



LONG BEACH UNIFIED SCHOOL DISTRICT

Nutrition Services Branch

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ADDENDUM TO BID NO. FS389-2021/65

Date: June 2, 2020

Bid Name: Purchase of Commercial Cold-Store Foods

Addendum Number: 1

You are hereby notified of the following changes, additions, or deletions to the Documents for the above titled Bid. See below Questions Asked Verbatim (with some redactions applied to protect proprietary information):

1. **Question:**

I don't see recap/awarded information for this bid on LBUSD website. Are these items on various past bids?

Answer:

These are mostly new items for us. Our bread vendor is discontinuing fresh Flavored Bagels and Tortillas next year so we're attempting to source frozen options. It's not apples to apples but you can look at the current bread bid FS382 for those items. Strawberries are on FS383, however, we're switching from diced to sliced and the remaining items are new.

2. **Question:**

For the pages we need to complete the bid, are we able to reprint them with our information filled out/typed in? Or do we need to hand write the information in?

Answer:

Any field that requires a signature must be signed or e-signed. Otherwise, all other fields may be typed if that is your preference.

3. **Question:**

Due to COVID-19, our corporate office is working remotely – is there any way to submit the pricing via email for this bid?

Answer:

In lieu of current events, we can accept electronic signatures and we can accept copies rather than an original, however, the bid packet still needs to be printed and sent to us in a sealed envelope.

4. **Question:**

Concerning Bagles (Line Item # 01 – 03):

- A. What will your weekly volume be?
- B. How often will you be picking up?
- C. Can the samples be non-frozen packages? How many packages of each variety are needed?

Answer:

- A. We cannot advise at this time as we have not yet finalized school schedules/serving plans.
- B. We would need them delivered most likely every 2-3 months. We are looking for a frozen product that would hopefully have at least 180 days shelf life remaining upon delivery.
- C. The samples should be representative of the true product (exactly how it would normally be delivered to us) so they should ideally be frozen. Sample quantities requested would most likely be a case per flavor. Note that we will only request samples if a vendor is in true contention for an item.

5. **Question:**

Are you wanting to be able to go direct or through a distributor? We can do what you need.

Answer:

We are seeking the most responsive bid. Purchasing direct generally provides a lower cost than through distribution so this would be our preference if true and feasible.

6. **Question:**

On page 14 of the bid documents, subsection 42 "Product Specifications", there is mention of an IMPS number. Can you please clarify what an IMPS number is?

Answer:

IMPS stands for Institutional Meat Purchase Specifications. These specifications describe in exact detail items most commonly used by foodservice establishments and institutional purchasers for purchasing meats. They are also used in USDA commodity specifications. Only meats that are certified by the USDA, Agricultural Marketing Service, Livestock, Poultry, and Seed Program (LPS) may be labeled "IMPS."

7. Question:

Can you please clarify if two different company representatives are supposed to sign the "Certification Regarding Lobbying" on page 29?

Answer:

A single company representative will suffice.

8. Question:

Can you please confirm that on the pricing sheet, under "Extension" bidders should write the total cost of the estimated quantity. For example, the price per case multiplied by the estimated annual quantity?

Answer:

That is correct. For example: If the total estimated annual quantity for an item is 500 CS and the submitted price is \$20.00/CS, then the Extension would be \$10,000.

9. Question:

On the pricing pages, for "Distributor Code No." can you please clarify what a bidding manufacturer should include? Can you please tell us what distributor Long Beach USD has chosen to deliver the products that will be awarded in this bid?

Answer:

If the bid submission is for Manufacturer-Direct and there is no distributor, you can simply indicate "N/A" in the Distributor Code field. LBUSD-NSB does not have a designated distributor.

10. Question:

If you don't mind receiving non-frozen bagels, then I can get the delivery minimum down. The frozen shelf life of the frozen bagels upon delivery is 365 days (12 months) from the production date. Unfrozen, 10 days from thaw. The shelf life of the unfrozen bagels upon delivery is 14 days. If they freeze them upon delivery, they can last up to 12 months from the production date as well. Unfrozen deliveries allow for more flexibility with lead times, minimums, delivery cadence, and quantities ordered.

Answer:

Provided we receive documentation from the manufacturer indicating as such, this should be acceptable. The Spec Sheet could indicate something to the effect of "freezing of product will extend shelf life to 270 days".

Approved by:



Mark Chavez
Nutrition Services Director