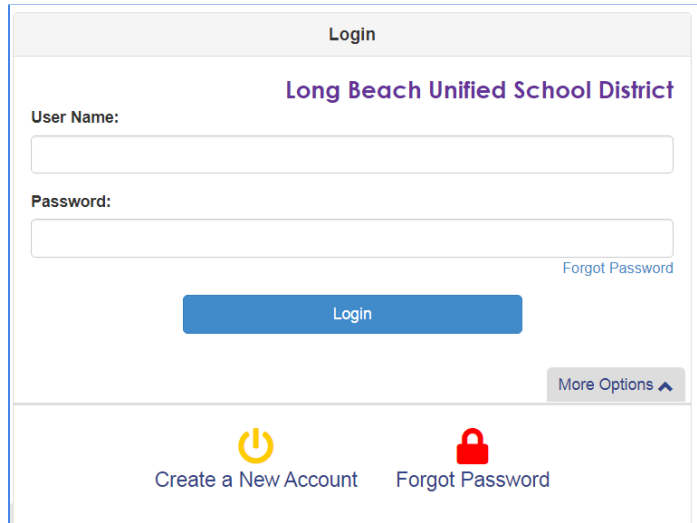


# Instrucciones para Padres de Familia sobre Cómo Llenar la Solicitud de Inscripción En-Línea para la Escuela de Verano - Escuela Preparatoria

**Paso 1:** Vaya a <https://parentlbsud.lbschools.net/enrollment>

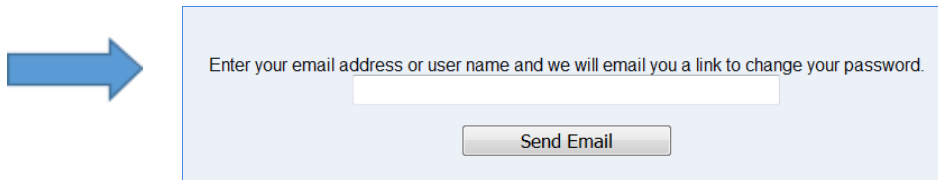
**Paso 2:** Inicie su sesión con su nombre de usuario y contraseña de ParentVUE. **No** vaya a crear una cuenta nueva. Todos los padres de estudiantes de LBSUD tienen una cuenta existente. Si necesita ayuda, comuníquese con la escuela de su hijo para obtener información.

Si alguna vez ha tenido un estudiante en LBSUD (presente o pasado), Inicie su sesión con el nombre de usuario y contraseña de ParentVUE que está asociada con ese estudiante (si no tiene la información para iniciar sesión en esa cuenta de ParentVUE, comuníquese con la escuela de su hijo).

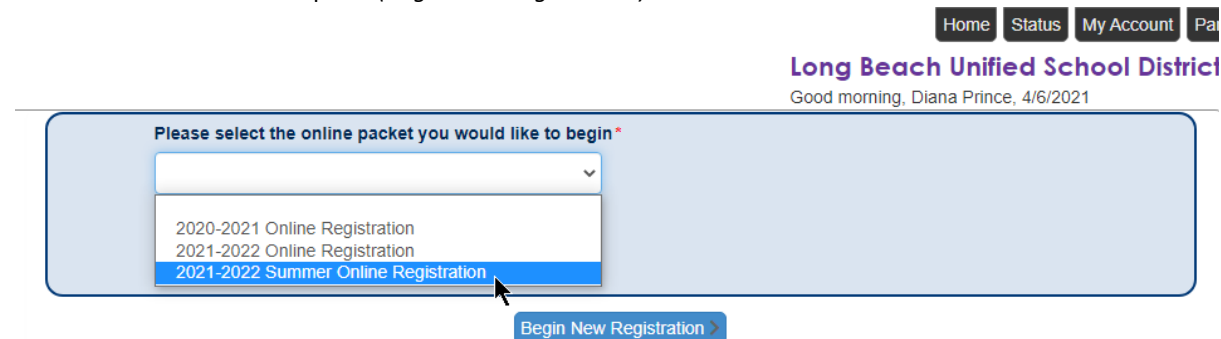


Si olvidó su nombre de usuario o contraseña de ParentVUE, haga clic en el icono "Olvidé mi contraseña" (*Forgot Password*).

