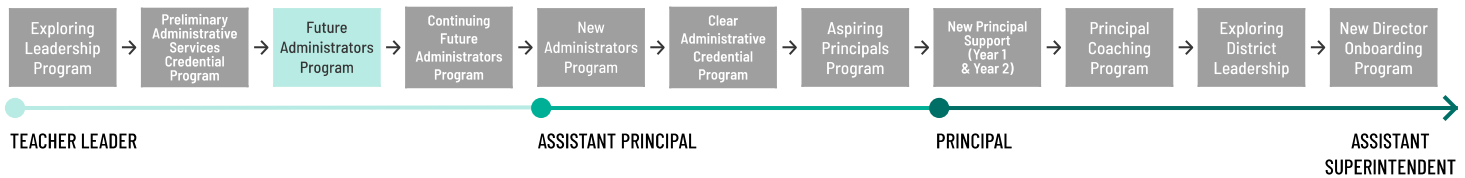


Future Administrators Program

A Professional Development and Promotional Opportunity



PROGRAM OVERVIEW

The Future Administrators Program recruits, trains, supports, and retains leaders with a record of strong instructional practice and the ability to lead their colleagues to increase student achievement, close the achievement gap, and advance equity at our lowest-performing schools. Participants attend full-day workshops that focus on the LBUSD Leadership Domains in preparation for the assistant principalship at any level. In addition, Future Administrators are mentored by assistant principals at school sites different from their own and receive supportive site visits from Equity Leadership & Talent Development staff. Upon successful completion of the program, including the promotional interview, participants may be eligible for an assistant principalship or other leadership opening.

ELIGIBILITY REQUIREMENTS

- A minimum of five years of experience as an effective classroom teacher
- A valid California teaching and/or services credential
- A valid California Preliminary Administrative Services Credential
- Demonstrated experience as a teacher-leader (e.g., department chair, pathway lead, grade-level lead, ILT member, etc.), TOSA, counselor, program specialist, or other comparable leadership position
- Recommendation and support of your current and/or previous supervisors to pursue leadership opportunities
- Commitment to the inclusion of all members of a diverse school community

TO APPLY

1. **Complete the Google Form application by 4:00pm on Monday, 4/4/22**, via the link on the Equity Leadership & Talent Development web page (www.lbschools.net, click "E" on the A-Z directory, select Equity Leadership & Talent Development, go to Future Administrators Program).
2. **Submit the following documents:** resume, letter of intent, most recent evaluation, and Certificate of Eligibility/verification of Preliminary Administrative Services Credential to ELTD@lbschools.net by 4:00pm on Friday, 4/4/22.
3. Your principal/supervisor will be contacted to complete a recommendation form. It is **highly recommended** that you contact your current supervisor to ask for their support.

CONTACT

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TIMELINE

Informational Meetings

Tuesday, February 8, 2022

4:00-5:00pm via Zoom

Tuesday, March 8, 2022

5:00-6:30pm Cabrillo High School

Online Application

Application open February 8, 2022 until 4:00pm on Monday, April 4, 2022

Required Documents

Resume, Letter of Intent, Most Recent Evaluation, and Certificate of Eligibility/Verification of Preliminary Administrative Services Credential due by 4:00pm on Monday, April 4, 2022

Individual Interview

(For non-LBUSD applicants moving forward in the selection process)

Interviews held Monday, May 9, 2022
Time TBD

Group Interview

(For applicants moving forward in the selection process)
Wednesday, May 25 or Thursday, May 26, 2022 - Time TBD

Writing Assessment

Thirty-minute task immediately following the group interview

Future Administrator Selection Notification

TBD June 2022

Required Program Workshops

Six Workshops October – May, 8:00am-3:30pm, TRC Room B-16 (Substitutes provided for LBUSD teachers)

Five Shadow Days

Offsite with Mentor Assistant Principal
Dates TBD

Equity Leadership & Talent Development Site Support Visits

Dates TBD

Promotional Interview

TBD Spring 2023