible. Distributors are welcome to participate in this bid provided they can deliver Net-Off-Invoice pricing and bill-back service. As per Terms & Conditions # 28:

... The District will accept bids from manufactures, brokers, and distributors.

9. **Question:**

Pizza Bagel Line Item # 10 specifies that the product must provide 1 M/MA and 1 Grain, however, the Spec product is 2 M/MA and 1.75 Grain. It also weighs 4.80 oz which is more substantial than a typical 1/1. Please clarify.

Answer:

We are indeed looking for a product that only needs to meet 1 M/MA and 1 Grain. The lowest responsive bid, however, if other than our current in-house product, must still pass a product review panel and be deemed “as good or better” than the in-house product.

10. **Question:**

Can you please clarify if the bidding manufacturer should sign both lines on the Certification Regarding Lobbying on page 33? Or should we only sign the Executive Director line?

Answer:

Ideally both your CEO and CFO would sign off on this document, however, if only one company representative is available, a single signature will suffice.

11. Question:

On the pricing pages, for "Commodity Case Price", can you please confirm that you are looking for the commodity processing fee per case that is net of the Donated Food Value? For example, if our processing fee per case is \$50 and the Donated Food Value per case is \$10, we would enter \$50 and not \$60, correct?

Answer:

That is exactly correct. We are looking for the final Net-Off-Invoice case price in this field.

12. Question:

On the pricing pages, for "Distributor Code No." can you please clarify what a bidding manufacturer should include? Can you please tell us what distributor Long Beach USD has chosen to deliver the products that will be awarded in this bid?

Answer:

If the bid submission is for Manufacturer-Direct and there is no distributor, you can simply indicate "N/A" in the Distributor Code field. LBUSD-NSB does not have a designated distributor.

Approved by:



Mark Chavez
Nutrition Services Director