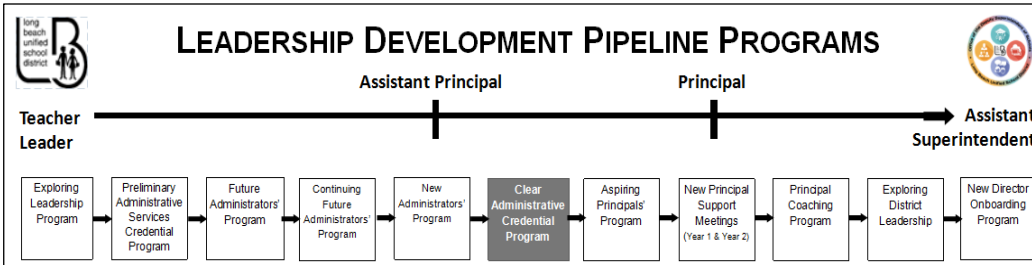




Leadership Development Clear Administrative Credential Program (CACP)

For Administrators in the Long Beach Unified School District



Program Overview

The Clear Administrative Credential Program (CACP) allows LBUSD to provide coaching and professional development, in partnership with San Diego State University (SDSU), so that new administrators can obtain their Clear Administrative Credential. LBUSD administrators provide two-years of coaching support. The program builds on the pipeline work of the Leadership Development office to prepare a steady stream of administrators who are current in district philosophy and practice.

Eligibility Requirements

- Possess a Preliminary Administrative Services Credential
- Be employed in a position in LBUSD requiring an Administrative Services Credential
- Commitment to the inclusion of all members of a diverse school community

Enrollment Process

1. Attend the New Administrator CACP Orientation in August (all forms are distributed).
2. Complete the Application online (Link provided by Leadership Development).
3. Complete all forms and program fees (explained at the Orientation):
 - a. CACP Verification of Administrative Employment Form
 - b. Candidate Commitment Form
 - c. CACP Coaching Fees – Payroll Deduction Agreement Form
 - d. SDSU Fees
4. Complete Registration Online (link provided by SDSU) and pay online program fees to SDSU.

Leadership Development

Long Beach Unified School District
Administration Building, 4th Floor
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Program Components

Individualized Coaching

Participants receive coaching each month from certified coaches, for two years. Coaching includes support in creating goals and action plans, 1:1 confidential on-site meetings, and “just in time” support via phone or e-mail (totaling 40 hours per year).

Professional Development

- Year 1
 - SUCCEED Communication
 - New Administrators' Program Workshops
- Year 2
 - Aspiring Principals' Program Workshops

Portfolio

Candidates will create a portfolio aligned to their goals and action plans, guided by the LBUSD Leadership Domains and Dimensions; self-assessments; and the use of LBUSD tools. The candidates' work in the program aligns with requirements for the Clear Administrative Credential.

