OFFICE OF THE SUPERINTENDENT

MEETING OF THE BOARD OF EDUCATION
TUESDAY, JUNE 2, 2020
1515 Hughes Way, Long Beach, CA 90810

AGENDA

OPEN SESSION – 2:45 p.m., Room 464
ORDER OF BUSINESS
1. Call to Order
2. Announcements
   In accordance with California Government Code Section 54950 and following, the various matters to be considered in Closed Session today will be announced.
3. Public comments on items listed on the Closed Session agenda.

CLOSED SESSION – Room 464
4. Student Discipline Matters Pursuant to CA Education Code Section 48900 and following
5. Confidential Student Matters Pursuant to CA Education Code Section 35146
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Performance Evaluation: Superintendent of Schools
8. Public Employee Appointment: Elementary School Principal, Elementary School Vice Principal, Middle/K-8 School Principal, Middle/K-8 School Assistant Principal, High School Principal, High School Principal of Instruction, High School Assistant Principal, Principal Coach, Head Counselor, Director, Assistant Director, Program Specialist, Program Administrator, Administrative Assistant, Executive Officer, Assistant Superintendent, Deputy Superintendent, Superintendent of Schools
9. Conference with Legal Counsel--Anticipated Litigation
   Initiation of litigation pursuant to paragraph (4) of subdivision (d) of CA Government Code Section 54956.9 (Number of cases: 1)
   Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (Number of cases: 3)
10. Conference with Legal Counsel--Existing Litigation
    Pursuant to paragraph (1) of subdivision (d) of CA Government Code Section 54956.9, Case Nos. LBI 1601989, 1602387, 2:19-cv-01139, 2019070907, 19-CV-02958-DSF, 2019070144, BC697290, 010838, 020671, 040204, 05A04000155, 06A04000582, 13520691, 08A0400211 and 14563950
11. Conference with Labor Negotiators pursuant to Government Code section 54957.6(a)
    Agency designated representative: Ruth Ashley
    Unrepresented employee: Superintendent of Schools
12. Conference with Labor Negotiators pursuant to Government Code sections 3549.1 and 54957.6(a)
    Agency designated representative: Steve Rockenbach
    Employee Organization(s): CSEA and TALB
13. Hearing of Complaints or Charges Brought Against an Employee by Another Person or Employee
    Pursuant to Government Code Section 54957 for the following positions: Classroom Teachers, School Site Administrators, School Site Classified Employees. (Subject to 24 Hour Prior Notice to the Employee. This item may be heard in open session during this time period should the employee so choose pursuant to Section 54957.)

OPEN SESSION – 5:00 p.m., Community Room
ORDER OF BUSINESS
SUBJECT
DISPOSITION
14. Pledge of Allegiance and Call to Order
15. In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made in writing at this time. The written report forms will continue to be made available upon request to the Assistant Secretary of the Board of Education.

16. Public Hearing  Adoption of Budget for Fiscal Year 2020-2021  Information
Available for inspection at:  
www.lbschools.net/budget

17. Call for Agenda Items for Separate Action/Adoption of the Agenda as Posted  Action

18. Approval of Minutes  May 20, 2020  Action

19. Communications  None  Information

20. Public Testimony on Items Listed on Agenda  (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)

21. Staff Report  None  Information

22. Public Testimony on Items Not Listed on Agenda  (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)

23. Business Items  Action Items
Personnel  Action
Instruction  Action
Finance Report A  Action
Finance Report B  Action
Business Department Report  Action
Purchasing & Contracts Report  Action

24. Other Items  Superintendent Items
Administrative Assignments  Action

25. Unfinished Business  None  Information/Action

26. New Business  Adoption of District’s Budget for FY 2020-2021  Action
COVID-19 Operations Written Report  Action
Board Policy 5123, Promotion/Acceleration/Retention
Athletic Eligibility  Action
Resolution 060220-A, Regarding the Education Protection Account for FY 2020-2021  Action
Resolution 060220-B, Giving Authorization for Temporary Cash Borrowing Between Funds  Action
Resolution 060220-C, Superseding Resolution No. 061019-C and Establishing Revolving Cash Fund for the Long Beach Unified School District  Action
Resolution 060220-D, Giving Notice of Intent to Dedicate Easements to Southern California Edison at the Purchasing Warehouse Located at 2201 E. Market Street, Long Beach, CA 90805 for Deteriorated Pole Replacement and Stabilization

The next regular business meeting will be held on **MONDAY, JUNE 15, 2020**.

**TELECONFERENCE NOTICE**
In accordance with Governor Newsom’s Executive Order N-25-20(11) Board Members may participate and vote remotely by telephone. Members of the public may observe board meetings in real time simulcast by selecting the Video & Multimedia icon at lbschools.net. Members of the public may make comments in the meeting by following the instructions listed in the Board of Education Teleconference Notice found via the homepage at lbschools.net.

**ACCESS TO PUBLIC DOCUMENTS**
Public records related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the Board of Education Office at 1515 Hughes Way, Long Beach, CA 90810, during regular business hours (8:00 a.m. to 4:40 p.m.).

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**
Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Board of Education Office, 1515 Hughes Way, Long Beach, CA 90810; telephone: (562) 997-8240; fax: (562) 997-8280.
The following employees are retiring after many years of loyal service to the district. The Superintendent recommends that letters of appreciation be written to them in recognition of their service.

1. **Certificated Personnel**

It is recommended that the certificated personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curiel, Mercedes</td>
<td>Teacher</td>
<td>Cleveland</td>
<td>27</td>
</tr>
<tr>
<td>Drake, Mary</td>
<td>Teacher</td>
<td>Longfellow</td>
<td>33</td>
</tr>
<tr>
<td>Gustafson, Shelley</td>
<td>Program Specialist</td>
<td>OCIPD</td>
<td>31</td>
</tr>
<tr>
<td>Lee, Paula</td>
<td>Teacher</td>
<td>Jefferson</td>
<td>17</td>
</tr>
<tr>
<td>Patrou, Elizabeth</td>
<td>Teacher</td>
<td>Hoover</td>
<td>29</td>
</tr>
<tr>
<td>Rivera, Terri</td>
<td>Teacher</td>
<td>Signal Hill</td>
<td>20</td>
</tr>
<tr>
<td>Robertson, Timothy</td>
<td>Teacher</td>
<td>Cabrillo</td>
<td>19</td>
</tr>
<tr>
<td>Stewart, Mary</td>
<td>Teacher</td>
<td>Hudson</td>
<td>28</td>
</tr>
</tbody>
</table>

2. **Classified Personnel**

It is recommended that the classified personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archer, Gloria</td>
<td>College/Career Spec</td>
<td>Cabrillo</td>
<td>35</td>
</tr>
<tr>
<td>Betschel, Lori</td>
<td>Ex Sec to Supt/BOE (C)</td>
<td>Supt Office</td>
<td>30</td>
</tr>
<tr>
<td>Isbell, Linda</td>
<td>Inst Aide-Special</td>
<td>McBride</td>
<td>29</td>
</tr>
</tbody>
</table>
The Assistant Superintendent of Human Resource Services recommends the following proposed actions for Board approval subject to requirements of California law:

### APPOINTMENTS TO

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Dates of Leave</th>
</tr>
</thead>
<tbody>
<tr>
<td>King, Ayana</td>
<td>Special Contract Educare Associate Teacher N-Educare</td>
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</table>

### LEAVES OF ABSENCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Dates of Leave</th>
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</thead>
<tbody>
<tr>
<td>(Barber, Spencer)</td>
<td>Counselor</td>
<td>05/28/20 to 06/12/20 Emerg FMLA</td>
</tr>
<tr>
<td>(Cassidy, Rochelle)</td>
<td>Psychologist</td>
<td>06/01/20 to 06/12/20 Emerg FMLA</td>
</tr>
<tr>
<td>(Cornejo, Leticia)</td>
<td>Psychologist</td>
<td>05/29/20 to 06/12/20 Emerg FMLA</td>
</tr>
<tr>
<td>Avila, Edward</td>
<td>Teacher</td>
<td>09/02/20 to 12/02/23 Disability</td>
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<tr>
<td>Farias, Daisy</td>
<td>Teacher</td>
<td>08/31/20 to 06/17/21 Child Care</td>
</tr>
<tr>
<td>Marshall, Phillip</td>
<td>Teacher</td>
<td>08/02/20 to 11/02/23 Disability</td>
</tr>
<tr>
<td>Ramirez, Liliana</td>
<td>Speech/Lang Pathologist</td>
<td>05/14/20 to 06/12/20 Child Care</td>
</tr>
</tbody>
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### SEPARATIONS – DECEASED