Luego, ingrese la dirección del correo electrónico que utilizó para configurar la cuenta de ParentVUE. Si no recuerda la dirección del correo electrónico que usó, o si ya no usa ese correo electrónico, comuníquese con la escuela de su hijo para que la cambien.



**Paso 3:** Seleccione la solicitud de **inscripción en línea para verano (*Summer Online Registration*)**, luego haga clic en Comenzar la nueva inscripción (*Begin New Registration*).



**Paso 4:** Lea la introducción y haga clic en "Continuar" (*Continue*).

The screenshot shows the 'Introduction' page of the online registration system. At the top right, there are navigation links: Home, Status, My Account, ParentVUE, and Logout. Below these is the district name 'Long Beach Unified School District' and a greeting 'Good morning, Diana Prince, 4/6/2021'. The page title is 'INTRODUCTION' and the session is for '2021-2022 Summer'. On the left, a sidebar menu includes 'Introduction' (selected), Family, Parent/Guardian, Emergency, Students, Review/Submit, and Delete Registration. The main content area has a 'Welcome' heading and an 'Information' section with two paragraphs: one thanking the user and another explaining that asterisks (\*) indicate required fields. A 'Continue' button is at the bottom right.

**Paso 5:** Aparecerá una lista de todos los estudiantes conectados a su cuenta. Haga clic en “Guardar y continuar” (*Save and Continue*).

The screenshot shows the 'Student Summary' page. It features the same navigation and header as the previous page. The sidebar menu is the same. The main content area has a 'Student Summary' heading and an 'Information' section with a text input field for a message. Below this is a table with columns: First Name, Last Name, Grade, School Year, School, and Status. The table lists three students: Lizbeth Prince (2021, Poly High School), Isaac Prince (2020, Oropeza Elementary), and Ben Prince (12th grade completed). A 'Save And Continue' button is at the bottom right.

First Name	Last Name	Grade	School Year	School	Status
Lizbeth	Prince	2021		Poly High School	You will be updating information for Lizbeth Aguilar Sandoval
Isaac	Prince	2020		Oropeza Elementary	This student is excluded due to their grade level
Ben	Prince				The student has completed the 12th grade. Students that require additional credits can contact the last school attended for additional information.

**Paso 6:** Escriba su nombre como aparece en la esquina superior derecha en el cuadro Firma electrónica. Haga clic en “Guardar y continuar” (*Save and Continue*).

The screenshot shows the 'Signature' page. It features the same navigation and header. The sidebar menu is the same. The main content area has a 'Signature' heading and a text input field for the user's name. A red arrow points to the 'ParentVUE' link in the top right navigation bar. Below the input field is a 'Save And Continue' button.

**Paso 7: Domicilio de Casa.** Si actualmente o anteriormente tuvo un estudiante en LBUSD, su información se llenará automáticamente. Si desea realizar cambios, haga clic en el cuadro para ingresar los cambios. Haga clic en “Guardar y continuar” (*Save and Continue*) cuando haya terminado.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family**
- Parent/Guardian
- Emergency
- Students
- Review/Submit

Delete Registration

**FAMILY** 33% 2021-2022 Summer

## Home Address

Check here if your address has changed.

