



Office of the Assistant Superintendent, High Schools
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HIGH SCHOOL CALENDAR FOR STUDENT ENROLLMENT
2009-2010

September 30 th	Camera-ready one page brief descriptions due to School of CHOICE Office
October 12th	High Schools submit middle school visitation dates to School CHOICE Office
October 19 th	HS/MS/Private School Counselor Information Meeting at Cabrillo- 12:30 p.m. -3:00 p.m.
Early November	All students receive letter from HSO explaining the matriculation process, and general information about the high school programs via US Mail (i.e., CHOICE Faire, Special Programs, etc.).
November (Mon) 9th	<i>Preprinted Application for High School</i> available for Powell, Butler, & Robinson Schools students. Applications due to middle school counselors no later than Jan. 8, 2010 (sites may have an earlier deadline)
November 16-20th	<i>Preprinted Application for High School</i> are available at middle school sites. Parents must request Special Education Transfer Applications from the Special Education Office. Private Schools/Parents can pick up applications from School CHOICE Office at 3701 E. Willow
December 5th	High School CHOICE Faire at Cabrillo- 9:00 a.m. – 12:00 noon (includes information about Special Programs and Smaller Learning Communities)
December	High School 8th Grade Parent Nights begin at 6:00pm **
December 18th 2009	<i>Deadline for students to return Application for High School Learning Communities and Special Programs to middle school counselors.</i> Private Schools'/Parents turn in completed applications directly to high schools'/programs
January 8th	Butler, Powell and Robinson students– <i>Application for High School due to MS counselor</i>
January 8th	Deadline for middle school counselors to input data into computer & deliver apps to Research (Jan 12 th Butler/Powell/Robinson)
January 14 th - 22nd	High Schools pick up applications from Research and online admit/deny of students in SSPs
January 23rd	“Education Celebration”– Cabrillo, 9 a.m. – 12 p.m. (Includes information on programs at all schools – K through Adult School.)
January 29th	Special Program letters of acceptance mailed home from Central Office with copy of letter of Intent (triplicate)
Feb.3-5th	Confirmation of “ <i>Intent to Attend</i> ” form due to middle schools from students admitted to Special Programs. Counselor to input information into computer.
Feb. 11-12	MS Counselors hand deliver original signed “Intent to Attend” forms to Research
Feb.11-19	Reopen H.S. on-line access to Special Programs. No changes made after February 19 th
Feb. 22-26	HSO assigns students to high schools based on HS CHOICE and priority enrollment procedures
March 1 st	High Schools begin to assign students to “Learning Communities”
March 3 rd	* Research forwards signed Letter of Intent to high schools * On-Line list of students available to middle school counselors * High Schools can access on-line lists of students assigned to high school
March 11 th	Program Cards available for pickup by High Schools at 8am in Research office, Room 468
March TBD	H.S. counselors go to middle schools to program 8th grade students. <i>(Head Counselors arrange dates with middle schools.)</i>

****Parent Night Schedule:**

Wednesday, December 2nd - Renaissance
 Thursday, December 3rd - Jordan Main Campus
 Thursday, December 3rd - Wilson
 Monday, December 7th - Cabrillo

Tuesday, December 8th- Millikan
 Wednesday, December 9th - Lakewood
 Thursday, December 10th - Poly