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Por, Vichet</td>
<td>Teacher</td>
<td>05/05/20</td>
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<tr>
<td></td>
<td>Whittier</td>
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RESIGNATIONS (BOARD POLICY 4117.2)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RESIGNATION</th>
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</thead>
<tbody>
<tr>
<td>Brown, Katharine</td>
<td>Speech/Lang Path</td>
<td>08/29/17</td>
<td>06/12/20</td>
</tr>
<tr>
<td></td>
<td>Edison</td>
<td></td>
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<tr>
<td>Voakes, Melissa</td>
<td>Teacher</td>
<td>08/31/11</td>
<td>06/12/20</td>
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<td></td>
<td>Franklin</td>
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RETIREMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curiel, Mercedes</td>
<td>Teacher</td>
<td>09/13/93</td>
<td>07/01/20</td>
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<tr>
<td>Drake, Mary</td>
<td>Teacher</td>
<td>09/24/85</td>
<td>10/22/20</td>
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<td>Longfellow</td>
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<tr>
<td>Gustafson, Shelley</td>
<td>Program Specialist</td>
<td>09/11/89</td>
<td>08/12/20</td>
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<td>OCIPD</td>
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<tr>
<td>Lee, Paula</td>
<td>Teacher</td>
<td>06/21/10</td>
<td>06/12/20</td>
</tr>
<tr>
<td></td>
<td>Jefferson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Patrou, Elizabeth</td>
<td>Teacher</td>
<td>09/11/90</td>
<td>05/21/20</td>
</tr>
<tr>
<td></td>
<td>Hoover</td>
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</tr>
<tr>
<td>Rivera, Terri</td>
<td>Teacher</td>
<td>10/18/99</td>
<td>06/30/20</td>
</tr>
<tr>
<td></td>
<td>Signal Hill</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robertson, Timothy</td>
<td>Teacher</td>
<td>09/04/01</td>
<td>06/12/20</td>
</tr>
<tr>
<td></td>
<td>Cabrillo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stewart, Mary</td>
<td>Teacher</td>
<td>10/09/02</td>
<td>03/25/20</td>
</tr>
<tr>
<td></td>
<td>Hudson</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESCISSIONS

03/18/20 BA Rescind Leave of Absence from 08/31/20 to 06/17/21 for Rivera, Terri.
The Assistant Superintendent, of Human Resource Services, recommends the following proposed actions for Board approval subject to requirements of California law:

**APPOINTMENTS**

**Classified - Probationary**

- Fontaine, Brad J  
  Sch Safety Officer  
  N-Sch Safety & Emerg Prep

Subject to separation if no substitute service for the school year

- Huerta, Crystal  
  Day to Day Substitute Custodian

- Lansang, Paul S  
  "  
  "

**Exempt**

In Accordance with California Code of Regulations, Title 5, Section 5593:

- Fayard, Vincent G  
  Instructor Athletics (HS)

**LEAVES OF ABSENCE**

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATES OF LEAVE</th>
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</thead>
<tbody>
<tr>
<td>Leal, Monica J</td>
<td>Inter Office Asst-Sch Cabrillo</td>
<td>05/26/20 to 06/19/20 Other</td>
</tr>
<tr>
<td>Menjivar, Jenny</td>
<td>Behavr Int Spv Spec Ed</td>
<td>05/26/20 to 06/19/20 Other</td>
</tr>
<tr>
<td>E 0062290 3</td>
<td>Staff Sec Bl High School Office</td>
<td>06/01/20 to 06/12/20 Emerg FMLA</td>
</tr>
<tr>
<td>E 0055098 0</td>
<td>Inter Office Asst-Sch Bl Sp Marshall</td>
<td>05/26/20 to 06/12/20 Emerg FMLA</td>
</tr>
<tr>
<td>E 0040672 9</td>
<td>Behavr Int Spv Special Ed</td>
<td>05/26/20 to 06/12/20 Emerg FMLA</td>
</tr>
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</table>
LEAVES OF ABSENCE

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Position</th>
<th>Name</th>
<th>Effective Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>E 0044065 2</td>
<td>Kids’ Club Lead Asst</td>
<td>Gant</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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<tr>
<td>E 0049235 6</td>
<td>Behavr Int Spv Special Ed</td>
<td>Special Ed</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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<tr>
<td>E 0048140 8</td>
<td>Behavr Int Spv Burbank</td>
<td>Burbank</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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<tr>
<td>E 0028390 3</td>
<td>Inter Office Asst-Sch</td>
<td>Mann/Twain</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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<td>E 0053013 0</td>
<td>Behavr Int Spv Special Ed</td>
<td>Special Ed</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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<tr>
<td>E 0055677 2</td>
<td>Behavr Int Spv Special Ed</td>
<td>Special Ed</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
</tr>
<tr>
<td>E 0040988 0</td>
<td>Kids’ Club Spv III</td>
<td>Prisk</td>
<td>05/26/20 to 06/12/20</td>
<td>Emerg FMLA</td>
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</table>

SUSPENSION WITHOUT PAY

Pursuant to Chapter XI, Section 11.1 (1, 11) of the Rules and Regulations of the Classified Service.

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Position</th>
<th>Name</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>E 0022108 6</td>
<td>Bldg Maintenance Wkr</td>
<td></td>
<td>06/03/20 to 06/30/20</td>
</tr>
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</table>

SEPARATION – DECEASED

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hayes, Latacha</td>
<td>Head Start Inst Aide</td>
<td>03/30/20</td>
</tr>
<tr>
<td></td>
<td>Head Start</td>
<td></td>
</tr>
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</table>
### RESIGNATIONS (BOARD POLICY 4117.2)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RESIGNATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fowler, Miriam S</td>
<td>Child Care Wkr Emerson</td>
<td>11/04/19</td>
<td>03/13/20</td>
</tr>
<tr>
<td>Kemelhar, Lillian</td>
<td>IA-Spec Rogers</td>
<td>10/31/19</td>
<td>05/12/20</td>
</tr>
<tr>
<td>Munguia, Mario A</td>
<td>IA-Spec Hughes</td>
<td>03/14/17</td>
<td>12/19/19</td>
</tr>
<tr>
<td>Pettaway, Kenna M</td>
<td>Rec Aide Powell</td>
<td>11/04/19</td>
<td>02/21/20</td>
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<tr>
<td>Sohal, Jana D</td>
<td>Child Care Wkr Kettering</td>
<td>11/18/19</td>
<td>03/12/20</td>
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#### Permanent

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rivera, Kevin O</td>
<td>Nutr Svcs Wkr Webster</td>
<td>08/27/19</td>
<td>05/18/20</td>
</tr>
<tr>
<td>Robles, Cecilia</td>
<td>Rec Aide Keller</td>
<td>01/01/19</td>
<td>01/31/20</td>
</tr>
<tr>
<td>Terrazas, Penelope</td>
<td>IA-Spec Tucker</td>
<td>11/07/16</td>
<td>05/18/20</td>
</tr>
<tr>
<td>Vieville Jr., Richard A</td>
<td>Head Start Inst Aide</td>
<td>05/12/14</td>
<td>05/29/20</td>
</tr>
</tbody>
</table>

### RETIREMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archer, Gloria</td>
<td>Col &amp; Career Sp Cabrillo</td>
<td>02/11/86</td>
<td>06/12/20</td>
</tr>
<tr>
<td>Betschel, Lori D</td>
<td>Ex Sec to Supt/BOE (C) Supt Office</td>
<td>10/24/89</td>
<td>09/11/20</td>
</tr>
<tr>
<td>Isbell, Linda D</td>
<td>IA-Spec McBride</td>
<td>10/23/90</td>
<td>06/11/20</td>
</tr>
</tbody>
</table>
BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Instruction

CATEGORt: Business Item/s

Reason for Board Consideration: Action/Information

Date: June 2, 2020

1. APPROVE BASIC TEXTBOOKS AND INSTRUCTIONAL MATERIALS - HIGH SCHOOL SCIENCE CORE COURSES

Adopt the recommended basic textbooks and instructional materials for core science courses in high school. The local review of science instructional materials for students in grades 9 - 12 began in fall 2019 with the formation of course-specific committees of classroom teachers and instructional coaches. The committees used structured evaluation tools to review for social content compliance, alignment to standards, and program evaluation and support. The recommendations from these committees were then available for all teachers, administrators, parents, and community members to review and provide feedback, via a virtual public display, on the proposed textbooks and instructional materials prior to the recommendation to the Board of Education for adoption. These recommended textbooks and instructional materials are aligned to the Next Generation Science Standards for California Public Schools and comply with the state’s legal and social compliance standards for textbooks and instructional materials.

<table>
<thead>
<tr>
<th>Course</th>
<th>Textbook Title</th>
<th>Publisher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology: The Living Earth</td>
<td>The Living Earth</td>
<td>Houghton, Mifflin Harcourt 2020</td>
</tr>
<tr>
<td>Chemistry in the Earth System</td>
<td>Experience Chemistry in the Earth System</td>
<td>Pearson 2021</td>
</tr>
<tr>
<td>Physics of the Universe</td>
<td>Physics of the Universe</td>
<td>Discovery Education 2019</td>
</tr>
<tr>
<td>Anatomy &amp; Physiology</td>
<td>Applied Anatomy &amp; Physiology, A Case Study Approach</td>
<td>EMC 2018</td>
</tr>
<tr>
<td>Honors Anatomy &amp; Physiology</td>
<td>Hole’s Essentials of Anatomy &amp; Physiology</td>
<td>McGraw Hill 2019</td>
</tr>
<tr>
<td>Zoology</td>
<td>Zoology</td>
<td>McGraw Hill 2019</td>
</tr>
<tr>
<td>Functional Academics: Science</td>
<td>Unique Learning System</td>
<td>n2y</td>
</tr>
</tbody>
</table>

2. APPROVE NEW HIGH SCHOOL CAREER TECHNICAL EDUCATION (CTE) COURSE: BAKING AND PASTRY
Approve the new regular status CTE concentration course for Browning’s Culinary Arts pathway, *Baking and Pastry*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan’s goals and objectives. In this course, students will learn the science of baking and apply culinary techniques to produce breads, pastries, cakes, mousses, and specialized desserts.

The basic textbook recommended to support the implementation of this course is:


This textbook meets the social compliance criteria for instructional materials established by the State of California. The course is proposed for high school graduation elective credit and is a required course in a technical sequence. In addition, this course will be submitted to the University of California Office of the President (UCOP) for ‘g’ (elective) approval.