Address as entered from above:

419 Disney Way  
LONG BEACH, CA 90813

[Save And Continue >](#)

**Paso 8: Domicilio Postal.** Si desea que su correo vaya a una dirección que no sea su casa, llene esta sección. Si desea que su domicilio postal y domicilio de casa sean iguales, marque la casilla. Haga clic en “Guardar y continuar” (*Save and Continue*) cuando haya terminado.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family** ⚠
- Parent/Guardian
- Emergency
- Students
- Review/Submit

Delete Registration

**FAMILY** 100% 2021-2022 Summer

## Mail Address

Mail address is the same as home address

- OR -

<b>Is PO Box</b>	<b>Street Number*</b>	<b>Fraction</b>	<b>Direction</b>	<b>Street*</b>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Street Type</b>	<b>Post Direction</b>	<b>Unit Type</b>	<b>Unit Number</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>City*</b>	<b>State*</b>	<b>Zip Code*</b>	<b>+4</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[< Previous](#) [Save And Continue >](#)

**Paso 9: Padre de Familia/Tutor.** Si tiene estudiantes actualmente, esta información se llenará automáticamente. Puede editarla si es necesario.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family ✔
- Parent/Guardian**
- Emergency
- Students
- Review/Submit
- Delete Registration

**PARENT/GUARDIAN** 33% 2021-2022 Summer

**Demographics: Diana Prince**

First Name:

Middle Name:

Last Name:

Gender:

Education Level\*:

Preferred language for written materials:

**419 Disney Way**  
**LONG BEACH, CA 90813**

[← Previous](#) [Save And Continue >](#)

**Paso 10: Situación Militar.** Ingrese la situación militar a partir de la fecha actual. Si no está en servicio activo o en la Guardia Nacional, seleccione la fecha de hoy y seleccione **N - No Militar**.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family ✔
- Parent/Guardian** ?
- Emergency
- Students
- Review/Submit
- Delete Registration

**PARENT/GUARDIAN** 100% 2021-2022 Summer

**Military Status: Diana Prince**

✕	Line	Start Date	Military Service	End Date
<input type="checkbox"/>	1	<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>	<input type="text" value="MM/DD/YYYY"/>

[+ Add New](#)

[← Previous](#) [Save And Continue >](#)

Puede editar la información de los padres de familia si ambos viven en la misma residencia.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family ✔
- Parent/Guardian** ?
- Emergency
- Students
- Review/Submit
- Delete Registration

**PARENT/GUARDIAN** 2021-2022 Summer

Add or update Parent/Guardian details.

	First Name	Last Name	Gender	Status
<a href="#">Edit parent Info</a>	Diana	Prince		<span style="background-color: #28a745; color: white; padding: 2px;">✔ Complete</span>
<a href="#">Edit parent Info</a> <a href="#">✕ Remove parent</a>	Steve	Trevor		<span style="background-color: #ffc107; color: white; padding: 2px;">! In Progress</span>
	Keith	Griggs		<span style="background-color: #6c757d; color: white; padding: 2px;">✔ Complete</span>

[+ Add New Parent/Guardian](#)

[← Previous](#) [Save And Continue >](#)

**Paso 11: Contactos de Emergencia.** Si tiene estudiantes actualmente, esta información se llenará automáticamente. Puede editar, remover o agregar nuevos contactos de emergencia usando los botones a continuación. Es necesario agregar por lo menos 1 contacto de emergencia. Hay un límite de 6 contactos de emergencia.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration**

- Introduction ✔
- Family ✔
- Parent/Guardian ✔
- Emergency**
- Students
- Review/Submit
- Delete Registration

**EMERGENCY** 2021-2022 Summer

Please add at least 1 emergency contact. If you already have an emergency contact, please verify by clicking on the Edit button.:

	First Name	Last Name	Gender	Status
<input type="button" value="Edit Info"/> <input type="button" value="Remove"/>	Laura	Smith		<input checked="" type="button" value="Complete"/>
<input type="button" value="Edit Info"/> <input type="button" value="Remove"/>	Luis	Smith		
<input type="button" value="Edit Info"/> <input type="button" value="Remove"/>	Dora	Explorer		

La situación debe mostrar "Terminado" (Complete) antes de pasar a la siguiente página.

