

Assistant Principals, Secondary

We invite candidates to apply for the following administrative positions that may become available for the 2009-2010 school year. (Previous year's participants (at all levels) will continue to participate in professional development, this year).



Mission

To support the personal and intellectual success of every student, every day.

Vision

Every student a responsible, productive citizen in a diverse and competitive world.

Administrative: Assistant/Vice Principal (Secondary, 6-12, including K/8)

Aspiring Assistant Principals Program

The purpose of the Aspiring Assistant Principals Program is to recruit, train, support and retain high quality leaders, who will increase student achievement and close the achievement gap at the middle, K/8 and high school level (the greatest need is at the high school level). During the spring, those selected for the Aspiring Assistant Principals program attend a series of standards-based workshops that focus on the knowledge and skills necessary to prepare them for the assistant principalship. In addition, they participate in Long Beach Unified School District's Summer Institute for New and Aspiring School Leaders. Furthermore, selected participants will be invited to interview for assistant principal positions in the late spring.

Eligibility Requirements:

- A minimum of three (3) years experience as a classroom teacher.
- A valid California teaching Credential and/or Services Credential
- A valid California Administrative/Supervisory credential (or qualify for a Certificate of eligibility by August 2009).
- Demonstrated leadership experience as a teacher, counselor, facilitator, program specialist or in another comparable leadership position.
- Support of your current and/or previous supervisor to pursue the assistant principalship.

Description	Timeline
Aspiring Assistant Principal's Program Informational Meeting (optional) Course Code/SRN: 282102601	November 03, 2008, 4:00-5:15 pm Burcham Auditorium 5610 East Monlaco Rd. Long Beach, CA 90808
Application Documents Due (Hand delivered)	December 17 and 18, 2008, 2:45-4:40 pm Admin Building, HRS, 1st Floor
Selected candidates will complete a timed writing test scored on a rubric, by a panel	January 29—30, 2009 Admin Building, Rm 243
Selected candidates will participate in a group interview, scored by a panel	February 12—13, 2009 Admin Building 319 and 320
Program Participant Selection Notification	Week of March 02, 2009
Program Workshops (full-day)	March 23, May 11, and June 01, 2009
District Level Individual Interviews	TBD
Summer Institute for New and Aspiring School Leaders	Tentative Dates: August 10-14, 2009

To Apply

Complete the on-line program application, located on the Leadership Development web page.

Submit the following documents:

- ♦ Resume (two page max) and one page cover letter to Ruth Perez Ashley, Assistant Superintendent, Human Resource Services.
- ♦ Copy of Administrative Credential/Certificate of Eligibility.
- ♦ Note: All of the above documents (cover letter, resume, and credential) must be organized into a manila folder and hand delivered to Missy Sykes (1st floor, HRS). Please do not submit binders, covers, or staples with your application materials. Please bring a copy of the confirmation page that was displayed on your computer, upon submission of your online application.

Contact Information:

Missy Sykes
Recruitment Coordination
Long Beach Unified School District
1515 Hughes Way, Long Beach, CA 90810
msykes@lbschools.net (e-mail is preferred)
(562) 997-8183
Kristi Kahl, Program Administrator