3. **APPROVE NEW HIGH SCHOOL CAREER TECHNICAL EDUCATION (CTE) COURSE: LEVEL 1: GAME DESIGN**

Approve the new regular status CTE introductory course for Millikan’s SEGA pathway, *Level 1: Game Design*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan’s goals and objectives. *Level 1: Game Design* is an introductory course examining the art, structure, and languages of video game design as a career.

The basic textbook recommended to support the implementation of this course is:


This textbook meets the social compliance criteria for instructional materials established by the State of California. The course is proposed for high school graduation elective credit and is a required course in a technical sequence. In addition, this course has been submitted to the University of California Office of the President (UCOP) for ‘g’ (elective) approval.

4. **APPROVE NEW HIGH SCHOOL CAREER TECHNICAL EDUCATION (CTE) COURSE: PHYSICS THROUGH ROBOTICS AND PROGRAMMING**

Approve the new regular status CTE concentrator course outline for Lakewood High School’s ATM pathway, entitled *Physics through Robotics and Programming*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan’s goals and objectives. This physics-based programming course will introduce both engineering design and scientific methods, utilize inquiry-based laboratories, and require students to embrace abstract thought that can be utilized in real-world problem-solving.

The following basic textbook is recommended to support the implementation of this course:


This textbook meets the social compliance criteria for instructional materials established by the State of California. The course is proposed for high school graduation science or elective credit. The course has been submitted to the University of California Office of the President (UCOP) for ‘d’ (science) approval.
5. **APPROVE NEW HIGH SCHOOL VISUAL ARTS COURSE: ART 1-2: FOUNDATIONS**

Approve the new regular status Visual Arts course outline, *Art 1-2: Foundations*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan’s goals and objectives. In this course, students will study and apply the art elements and design principles to create a variety of two-dimensional and three-dimensional studio art projects representing a wide variety of cultures, artistic styles and art media. The course is proposed for high school graduation visual arts credit. The course has been submitted to the University of California Office of the President (UCOP) for ‘f’ (visual and performing arts) approval.

6. **APPROVE VAPING AWARENESS MINI GRANT**

Approve receipt of a $5,000 mini grant to assist in the awareness and prevention of vaping. The Los Angeles County Office of Education has offered mini-grants through Tobacco-Use Prevention Education resources. District staff will receive training on e-cigarette and vaping issues with the goal of conducting a series of presentations and sharing resources with stakeholders in their school communities.

7. **APPROVE POLY’S PARTICIPATION IN CSULB’S LONG BEACH PROUD GRANT**

Approve participation in CSULB’s proposal to the U.S. Department of Health and Human Services’ grant, *Optimally Change the Map of Teen Pregnancy- Tier 1*. As part of CSULB’s proposal, entitled *Long Beach Proud*, Poly High School would continue to use current curriculum *Positive Prevention PLUS* for monitoring and supporting students. Through paid on-site internships for Poly MEDS seniors, participating students, with specific training, act as peer health mentors. In addition, Poly would add an optional after-school evidence-based program (*Families Talking Together*) to support students and families in parent-adolescent communication about optimal health and teen pregnancy. CSULB is the fiscal agent and there is no cost to LBUSD or LBUSD students.

Prepared by

James Suarez, Assistant Director  
Equity, Access, and College  
& Career Readiness

Approved and Recommended by

Christopher J. Steinhauser  
Superintendent of Schools

Jill Baker  
Deputy Superintendent of Schools

Ruth Ashley  
Deputy Superintendent of Education Services

Pamela Seki, Assistant Superintendent  
Curriculum, Instruction, Professional Development

Jay Camerino, Assistant Superintendent  
High Schools

Tiffany Brown, Assistant Superintendent  
School Support Services
### Consent Item

**Board of Education**  
**Long Beach Unified School District**

**Subject:** Finance Report A  
**Enclosures**

**Category:** Business Items  
Fiscal Services  
**Reason for Board Consideration:** Action  
**Date:** June 2, 2020

1. **Ratify Salary Warrants issued on May 15, 2020 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/01/20</td>
<td>$4,118,109.00</td>
</tr>
</tbody>
</table>

**TOTAL SALARY WARRANTS ISSUED** $4,118,109.00

2. **Ratify** the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

<table>
<thead>
<tr>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/01/20</td>
<td>00523915-00523934</td>
</tr>
<tr>
<td>05/01/20</td>
<td>25860318-25860331</td>
</tr>
<tr>
<td>05/04/20</td>
<td>00524040-00524051</td>
</tr>
<tr>
<td>05/04/20</td>
<td>25861307-25861382</td>
</tr>
<tr>
<td>05/05/20</td>
<td>00524456</td>
</tr>
<tr>
<td>05/05/20</td>
<td>25866039-25866209</td>
</tr>
</tbody>
</table>

**Funds**

- **General Fund** $7,837,431.89
- **Adult Education Fund** 230.94
- **Child Development Fund** 164,603.41
- **Cafeteria Special Revenue Fund** 185,607.78
- **Building Fund** 590,316.79
- **Self-Insurance Fund** 1,807,210.39
- **Warrant/Pass-Through Fund** 2,875,983.96

**TOTAL WARRANTS ISSUED** $13,461,385.16
Approve/Ratify the above listed items.

Approved:
Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended:
Christopher J. Steinhauser
Superintendent of Schools

June 2, 2020
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report B

Enclosures

CATEGORY: Business Items

Fiscal Services

Date: June 2, 2020

1. **Ratify** the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

   05/06/20  25867384, 25867394
   05/11/20  28877837

   **Building Fund**  
   $ 500,655.75

   **TOTAL WARRANTS ISSUED**  
   $ 500,655.75

**Recommendation:**

**Approve/Ratify** the above listed items.

Approved:

Yumi Takahashi  
Chief Business and Financial Officer

Christopher J. Steinhauser  
Superintendent of Schools

Approved and Recommended:
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Business Department Report  Enclosures

CATEGORY: Business Items  Reason for Board Consideration: Action

Business Department  Date  June 2, 2020

Accept Gifts: Accept the following gifts to the District:

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Donor</th>
<th>Gift</th>
<th>Purpose</th>
<th>Amount or Amount Est. by Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. McBride</td>
<td>Molina Healthcare</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>2. Nutrition</td>
<td>T-Mobile USA, Inc.</td>
<td>Monetary</td>
<td>For the purchase of food and supplies in support of meal service during COVID-19 school closures.</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>3. Tincher</td>
<td>Tincher PTA</td>
<td>Monetary</td>
<td>Funding for Cheer Coach stipend.</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>4. Tincher</td>
<td>Tincher PTA</td>
<td>Monetary</td>
<td>Funding for new marquee.</td>
<td>$17,184.00</td>
</tr>
<tr>
<td>5. Tincher</td>
<td>Tincher PTA</td>
<td>Monetary</td>
<td>For the benefit of the instrumental music program.</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>6. Twain</td>
<td>Long Beach Education Foundation</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$9,403.34</td>
</tr>
</tbody>
</table>

Gifts Total  
Total amount of monetary gifts on this report: $79,587.34
Total value of non-monetary gifts on this report: $0.00
Authority to Sign Awards or Rejections of Bids:
7. Authorize the Chief Business and Financial Officer, Financial Services Officer, Purchasing and Contracts Director, and Assistant Purchasing and Contracts Director to sign the awards or rejections of all formal bids. Authorization to be effective July 1, 2020 through June 30, 2021.

Authority to Sign Construction Change Orders:
8. Authorize the Chief Business and Financial Officer, Purchasing and Contracts Director, Executive Director - Facilities Development and Planning, and Business Services Administrator to sign construction change orders. Authorization to be effective July 1, 2020 through June 30, 2021.

Authority to Acquire Federal Surplus Property:
9. Authorize the Purchasing and Contracts Director to act as district representative and district signatory to acquire federal surplus property from the California State Agency for Surplus Property.

Authority to Sign Purchase Orders and Contracts/Agreements:
10. Authorize the Superintendent, Chief Business and Financial Officer, Financial Services Officer, Purchasing and Contracts Director, and Assistant Purchasing and Contracts Director to sign purchase orders and contracts/agreements for the Long Beach Unified School District. Authorization to be effective July 1, 2020 through June 30, 2021.

Authority to Apply for and Sign Documents for Nutrition Services Meal Program:
11. Authorize the Nutrition Services Director and Assistant Nutrition Services Director to submit applications and sign the necessary documents on behalf of the Board of Education to participate in the National School Breakfast Program, the National School Lunch Program, Child and Adult Feeding Program and the Summer Food Service Program. Authorization to be effective July 1, 2020 through June 30, 2021.

Authority to Sign Purchase Orders and Contracts for Nutrition Services Branch:
12. Authorize the Nutrition Services Director, Assistant Nutrition Services Director and Purchasing and Contracts Director to sign purchase orders and contracts for the Nutrition Services Branch. Authorization to be effective July 1, 2020 through June 30, 2021.

Authority to Transfer Funds:
13. Authorize the Chief Business and Financial Officer, Financial Services Officer, and Executive Director of Fiscal Services to make such inter and intra-fund adjustments as necessary to close the financial records of the District for the 2019-20 fiscal year.

Authorize Destruction of Records:
14. Authorize the Chief Business and Financial Officer or designee to approve destruction of records eligible for disposal in accordance with California Administrative Code, Title V, Section 16027 and Education Code, Section 35253. The Class III Records are designated in the Master Records Retention List.