**Paso 12: Estudiantes.** Hay 2 secciones en esta página: *Estudiantes para inscribir* y *Estudiantes para excluir en el verano*. Para inscribir a un estudiante en la escuela de verano, haga clic en el botón **Inscribir (Enroll)** al lado del nombre del estudiante. Si no hay un botón al lado del nombre del estudiante, el estudiante no es elegible para las clases de verano de la escuela preparatoria.

**Long Beach Unified School District**  
Good morning, Diana Prince, 4/6/2021

**Online Registration.**

- Introduction ✔
- Family ✔
- Parent/Guardian ✔
- Emergency ✔
- Students**
- Review/Submit
- Delete Registration

**STUDENTS** 2021-2022 Summer

This application should only be used for new enrollments to LBUSD. All returning students will be automatically enrolled for the next school year. Only complete this application if you have a new student to LBUSD.

**Students to enroll in 2021-2022 Summer**

First Name	Last Name	Gender	Grade	Status
To enroll a student, click on the Enroll button below.				

**Students to exclude from 2021-2022 Summer**

First Name	Last Name	Gender	Grade	Reason
Isaac	Prince	Male		This student is excluded due to their grade level
Ben	Prince	Female		The student has completed the 12th grade. Students that require additional credits can contact the last school attended for additional information.
	Lizbeth	Prince	Female	This student is not actively enrolled in the district for this year. Click the include button to add this student to the registration.

Enroll

Una vez que agregue el estudiante, haga clic en el botón de **Editar información del estudiante (Edit Student Info.)**.

## STUDENTS

2021-2022 Summer

This application should only be used for new enrollments to LBUSD. All returning students will be automatically enrolled for the next school year. Only complete this application if you have a new student to LBUSD.

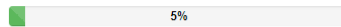
### Students to enroll in 2021-2022 Summer

	First Name	Last Name	Gender	Grade	Status
<a href="#">✎ Edit student info</a>	Lizbeth	Prince	Female		<span>In Progress</span>
<a href="#">♥ Do not enroll student</a>					

To enroll a student, click on the Enroll button below.

### Students to exclude from 2021-2022 Summer

## ENROLLMENT SURVEY



2021-2022 Summer

### Type of Instruction: **New Student**

#### Instructions

Please enter your preferred method of instruction.

Type of Instruction

For summer 2021-2022 school year, all students will be enrolled for in-person instruction. If you are opting to select online APEX, please enter in your reason below in the comments for a counselor to review.

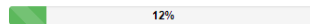
Reason for online request:

< Previous

Save And Continue >

Seleccione el nivel de grado escolar del próximo año, luego haga clic en **Guardar y continuar (Save and Continue)**.

## DEMOGRAPHICS



2021-2022 Summer

### Demographics:

Perm ID	<input type="text"/>
First Name	<input type="text" value="Lizbeth"/>
Middle Name	<input type="text"/>
No Middle Name	<input type="checkbox"/>
Last Name	<input type="text" value="Prince"/>
Suffix	<input type="text"/>
Gender	<input type="text" value="Female"/>
Birth Date	<input type="text" value="04/03/2006"/>
Entering Grade (Select 00 for Kinder, TK for Transitional Kindergarten). For summer school enter next year's grade level.*	<input type="text"/>
Primary Address*	<input type="text" value="Prince, Diana"/>

Home Address

Mail Address

< Previous

Save And Continue >

Esta sección es para información del estudiante, no para los padres de familia. Si el estudiante no tiene su propio teléfono celular o correo electrónico, marque la casilla “El estudiante no tiene número de teléfono” o deje el correo electrónico personal del estudiante en blanco. Los correos electrónicos personales se utilizan para encuestas posteriores a la graduación.

Contact Information:

**Instructions**

By opting into Text Communication, students may receive text notifications from the school district in cases of emergencies, announcements, and post-secondary survey. Student personal emails are used six months after graduation to survey students as required by the state of California.

