

**Long Beach Unified School District
HEAD START PROGRAM**

**EDUCATION
PRE-K LITERACY AND MATH INVENTORY GUIDELINES**

PERFORMANCE STANDARDS 1304.20 (d)(f)(1)

PURPOSE:

- **To help teachers plan to meet the needs of individual children and the group as a whole.**
- **To share information with parents and to develop the child's Individual Development Plan.**
- **To identify children who need to be referred for more formal assessments.**
- **To help teachers plan their materials, strategies and activities to meet the child's developmental level.**
- **To share information with the Long Beach Unified School District kindergarten teachers and elementary school counselors.**

USE:

- 1. The Pre-K Inventory is administered only to all children who will be entering Kindergarten the following year. The Pre-K Inventory is to be used in conjunction with screening results; child observations, parent reports and home visit information.**
- 2. For planning children's activities and goals.**
- 3. For charting an individual record of a child's progress in literacy and numeracy skills.**

DUE DATE:

- **10 Month Program Two times yearly, end of October and mid June.**

Submit a copy of Kindergarten Score Sheet for time 1 in October and original Kindergarten Score Sheet with scores of time 1 and time 2 in mid June to the Education Services Office.

- **12 Month Program** Two times yearly, end of September and mid June.

Submit a copy of Kindergarten Score Sheet for time 1 in September and original Kindergarten score sheet with scores of time 1 and time 2 in mid June to the Education Services Office.

DISTRIBUTION:

Keep in child's education file folder. Education services will transfer to child's elementary school for use by kindergarten teacher and counselor.

NOTE:

- **The Pre-K Literacy and Math Inventory assessment is conducted in a classroom setting by a teacher or Instructional Aide.**
- **Read instructions for administering the Pre-K Literacy and Math Inventory carefully before beginning assessments.**
- **Have necessary assessment materials, as listed on the Directions for Administering, readily available.**
- **The Pre-K Literacy and Math Inventory consist of 10 questions. Each item is worth a maximum of 1 point. The total number of points on the assessment cannot exceed 10 points.**