Authority to Process Routine Budget Revisions, Adjustments and Transfers:
15. Authorize the Chief Business and Financial Officer, Financial Services Officer, and Executive Director of Fiscal Services to make such routine budget revisions, adjustments and transfers as necessary for the payment of District obligations and to effect technical adjustments of the board-adopted budget during the 2019-2020 and 2020-2021 fiscal years.
Authority to Compromise and Settle:

16. Authorize the continuation of delegation of authority for the compromise or settlement of all claims against the District no greater than $50,000 to the Chief Business and Financial Officer or designee per Government Code Section 935.4, and issue a written order for the payment thereof under Part 3 of Division 3.6 of Title 1 of the Government Code.

Recommendation:

Approve the items listed above.

Approved:                           Approved and Recommended:

Yumi Takahashi                     Christopher J. Steinhauser
Chief Business and Financial Officer  Superintendent of Schools
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Purchasing & Contracts Report

Enclosures

CATEGORY: Business Items

Reason for Board Consideration Action

Purchasing & Contracts

Date June 2, 2020

Contract Report

The following contracts are submitted for approval and available upon request:

New Agreements and Renewals - General

1. Agreement: AON Risk Consultants, Inc. dba AON Global Risk Consulting (2021-0004-00)
   Purpose: To provide actuarial review services for the District’s Workers’ Compensation and Liability programs.
   Term: 2/1/2021 - 1/31/2026
   Type: Renewal
   Cost: To be a maximum of $48,750
   Originator: Risk Management
   Funding Source: Self Insurance Fund

2. Agreement: Armor Alarms (2021-0006-00)
   Purpose: To provide annual fire alarm inspections and certifications at various sites throughout the District.
   Term: 7/1/2020 - 6/30/2021
   Type: Renewal
   Cost: To be a maximum of $77,922
   Originator: Technology & Information Services Branch
   Funding Source: General Fund

3. Agreement: The Hanover Research Council, LLC (2021-0010-00)
   Purpose: To provide District staff unlimited access to an online education research library on a variety of topics relevant to K-12 education.
   Term: 7/1/2020 - 6/30/2021
   Type: Renewal
   Cost: To be a maximum of $51,500
   Originator: Deputy Superintendent of Schools
   Funding Source: General Fund - LCFF
4. Agreement: The Montague Company (2021-0009-00)  
Purpose: To authorize the District to perform warranty repair work and obtain non-warranty parts for cooking equipment at a discount from the manufacturer.  
Term: 7/1/2020 - 6/30/2021  
Type: Renewal  
Cost: No cost to the District  
Originator: Nutrition Services Branch  
Funding Source: N/A

5. Agreement: Pyrotection Specialists, Inc. (2021-0008-00)  
Purpose: To provide annual fire alarm inspections and certifications at various sites throughout the District.  
Term: 7/1/2020 - 6/30/2021  
Type: Renewal  
Cost: To be a maximum of $60,450  
Originator: Technology & Information Services Branch  
Funding Source: General Fund

6. Agreement: Amy Smith (2021-0003-00)  
Purpose: To provide dedicated human resources, operational support, and strategic planning for the Linked Learning Regional Hub of Excellence Network.  
Term: 7/1/2020 - 6/30/2021  
Type: Renewal  
Cost: To be a maximum of $140,000  
Originator: Assistant Superintendent - High Schools  
Funding Source: Strong Workforce Program

7. Agreement: Weight Watchers North America, Inc. (2021-0007-00)  
Purpose: To provide The Health Solutions weight management program for benefit-eligible employees, spouses, and retirees.  
Term: 7/1/2020 - 6/30/2022  
Type: Renewal  
Cost: To be a maximum of $180,000  
Originator: Risk Management  
Funding Source: Self Insurance Fund

New Agreements and Renewals - Facilities

8. Agreement: HMC Architects (10582.01 and 10582.01A)  
Purpose: To approve the terms and conditions of the master agreement and to provide architectural services for the Cubberley K-8 Portable Replacement project.  
Term: 6/4/2020 through project completion  
Type: New Agreement  
Cost: To be a maximum of $99,500, including $7,500 reimbursable expenses  
Originator: Facilities  
Funding Source: Building Fund

9. Agreement: HMC Architects (10582.01B)  
Purpose: To provide architectural services for the Muir K-8 Portable Replacement project.  
Term: 6/4/2020 through project completion  
Type: New Agreement  
Cost: To be a maximum of $176,000, including $8,500 reimbursable expenses  
Originator: Facilities  
Funding Source: Building Fund
10. Agreement: PBK Architects, Inc. (10585.01B)
    Purpose: To provide architectural services for the Wilson High School Aquatic Center project per the terms and conditions of the master agreement approved on 5/20/2020.
    Term: 6/4/2020 through project completion
    Type: New Agreement
    Cost: To be a maximum of $965,810, including $10,000 reimbursable expenses
    Originator: Facilities
    Funding Source: Building Fund

Amend Agreements - General

11. Agreement: C3 Business Solutions (1920-0225-01)
    Original Purpose: To provide technical support, database administration services, project management, and training for the District's current Oracle databases and software.
    Justification: Additional service hours required.
    Cost: Increase contract amount by $3,500 from $50,000, to be a maximum of $53,500. All other terms and conditions to remain the same.
    Originator: Technology & Information Services Branch
    Funding Source: General Fund

12. Agreement: Hawthorne Academy (1920-0033-01)
    Original Purpose: To approve master contract for Nonpublic School services provided for students with exceptional needs.
    Justification: Additional services needed due to an increase in the number of students served.
    Cost: Increase contract amount by $126,000 from $50,000, to be a maximum of $176,000. All other terms and conditions to remain the same.
    Originator: Special Education
    Funding Source: Special Education/General Fund

13. Agreement: Amanda Hovest (1920-0423-01)
    Original Purpose: To provide design services for marketing material templates, including logo design, flyers, brochures, and banners for the Leadership Development Department.
    Justification: Extend contract completion date due to unforeseen circumstances and additional service hours required.
    Term: Extend contract completion date from 6/30/2020 to be through 8/31/2020.
    Cost: Increase contract amount by $9,900 from $21,600, to be a maximum of $31,500. All other terms and conditions to remain the same.
    Originator: Deputy Superintendent of Schools
    Funding Source: Boeing Leadership STEAMing Ahead Grant

14. Agreement: Elizabeth Salud (1920-0422-01)
    Original Purpose: To provide design services for marketing material templates, including logo design, flyers, brochures, and banners for the Leadership Development Department.
    Justification: Extend contract completion date due to unforeseen circumstances and additional service hours required.
    Term: Extend contract completion date from 6/30/2020 to be through 8/31/2020.
    Cost: Increase contract amount by $6,600 from $9,000, to be a maximum of $15,600. All other terms and conditions to remain the same.
    Originator: Deputy Superintendent of Schools
    Funding Source: Boeing Leadership STEAMing Ahead Grant
**Amend Agreements - Facilities**

15. Agreement: Capital Engineering Consultants, Inc. (10417.01)  
Original Purpose: To provide commissioning services for the Madison Elementary School HVAC project.  
Justification: Time extension and additional hours required due to revised construction schedule.  
Cost: Increase contract amount by $5,145 from $30,500, to be a maximum of $35,645.  
Term: Extend contract completion date from 6/30/2020 to be through 12/31/2021. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

16. Agreement: Communication Strategies (10557.01)  
Original Purpose: To provide technology consulting services for the Telecommunications project throughout the District.  
Justification: Time extension due to project delays.  
Term: Extend contract completion date from 6/30/2020 to be through 12/31/2020. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

17. Agreement: DLR Group, Inc. (10185.01E)  
Original Purpose: To provide architectural services for the Cubberley K-8 School HVAC project.  
Justification: Fee adjustment based on finalized construction cost.  
Cost: Increase contract amount by $446,311 from $944,814, to be a maximum of $1,391,124. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

18. Agreement: DLR Group, Inc. (10185.01G)  
Original Purpose: To provide architectural services for the Prisk Elementary School HVAC project.  
Justification: Fee adjustment based on finalized construction cost.  
Cost: Increase contract amount by $320,480 from $965,569, to be a maximum of $1,286,049. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

19. Agreement: Knowland Construction Services (10278.01)  
Original Purpose: To provide DSA inspection services for the Jordan High School Major Renovation Phases 1C, 1D, and 4 project.  
Justification: Additional services required due to project delays.  
Cost: Increase contract amount by $177,952 from $366,456, to be a maximum of $544,408. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

20. Agreement: Knowland Construction Services (10476.01)  
Original Purpose: To provide DSA inspection services for the Jordan High School Major Renovation Phase 2A project.  
Justification: Additional services required due to project delays.  
Cost: Increase contract amount by $132,800 from $131,648, to be a maximum of $264,448. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
21. Agreement: Morrissey Associates, Inc. (10190.01C)
   Original Purpose: To provide architectural services for the Holmes Elementary School HVAC project, per the terms and conditions of the master agreement approved on 4/5/2017.
   Justification: Fee adjustment based on finalized construction cost
   Cost: Increase contract amount by $277,021 from $789,000, to be a maximum of $1,066,021. All other terms and conditions to remain the same.
   Originator: Facilities
   Funding Source: Building Fund

   **Bids**

   The following bid is submitted for approval and available upon request:

   **Authorize Bid Awards**

   **Construction Bid - Facilities**

   22. Award Bid No. FAC29-1920 for Robinson K-8 Academy HVAC project and approve contract with NKS Mechanical Contracting, Inc., for the amount of $4,870,000. Reject apparent low bidder, Archico Design Build, Inc., as non-responsive.
       Funding Source: Building Fund

   **Membership Approvals**

   **Authorize District Memberships**

   23. Approve District memberships in the following organizations:

      (A) California Association of School Business Officials
          [Originator-Financial Services/$3,000]

      (B) EveryChild California
          [Originator-Child Development Centers/$750]

      (C) National Head Start Association
          [Originator-Head Start/$3,150]

   **Recommendation**

   Approve and/or ratify the contracts, and take action on the bids as listed above.