Student has no phone numbers.

Phone Numbers									
✕	Line	Primary	Type	Phone	Extension	Not Listed	Phone Communication	Text Communication	
<input type="checkbox"/>	1	<input checked="" type="checkbox"/>	Cell	( 562 ) 555 - 1234		<input type="checkbox"/>	No	No	
<input type="checkbox"/>	2	<input type="checkbox"/>	Cell	( 562 ) 555 - 1234		<input type="checkbox"/>	Yes	No	
<input type="checkbox"/>	3	<input type="checkbox"/>	Cell	( 818 ) 555 - 1234		<input type="checkbox"/>	Yes	No	

[+ Add New](#)

Student Personal Email

[< Previous](#) [Save And Continue >](#)

**Opt out of military info release**

**Opt out of directory information**

I hereby understand and acknowledge my child's participation in the LBUSD media publications (including but not limited to school/district videos, photos for display and/or other school/district publications). If you prefer to opt out of media publications, please indicate here.

**Opt out of media**

The California Healthy School Act of 2000 is a right-to-know law that allows parents/guardians/staff to request to be notified when pesticides are applied at public schools and child care centers. The law encourages the adoption of effective, lower risk pest management practices, also known as Integrated Pest Management (IPM). If you wish to be notified when pesticides are applied, please indicate below. This can be updated anytime through PVUE.

**Pesticide Notification**

[< Previous](#) [Save And Continue >](#)

Indique el parentesco de cada Contacto de Emergencia.

**Emergency Contact Relationships: Sally Smith**

**Instructions**

Indicate the relationship each emergency contact has with the student. Later, you will be asked to indicate your call order preference for all contacts.

Associate at least 1 contacts and at most 10.

Relationship	First Name	Last Name	Gender	Release To
Grand-Mother	Susan	Smith	F	<input checked="" type="checkbox"/>
- OR -				
<input type="checkbox"/> No Relationship				

[< Previous](#) [Save And Continue >](#)

Coloque los contactos de emergencia en el orden preferido arrastrando y soltando.

## RELATIONSHIPS

75%

Emergency Contact Order:

### Instructions

Drag and drop the contacts below in the order in which they should be contacted in the event of an emergency:

- 1 Diana Prince (Mother)
- 2 Steve Trevor (Father)
- 3 Dora Trevor (Grand-Mother)

< Previous

Save And Continue >

Después de ingresar toda la información, haga clic en el botón de **Revisar (Review)** para ver la solicitud antes de enviarla.

### Online Registration

- Introduction
- Family
- Parent/Guardian
- Emergency
- Students
- Review/Submit**

### REVIEW/SUBMIT

Review allows you to confirm all data entered during the Registration process to ensure accuracy. When complete, press Submit

Status	Student	Grade Level	School Selection
<input checked="" type="button" value="Ready To Submit"/>		12	1. Woodrow Wilson High School

< Previous

I have reviewed all registration data and verified that it is correct

< Previous

Submit

Haga clic en "Aceptar" (OK) en el mensaje de confirmación.

### Confirm

Pressing OK will submit the student Registration information for the 2021-2022 Summer school year. From this point on you will not be able to make any further changes to the Registration information in this portal; however, you may return to Online Registration to check the status of your submission.

¡La solicitud ya ha sido enviada!

Verifique el estado de la aplicación en cualquier momento ingresando a su sesión en su cuenta.

La situación actual se mostrará como "Esperando" (*Waiting*) hasta que la escuela acepte la solicitud.

Una vez que la solicitud sea aceptada, la situación actual cambiará a "Aceptada" (*Accepted*) y el estudiante debe reportarse a la escuela el primer día.



## Status of Recent Registration Activity

2021-2022 Summer Online Registration

 Review Submitted: 4/6/2021 12:13 PM

Status	Last Name	First Name	Grade	School Name
			12	 Woodrow Wilson High School: Accepted