   **Approved:**

   Yumi Takahashi
   Chief Business and Financial Officer
   RH/RK/sp; BS/sc

   **Approved and Recommended:**

   Christopher J. Steinhauser
   Superintendent of Schools
BACKGROUND:

The Board is requested to approve the proposed 2020-2021 Budget, which projects revenues and expenditures for 2020-2021 and the two succeeding years. Education Code Section 42127 requires that the Board each year hold a public hearing, adopt a budget, and file the budget with the Los Angeles County Office of Education (LACOE) on or before July 1.

REVENUE:

The District’s proposed budget contains revenue assumptions included in the Governor’s May Revision related to the State’s K-12 funding model, the Local Control Funding Formula (LCFF). The LCFF creates base, supplemental and concentration grants based on the district’s population of students. For 2020-2021, the proposed budget reflects a 10% reduction to LCFF, an estimated $72 million dollar reduction in revenue to LBUSD. In addition, the budget has proposed reductions to several K-12 categorical programs, totaling approximately $3 million. Special education funding is proposed to increase on an ongoing basis by approximately $5.8 million.

LCFF funding for the District is projected to be $663.3 million, a decrease of $71.8 million from 2019-20. The budget also assumes a 0% cost of living adjustment for the two succeeding years. LCFF funding is projected to be $646.1 million for 2021-22 and $633.2 million for 2022-23.

Federal revenues show a one year increase as the District is recognizing an estimated amount of funding from the Coronavirus Aid, Relief and Economic Security (CARES) Act. The funds are to be allocated to address the economic fallout of the COVID-19 pandemic in the United States. The estimate included at Budget Adoption is $20 million.

Revenue projections include an approximately 2% reduction of enrollment annually. These estimates may change if enrollment differs materially when school reopens in the fall.

EXPENDITURES:

The proposed expenditure budgets include step and column increases for personnel, proposed district contributions to STRS (State Teachers Retirement System) and PERS (Public Employees Retirement System) of 16.15% and 20.7% respectively, a reduction from prior estimates, health benefit increases and increases for expenses such as utilities.

Expenditures in the budget year and two succeeding years do not yet reflect expenses related to the reopening of schools in the fall with physical distancing requirements and costs including but not limited to the expansion of online learning.
ENDING BALANCE:

The total general fund ending balance for 2020-2021 is projected to be $240.2 million. The unrestricted ending balance for 2020-2021 is projected to be $224.4 million. The unrestricted ending balances for 2021-22 and 2022-23 are projected to be $140.8 million and $26.8 million, respectively.

RECOMMENDATION:

Adopt Annual Budget for Fiscal Year 2020-2021 and authorize filing of the FY 2020-2021 Adopted Budget Report (SACS2020) and the FY 2019-2020 Estimated Actuals with the Los Angeles County Superintendent of Schools in accordance with Education Code Section 42127.

Approved:  Approved and Recommended:

Yumi Takahashi  Christopher J. Steinhauser
Chief Business and Financial Officer  Superintendent of Schools
SUBJECT: COVID-19 Operations Written Report

Enclosures: One

CATEGORY: New Business Item

Reason for Board Consideration: Action

Date: June 2, 2020

BACKGROUND:

Executive Order N-56-20, issued by Governor Gavin Newsom on April 22, 2020, empowers schools to focus on responding to COVID-19 and to provide transparency to their communities. As a result, it extends the deadline for the Local Control and Accountability Plan (LCAP) from July 1, 2020 to December 15, 2020.

In lieu of the LCAP, the Order requires a COVID-19 Operations Written Report that summarizes the actions taken by the Local Educational Agency (LEA) in the aftermath of school closures. Specifically, this Report must focus on the changes to program offerings that the LEA has made since mid-March 2020 and the major impacts of school closures on students and families. It must address how the LEA is meeting the needs of unduplicated pupils, specifically through the delivery of high-quality distance learning opportunities, the distribution of school meals in non-congregate settings, and the arrangement of supervision for students during ordinary school hours. These areas align with the prior Executive Order N-26-20, which outlined the conditions under which LEAs retain state funding in the event of physical school closure.

The Report must be adopted by the governing board during the same meeting in which the annual budget, due July 1, 2020, is also adopted. The two documents must be submitted to the county office of education in tandem. The LEA must post a copy of the Report on its homepage.

RECOMMENDATION:

Approve the COVID-19 Operations Written Report.

Prepared by: Robert Garcia Tagorda
Executive Director of Equity, Access, and College & Career Readiness

Approved and Recommended: Christopher J. Steinhauser
Superintendent of Schools
COVID-19 Operations Written Report

<table>
<thead>
<tr>
<th>Local Educational Agency (LEA) Name</th>
<th>Contact Name and Title</th>
<th>Email and Phone</th>
<th>Date of Adoption</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long Beach Unified School District (LBUSD)</td>
<td>Christopher J. Steinhauser Superintendent of Schools</td>
<td><a href="mailto:CSteinhauser@lbschools.net">CSteinhauser@lbschools.net</a> 562-997-8242</td>
<td>June 2, 2020</td>
</tr>
</tbody>
</table>

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The Long Beach Unified School District is deeply committed to the health and safety of students, families, and staff. From the start of the COVID-19 emergency, LBUSD has collaborated with the Long Beach Department of Health and Human Services and other authorities, taking precautionary measures to ensure widespread safety while systematically addressing the needs of stakeholders.

On March 12, 2020, nonessential activities that involve large crowds (for example, indoor school assemblies, district professional development, and community events) were cancelled. Four days later, schools were closed, and LBUSD promptly pivoted to meal distribution and home learning. All sites with the exception of the California Academy for Math and Science at the California State University, Dominguez Hills, campus provided breakfast from 8:00 a.m. to 9:00 a.m. and lunch from 11:30 a.m. to 1:00 p.m. Students could visit any location, and no paperwork was required. Given the massive disruption that they were already confronting, it was a priority to make their experience as seamless as possible. Even when services were revised after the first week of school closures, meal distribution sites were strategically and conveniently located across the district.

On March 23, 2020, LBUSD launched the Home Learning Opportunities web site to support student academics outside the classroom. This repository contained lessons and resources for both general and special education students, including each teacher’s Google Classroom, sample schedules, and links to supplemental online apps. Through May 14, 2020, it garnered over 60,000 users and nearly 240,000 unique page views. The most visited areas were the elementary, special education, K-8, and parent support pages. For students without internet access, LBUSD provided hard copies of educational materials and disseminated Chromebooks and Wi-Fi hotspot devices (see the next section). Parent University staff also worked alongside numerous technology experts across multiple departments to support families by phone and live-stream YouTube workshops in English, Spanish, and Khmer -- a service that has continued throughout the pandemic.

This initial phase of home learning, in which lessons were ungraded, lasted until spring break. Starting on April 23, 2020, LBUSD instituted a new set of student expectations and grading measures with a “do no harm” philosophy. Specifically:

**Student Grades**

- Elementary students will not receive Achievement Reports (Report Cards) for the second semester.
- Students in grades 6 to 8 will receive Pass/Fail final grades.
- Students in grades 9 to 12 will receive Credit/No Credit final grades.
Daily Learning Guidelines

- Transitional kindergarten (TK) through kindergarten: 1 to 1.5 hours
- 1st to 5th Grades: 3 hours
- 6th to 12th Grades: 3 to 4 hours

LBUSD also established that teachers would provide remote learning by “synchronous” (students working or learning simultaneously) and/or “asynchronous” (students working or learning at different times) methods. Altogether, these expectations would apply for the remainder of the school year.

Amid such challenging circumstances, it has naturally been difficult to measure student engagement in home learning, although the district has made progress on this front. Between school closures and May 1, 2020, approximately 79% of students were reported by their teacher as having “checked in.” About two-thirds were reported as being “present” during the week of May 11, 2020. LBUSD has been using these and other data to continue to enhance its systems for home learning. Moreover, it has deployed a survey to students, parents, and teachers in multiple languages, asking about their experiences with various technology tools, their virtual classroom interactions, their challenges, their interest in continuing distance learning, and other issues. Such survey results will help inform future planning efforts.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

LBUSD recognizes the unprecedented toll that COVID-19 has had on students, particularly those who are among the most vulnerable, so numerous structures have been put in place to help them navigate these difficult times.

First, technology supports have been deployed to bridge the digital divide and enable students to access home learning. Since March 25, 2020, LBUSD has distributed Chromebooks to families, requiring only a parent/guardian photo ID and a student ID number. The first three days of distribution took place from 8:00 a.m. to 11:00 a.m. at five of the largest sites in the district, targeting areas with high concentrations of low-income households. Parents also had the opportunity to obtain a tablet at their children’s schools by appointment. Moreover, Wi-Fi hotspot devices were made available, and LBUSD embarked on a partnership with nonprofit organization human-I-T to secure $15 monthly internet connection plans with no contracts and quick delivery. As of May 17, more than 13,000 Chromebooks and close to 1,000 hotspots had been distributed. These totals are in addition to over 20,000 used tablets that students were allowed to keep at home last fall.

Apart from making technology access more widely available, LBUSD has proactively reached out to families. For example, district staff have contacted over 600 Migrant Education and Newcomer families, most of whom are English Learners, to determine their home learning needs. These direct interactions have facilitated the delivery of Chromebooks and hotspots; involved tutorials on accessing Google Classroom, Google Meet, and other necessary platforms to complete student work; and included “personal care” kits that contain essential school supplies. They have paved the way for student access to Rosetta Stone, Think Central, Khan Academy (Spanish), iLit, and other supplemental online software that are designed for English Learners. On the teaching side, the Office of Curriculum, Instruction, and Professional Development has conducted trainings via webinars, consultations, and peer coaching on English Language Development virtual pedagogy and differentiation strategies to equip educators with best practices for supporting this student subgroup.

Furthermore, Family Resource Centers, which cover 26 sites with some of the highest needs in the community, have maintained their normal hours of operation and delivered telehealth services to students on their caseload. In collaboration with LBUSD’s foster youth social worker, FRC staff have reached out to all foster families regarding basic needs (food insecurity / clothing), academic needs (home learning questions / connectivity support), and social-emotional needs (addressing discontinued or providing references to mental health services). They have communicated with the Los Angeles County Department of Children and Family Services on a daily basis to ensure that regional social workers are kept up-to-date. Similarly, LBUSD’s Homeless
Education Program staff have coordinated with local shelters weekly to ensure that homeless students have food, clothing, internet access, and other necessary resources.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

As with classroom instruction, LBUSD believes that high-quality distance learning opportunities are essential for student success, and these opportunities are predicated on effective, empowered teaching. Amid school closures, the district has leveraged its systems and resources to support teachers in this new environment. It convened a Virtual Learning Sandbox, composed of a balance of central office and site teacher leaders, who outlined a set of strategies for engaging students remotely:

- Build structure;
- Create meaningful learning experiences;
- Provide feedback;
- Prioritize social-emotional learning;
- Be mindful of equity;
- Build support systems; and
- Stay Flexible.

Each Curriculum Office prepared a guidance document that highlighted learning priorities for the remainder of the academic year. These documents focused on the content that would be most helpful for student success in 2020-21, and they came with lesson design guidelines for both synchronous and asynchronous experiences. Teachers then had a wide range of professional development opportunities predominantly through webinars either from curriculum staff or their site administrators, who themselves received many different types of support from their level offices and other departments. For example, on March 24-25, 2020, approximately 325 teachers districtwide participated in a virtual training on Google Classroom, while 410 learned how to implement Google Meet with students. This multi-layered system contributed to a home learning approach that is both anchored in promising practices and tailored to the unique needs of each school.

Based on a survey of webinar participants, the top areas of support, which garnered over half of the responses, related to the effective use of foundational technology tools: Google Meet, Google Classroom, and Screencasting. Roughly two-thirds of respondents indicated that they felt either significantly or sufficiently better equipped to use these tools. Beyond the training, teachers had access to guides, video tutorials, and online resources that were posted to a dedicated “Teacher Communication & Updates” web portal. They also had a chance to participate in a peer-to-peer Digital Mentor program that included support for G-Suite applications.

Beyond the immediate experience with teachers, LBUSD has focused on establishing supplemental supports for students and families. For example, home learning service providers have been deployed to guide parents through the process of obtaining Chromebooks, logging into district systems, and accessing Google Classroom and other necessary apps. After-school programs have gone virtual, addressing students’ academic, social-emotional, and physical-fitness needs through regularly scheduled video calls. Most notably, LBUSD has collaborated with Schoolhouse.world, a nonprofit initiative to help provide quality, live instruction and tutoring at any time. With a scheduling system that uses the Khan Academy taxonomy as a basis for session topics, teachers can create short but powerful sessions that cover math examples and understanding of new concepts. Students can then engage with teachers across the platform to get whatever level of help they need whenever they need it. This initial launch has focused on secondary math, but it will expand to other levels and content areas over time.
Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

From the first day of school closures, LBUSD has consistently offered breakfasts and lunches at 34 sites, with supper also provided at 27 of them starting on May 4, 2020. Prior to this date, LBUSD served around 12,000 meals per day. With the additional supper offering, the daily average has exceeded 18,000 meals districtwide.

All meals have been distributed from 11:30 a.m. to 12:30 p.m., Monday through Friday, with services provided continuously, including during spring break. Parents have been able to pick up meals without their children present so long as they show proper documentation, and they have been able to access services in every region of the district, particularly in areas with the highest need. Employees who distribute these meals have been provided with gloves, face coverings, and hand sanitizers. They have been reminded regularly to observe social distancing practices, wash their hands, and adhere to established safety and sanitation procedures. Similarly, parents have been asked to line up at a safe distance from others, wear masks, and refrain from visiting campuses if they are ill.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

LBUSD has set up a child care program for district staff, allowing essential services to continue while ensuring that students are appropriately supervised during ordinary school hours. The program has been located at eight sites across the district. About 150 children ages 0 to 14 have been enrolled in approximately 20 classrooms. Each child has been provided an individualized bin with water colors, clay, manipulatives, and other materials for a wide range of different indoor and outdoor activities. To support school-age children, the program has built in time in their daily schedules for online learning, and while they are expected to bring their own devices, there are Chromebooks available for those without technology equipment.

Child care staff have been trained on appropriate safety measures. Curb-side drop-off and pick-up have been encouraged to promote social distancing. Screening procedures have been established so that individuals with high temperatures and other symptoms would not be admitted into the facility. Activities have been staggered in such a way as to limit the mixing of groups of students. Face coverings have been made available, and daily cleaning and disinfecting protocols have been put in place. Many of the same procedures will be instituted when another program by the Child Development Centers commences on June 15, 2020, serving 260 preschool and school-age children across 10 locations.

More broadly, LBUSD has partnered with the Pacific Gateway Workforce Partnership, Inc., a nonprofit of the City of Long Beach Workforce Investment Board, on “WorkLB.” This initiative has focused on redeploying furloughed child care professionals in order to deliver in-home services to families, using a free electronic platform to match parents and providers. The system currently has about 300 workers, many of whom have experience with the Parks and Recreation Department, YMCA, and other organizations that operate youth programs. They have undergone Live Scan and COVID-19 screening. They have been trained to support children with homework, arts and crafts, fitness exercises, and other activities. LBUSD has disseminated information on WorkLB and how it can potentially help with the supervision of students during ordinary school hours.

California Department of Education
May 2020
BACKGROUND:

The revised Board Policy 5123 Promotion/Acceleration/Retention reflects the suspension of mandatory retention of elementary students who do not meet district-identified benchmarks for the 2019-20 school year in response to the unprecedented school closures and educational disruption resulting from the COVID-19 health crisis.

Students identified as not achieving at grade level and/or not meeting district benchmarks will be provided programs of direct, systematic, and intensive supplemental instruction via distance learning. If appropriate, and in consultation with school personnel and the Elementary Office, retention may be recommended as an intervention for individual students.

RECOMMENDATION:

That the Board of Education adopt the revised Board Policy 5123 Promotion/Acceleration/Retention.

Prepared by: Pamela Seki
Assistant Superintendent
Curriculum, Instruction &
Professional Development

Approved and Recommended: Christopher Steinhauser
Superintendent of Schools
Promotion/Acceleration/Retention

The Governing Board expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the variety of ways that students learn and include strategies for addressing academic deficiencies when needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

As early as possible in the school year, the Superintendent or designee shall identify students who should may be retained and who are at risk of being retained in accordance with law, Board policy, administrative regulation, and the following criteria. Students shall be identified on the basis of district assessment as follows:

Retention at Grade 1

First grade students who do not demonstrate proficiency at mid-year, first grade, in reading and who do not demonstrate proficiency in addition and subtraction math facts with sums up to 10 by the end of grade 1 will may be recommended for retention.

Retention at Grade 2

Second grade students who do not demonstrate proficiency at end of first grade in reading and who do not pass addition and subtraction math facts at the proficient level by the end of grade 2, will may be recommended for retention.

Retention at Grade 3

Third grade students who do not demonstrate proficiency at end of second grade in reading and who do not demonstrate proficiency in addition and subtraction math facts and partial proficiency in multiplication and division math facts by the end of grade 3, will may be recommended for retention.

Retention at Grade 4

Fourth grade students who do not demonstrate proficiency at the end of third grade reading and who do not pass math facts at the proficient level in all four operations by the end of grade 4, will may be recommended for retention.

Retention at Grade 5

Fifth grade students who do not demonstrate proficiency at the end of fourth grade in reading and who do not pass math facts at the proficient level in all four operations by the end of grade 5, will may be recommended for retention.
When any student in grades 2-9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic, and intensive supplemental instruction in accordance with Education Code 37252.2 and Board policy.

Legal Reference:
EDUCATION CODE
37252-37254.1 Supplemental instruction
41505-41508 Pupil Retention Block Grant
46300 Method of computing ADA
48011 Promotion/retention following one year of kindergarten
48070-48070.5 Promotion and retention
48431.6 Required systematic review of students and grading
56345 Elements of individualized education plan
60641-60648 Standardized Testing and Reporting Program
60850-60859 Exit examination
CODE OF REGULATIONS, TITLE 5
200-202 Admission and exclusion of students
Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES
0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10
CDE PUBLICATIONS
Performance Level Tables for the California Standards Tests and the California Alternative Performance Assessment
Parental Agreement Form: Agreement for Pupil to Continue in Kindergarten
LEGISLATIVE COUNSEL’S OPINION Promotion
and Retention #21610
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

Adopted: February 27, 1998
Revised: April 13, 1999
February 6, 2001
January 2002
September 17, 2002
November 28, 2003
May 17, 2005
December 19, 2006
September 16, 2008
September 1, 2009
June 2, 2020

LONG BEACH UNIFIED SCHOOL DISTRICT
RECOMMENDATION:

Staff recommends abolishing the athletic “sit-out” rule that was adopted on March 17, 2015 because new protocols have been implemented by the Assistant Superintendent, High Schools, to limit the recruitment of student athletes from one school to another.

If the Board of Education approves this recommendation, student athletes will follow the athletic eligibility requirements set forth by the California Interscholastic Federation (CIF).

Approved and Recommended:

Christopher Steinhauser
Superintendent of Schools
RECOMMENDATION:

Student athletes in the LBUSD who are ineligible under the definitions of CIF’s school transfer rules forfeit one year of varsity eligibility in the sport within which he/she participated at the original high school of enrollment. The year of varsity eligibility shall be measured by the date of the transfer. Participation at the junior varsity level will be permitted. Hardship cases such as homelessness and student safety, and legitimate changes of residency exemptions which conform to C.I.F. rules will prevail.

This policy shall be implemented by the high school principal(s) receiving the student. A student who appears ineligible under this policy shall receive a brief written notice which shall include notice of this policy, a description of the facts upon which a decision of ineligibility is being considered and a prompt opportunity to present the facts and circumstances which the student believes makes this policy inapplicable or the student subject to an exemption.

The District’s decisions at each level of review shall be communicated in writing and shall be based on an informal review of relevant factual information providing a sufficient basis for the decision. A challenge by the student or by a high school may be made to the Moore League Secretary who shall appoint a panel of three high school principals chosen from neither the transferring school nor the receiving school. The student may appeal the decision to the High School Office and then the Superintendent who shall make an independent decision based upon an informal review of relevant factual information providing a sufficient basis for the final decision. The Superintendent’s review shall be final, but the Board of Education may choose to review that decision and shall be guided in its independent review by an informal review of relevant factual information providing a sufficient basis for the final decision.

Approved and Recommended:

Christopher Steinhauser
Superintendent of Schools
BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

| SUBJECT: | Resolution No. 060220-A  
Regarding the Education Protection Account for FY 2020-2021 | Enclosure: Yes  

| CATEGORY: | New Business | Reason for Board Consideration: Action  
Fiscal Services | Date: June 2, 2020 |

**BACKGROUND:**

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, was approved by the voters of California on November 6, 2012. This Act temporarily increased the state sales tax rate for all taxpayers for 4 years from 2013-2016. It also increased the personal income tax rates for upper-income taxpayers for 7 years from 2012-2018. These higher income tax rates were extended for 12 more years through the end of 2030 with the passage of Proposition 55 in 2016.

The Proposition 30 initiative was intended to minimize deeper cuts to school agencies and other state-supported programs in California. Proposition 30 added Article XIII, Section 36 to the California Constitution, which created in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from Proposition 30.

Revenues generated from Proposition 30 are deposited into the EPA and distributed to school districts, county offices of education, charter schools and community college districts based on the proportionate share of the unrestricted general fund. These funds have been included in the proposed 2020-21 District budget.

**Requirements**

- EPA revenue is deposited into the Standardized Account Code Structure Resource code 1400. Qualified expenditures must be made against these funds.

- Each year, from 2012-13 to 2030-31, the Board of Education must approve a spending plan for the EPA funds. The spending plan must be approved at the time the budget is adopted.

- EPA funds may not be used for administrative costs, including salaries or benefits of administrators.

- Each year the District must publish on its website the amount of EPA money received and how it was spent.

- An annual audit will be required to verify that EPA funds were spent in accordance with the requirements of Proposition 30.
Spending Plan for 2020-2021

The estimated EPA for fiscal year 2020-2021 is $85,997,796.

Staff proposes to use 100% of the EPA funding for expenditures related to instruction.

RECOMMENDATION:

Recommend approval of Resolution No. 060220-A:

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT REGARDING THE EDUCATION PROTECTION ACCOUNT FOR FY 2020-2021

Approved: Approved and Recommended:

Yumi Takahashi Christopher J. Steinhauser
Chief Business and Financial Officer Superintendent of Schools
WHEREAS, the voters approved Proposition 30 on November 6, 2012; and extended certain provisions of Proposition 30 through the passage of Proposition 55 on November 8, 2016.

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account (EPA) during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the EPA within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the EPA are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the EPA shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the EPA are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the EPA in open session of a public meeting of the governing board;

WHEREAS, the monies received from the EPA shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the EPA and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;
WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the EPA and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE IT IS HEREBY RESOLVED:

1. The monies received from the EPA shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Long Beach Unified School District;

2. In compliance with Article XIII, Section 36(e) of the California Constitution, the governing board of the Long Beach Unified School District has determined to spend the monies received from the EPA in 2020-2021 as indicated in Attachment A.

ADOPTED, SIGNED and APPROVED on this 2nd day of June, 2020.

BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA

By: ________________________________  President

By: ________________________________  Vice-President

By: ________________________________  Member

By: ________________________________  Member

By: ________________________________  Member
### Resource 1400 Education Protection Account

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<th>Description</th>
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<td>Other State Revenue</td>
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**Expenditures and Other Financing Uses** (Objects 1000-7999)

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<th>Description</th>
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<td>Instruction-Related Services</td>
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<td>Pupil Services</td>
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<td>Enterprise</td>
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<td>Other Outgo</td>
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<td><strong>Total Expenditures and Other Financing Uses</strong></td>
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**Balance (Total Available minus Total Expenditures and Other Financing Uses)** -0-
SUBJECT: Resolution No. 060220-B Giving Authorization for Temporary Cash Borrowing Between Funds

Enclosures: Yes

CATEGORY: New Business

Reason for Board Consideration: Action

Fiscal Services Date: June 2, 2020

BACKGROUND:

Special revenue funds such as Cafeteria Special Revenue Fund and Child Development Fund may periodically require temporary borrowing when revenues are received after budgeted expenditures have been made.

In accordance with Education Code Section 42603 temporary borrowing of cash between District funds to meet cash flow shortages is permitted.

The authority proposed in the attached Resolution will be exercised only on an as-needed basis.

RECOMMENDATION:

Recommend approval of Resolution No. 060220-B:

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT GIVING AUTHORIZATION FOR TEMPORARY CASH BORROWING BETWEEN FUNDS

Approved: Approved and Recommended:

Yumi Takahashi Christopher J. Steinhauser
Chief Business and Financial Officer Superintendent of Schools
A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT GIVING AUTHORIZATION FOR TEMPORARY CASH BORROWING BETWEEN FUNDS

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by Education Code Section 42603, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: $50,000,000.
2. For fiscal year: 2020-2021.
3. Amount shall not exceed 75 percent of any moneys held in any fund.
4. Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year.
6. The amounts borrowed shall be repaid either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Chief Business and Financial Officer and/or the Financial Services Officer to make temporary cash borrowing between all of the district funds.

ADOPTED, SIGNED and APPROVED on this 2nd day of June, 2020.

BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY

By: ________________________________
    President

By: ________________________________
    Vice-President

By: ________________________________
    Member

By: ________________________________
    Member

By: ________________________________
    Member
BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Resolution No. 060220-C
Superseding Resolution No. 061019-C and
Establishing Revolving Cash Fund for the
Long Beach Unified School District

Enclosures: Yes

CATEGORY: New Business
Reason for Board Consideration: Action
Fiscal Services
Date: June 2, 2020

BACKGROUND:

Section 42810 of the Education Code of the State of California provides that the governing board of any school district may, by resolution, establish revolving cash funds for use by school principals and other administrative officials designated by the governing board and acting in accordance with regulations prescribed by the governing board, for services or material. Each expenditure is limited to $500 per item or service. The fund shall be administered according to the guidelines set forth in Business Department Procedures.

RECOMMENDATION:

Recommend approval of Resolution No. 060220-C

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT SUPERSEeding RESOLUTION NO. 061019-C AND ESTABLISHING REVOLVING CASH FUND FOR THE LONG BEACH UNIFIED SCHOOL DISTRICT

Approved: Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended:

Christopher J. Steinhauser
Superintendent of Schools
A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION
OF THE LONG BEACH UNIFIED SCHOOL DISTRICT
SUPERSEDING RESOLUTION NO. 061019-C
AND ESTABLISHING REVOLVING CASH FUND FOR THE
LONG BEACH UNIFIED SCHOOL DISTRICT

WHEREAS, Section 42810 of the Education Code of the State of California provides that the governing board of any school district may, by resolution, establish revolving cash funds for use by school principals and other administrative officials designated by the governing board and acting in accordance with regulations prescribed by the governing board, for services or material; and

WHEREAS, the need is recognized to establish a Revolving Cash Fund for use by school principals or other administrative officials for services and for emergency or small purchases of instructional and office supplies not presently available from the District's stock;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Long Beach Unified School District as follows:

1. Resolution No. 060220-C establishing a revolving cash fund for the Long Beach Unified School District is superseded by Resolution No.061019-C.

2. In accordance with the provisions of Section 42801 and 42810 of the Education Code, a Revolving Cash Fund in an aggregate amount not to exceed 3% of the district's current year instructional supply budget is hereby established and authorized for the use of all school principals, and for the use of those administrative officers hereinafter designated by the Board, to be expended by said school principals and administrative officials for services and for emergency or small purchases of instructional and office supplies which are not readily available from the District's stock.

3. The administrative officials for whom the revolving cash fund is established are hereby designated as follows: (in alphabetical order)

Assistant Principal, Poly Academy for Accelerated Learning
Assistant Principal, School for Adults
Assistant Superintendent or Director, Office of Curriculum, Instruction and Professional Development
Assistant Superintendent or Director, School Support Services
Assistant Superintendent or Director, Elementary Schools
Assistant Superintendent or Director, Middle & K-8 Schools
Assistant Superintendent or Director, Research, Planning and Evaluation
Assistant Superintendent, High Schools or Director
Business Services Administrator
Chief Business and Financial Officer or Financial Services Officer
Chief of School Safety & Emergency Preparedness
Co- Principals and Principals, High Schools
Deputy Superintendent of Schools
Deputy Superintendent of Education Services
Director, Business Services
Director, Child Development Centers
Director, Employee Relations and Ethics
Director, Head Start & Head Start Policy Council
Director, Leadership Development
Director, Maintenance Branch
Director, Nutrition Services
Director, Public Information
Director, Purchasing and Contracts Branch
Executive Director or Assistant Director, Equity Access/College and Career Readiness
Executive Director, Facilities Development and Planning
Executive Director, Fiscal Services
Executive Officer, Personnel Commission
Manager, Kids’ Club
Principals, Elementary, K-8 and Middle Schools
Program Administrator, Buffum Total Learning Center
Program Facilitator, Office of Multimedia Services
Program Specialist, Office of Curriculum, Instruction and Professional Development (New Teacher Support)

4. The amount of the individual revolving cash fund for each school principal and each designated administrative official is hereby established in an amount not to exceed the following: (in alphabetical order)

- Assistant Principal, Poly Academy for Accelerated Learning $1,000
- Assistant Principal, School for Adults $1,000
- Assistant Superintendent or Director, Office of Curriculum, Instruction and Professional Development $1,000
- Assistant Superintendent or Director, School Support Services $1,000
- Assistant Superintendent or Director, Elementary Schools $1,000
- Assistant Superintendent or Director, Middle & K-8 Schools $1,000
- Assistant Superintendent or Director, Research, Planning and Evaluation $1,000
- Assistant Superintendent, High Schools or Director $1,000
- Business Services Administrator $1,000
- Chief Business and Financial Officer or Financial Services Officer for emergency disaster purposes $150,000
- Chief Business and Financial Officer or Financial Services Officer $1,000
- Chief of School Safety & Emergency Preparedness $1,000
- Co-Principals and Principals, High Schools $1,000
- Deputy Superintendent of Schools $1,000
- Deputy Superintendent of Education Services $1,000
- Director, Business Services $1,000
- Director, Child Development Centers $1,000
- Director, Employee Relations and Ethics $1,000
- Director, Head Start $1,000
- Director, Head Start Policy Council $2,000
- Director, Leadership Development $1,000
- Director, Maintenance Branch $1,000
- Director, Nutrition Services $1,000
- Director, Public Information $1,000
- Director, Purchasing and Contracts $1,000
Executive Director or Assistant Director, Equity, Access/College and Career Readiness $1,000
Executive Director, Facilities Development and Planning $5,000
Executive Director, Fiscal Services $1,000
Executive Officer, Personnel Commission $1,000
Manager, Kids’ Club $1,000
Principals, Elementary, K-8 and Middle Schools $1,000
Program Administrator, Buffum Total Learning Center $1,000
Program Facilitator, Office of Multimedia Services $1,000
Program Specialist, Office of Curriculum, Instruction and Professional Development (New Teacher Support) $1,000

IN WITNESS THEREOF, we have hereunto set our hands this 2nd day of June, 2020.

BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY, CALIFORNIA

By: ___________________________________ President

By: ___________________________________ Vice-President

By: ___________________________________ Member

By: ___________________________________ Member

By: ___________________________________ Member
SUBJECT: Resolution No. 060220-D
Giving Notice of Intent to Dedicate
Easements to Southern California Edison at
The Purchasing Warehouse Located at
2201 E. Market Street, Long Beach, CA 90805
For Deteriorated Pole Replacement and Stabilization

CATEGORY: New Business Item
Reason for Board Consideration: Action
Date: June 2, 2020

BACKGROUND:
Southern California Edison ("SCE") has determined the existing electrical pole (Pole No. 4794644E) is deteriorated and requires replacement. Once replaced, the pole will require stabilization in the form of support wire, which would anchor approximately 18 feet of the pole location. SCE requires the dedication of easement in order to perform the required work, as described in Exhibit A. This will allow SCE to construct, use, maintain, operate, alter, add to, repair, replace, inspect, relocate and or remove at any time and from time to time stub poles, guywires, anchors, and other appurtenant fixtures and/or equipment made for anchorage purposes, in, on, over and across the property as described in Exhibit A.

Education Code Section 17557 provides that the District may dedicate easements if the Board first adopts a resolution declaring its intent to dedicate the easement in a regular open meeting by a two-thirds vote. This resolution is the first of two resolutions that the Board will consider for approval in the granting of these easements. The current resolution is the notice of intent to grant such easements to Southern California Edison. The second resolution will be for granting of the easements, and will be brought to the Board for consideration on June 15, 2020, at which time the Board will also be required to conduct a public hearing on the matter.

RECOMMENDATION:

Recommend approval of Resolution No. 060220-D

A RESOLUTION BY THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT GIVING NOTICE OF INTENT TO DEDICATE EASEMENTS TO SOUTHERN CALIFORNIA EDISON AT THE PURCHASING WAREHOUSE LOCATED AT 2201 E. MARKET STREET, LONG BEACH, CA 90805 FOR DETERIORATED POLE REPLACEMENT AND STABILIZATION

Approved: Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended: Christopher J. Steinhauser
Superintendent of Schools
A RESOLUTION BY THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH
UNIFIED SCHOOL DISTRICT GIVING NOTICE OF INTENT TO DEDICATE EASEMENTS TO
SOUTHERN CALIFORNIA EDISON AT THE PURCHASING WAREHOUSE
LOCATED AT 2201 E. MARKET STREET, LONG BEACH, CA 90805
FOR DETERIORATED POLE REPLACEMENT AND STABILIZATION

WHEREAS, the Long Beach Unified School District ("School District") currently owns
and operates the Purchasing department, located at 2201 E. Market Street, Long Beach, CA
90805 ("Site");

WHEREAS, the Southern California Edison ("SCE") existing electrical pole (Pole No.
4794644E) is deteriorated and requires replacement;

WHEREAS, once replaced, the pole requires stabilization in the form of a support wire,
which would anchor approximately 18 feet of the pole location;

WHEREAS, the School District seeks to dedicate that certain area to SCE in the form of
perpetual and nonexclusive easements on the Market Street property as set forth in Exhibit A,
"Legal Description" of proposed easements to be dedicated, and is attached hereto and
incorporated herein by this reference;

WHEREAS, the School District desires continual access to the Purchasing Department
for its staff, and invitees with the least exposure to liability;

WHEREAS, pursuant to Education Code section 17556 et seq., the governing board of a
school district may convey to any public corporation, or private corporation engaged in the
public utility business, any real property belonging to such School District upon such terms and
conditions as the parties thereto may agree;

WHEREAS, the School District desires to provide easements to SCE to construct, use,
maintain, operate, alter, add to, repair, inspect, relocate and/or remove at any time and from
time to time stub poles, guywires, anchors, and other appurtenant fixtures and/or equipment
made for anchorage purposes, in, on, over and across that certain real property in the County of
Los Angeles, State of California as depicted on Exhibit A;

WHEREAS, pursuant to Education Code section 17557, the School District’s governing
board must, prior to dedicating the easement(s), adopt a resolution declaring its intention to
dedicate such easement(s) in a regular open meeting by two-thirds (2/3) vote of all of its
members;

WHEREAS, pursuant to Education Code section 17557, the School District’s governing
board must hold a public hearing, at its regular place of meeting, upon considering making the
dedication of the easement(s); and

WHEREAS, pursuant to Education Code section 17558, the School District is required to
post copies of this Resolution, signed by the board, in three (3) public places within the School
District’s boundaries not less than ten (10) days before the public hearing, and publish a notice
once, not less than five (5) days before the public hearing in a newspaper of general circulation
published in the School District, if there is one, or, if there is no such newspaper published in the
School District, then in a newspaper published in the county which has a general circulation in
the School District.
NOW, THEREFORE, THE BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the School District’s governing board (“Board”) declares its intent to dedicate the easements to Southern California Edison upon the terms and conditions set forth in the recitals.

Section 3. That the Board establishes June 15, 2020 for a public hearing on the question of the School District’s intent to dedicate the easements to Southern California Edison.

Section 4. The School District staff shall post this resolution in three (3) public places within the School District’s boundaries and publish a notice of the adoption of this resolution in compliance with Education Code section 17558.

IN WITNESS THEREOF, we have hereunto set our hands on this 2nd day of June 2020.

____________________________________
President of the Governing Board for the Long Beach Unified School District

I, Christopher J. Steinhauser, Clerk of the Governing Board of Long Beach Unified School District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 2nd day of June 2020, and that it was so adopted by the following vote:

AYES: 

NOES: 

ABSTAIN: 

ABSENT: 

_________________________________
Clerk of the Governing Board of Long Beach Unified School District
EXHIBIT “A”

LEGAL DESCRIPTION and EASEMENT
Det. Pole: 4794643E

Proposed Anchor & Down Guy: 18' West of Pole

Proposed Anchor & Down Guy: 18' West of Pole