

How to Complete the School of Choice Application Grades TK-5, 7-8, 10-12 for 2016-17

New Students to LBUSD—Start with Step 1

Current Students within LBUSD—Start with Step 3

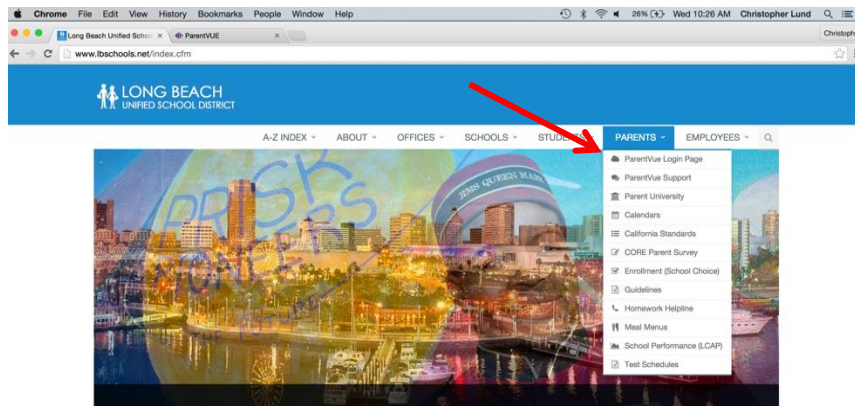
STEP 1: Complete the enrollment process at your school of residence (New students only)

- Paper enrollment- Submit enrollment packet to your school of residence
- Online enrollment- First, contact your school of residence for registration information and procedures for online enrollment. Complete your enrollment application online and wait to receive an acceptance email from your school of residence. Once you receive this email, continue to Step 2 to activate your ParentVUE account and access the School of Choice application.

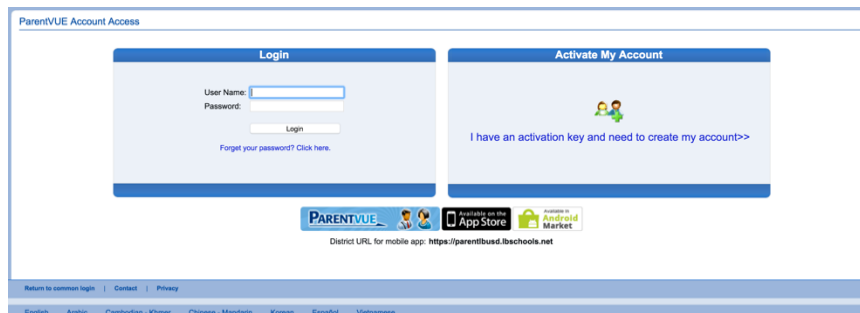
STEP 2: Activate ParentVUE account

- Paper enrollment—Contact the school office for the activation Key
- Online enrollment—No activation necessary; use your online enrollment user name/password to sign in to ParentVUE

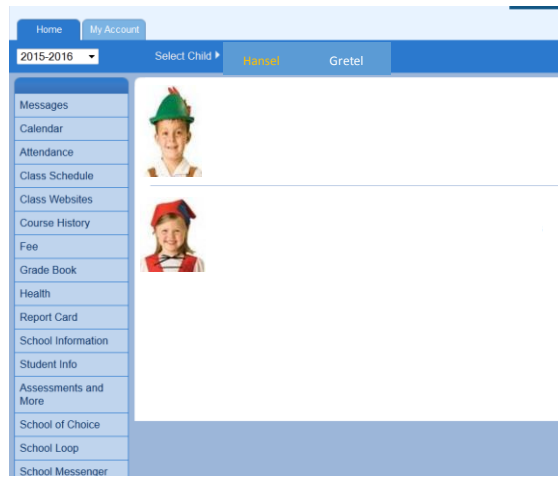
STEP 3: Go to the district website. Click on “Parents” dropdown and go to ParentVUE Login, or go to parentlbusd.lbschools.net



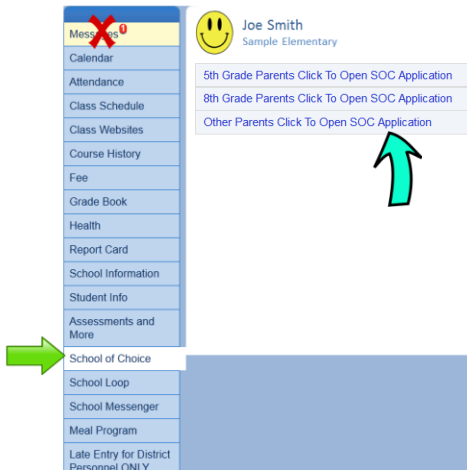
STEP 4: Sign in to ParentVUE. If you don't have a ParentVUE account, contact your school office for an activation key.



STEP 5: Select the child (click on the name or picture). If you don't see your newly enrolled child, change the year to 2016-17.



STEP 6: Select the School of Choice tab, then click the link to open School of Choice (SOC) General Application.



STEP 7: Follow the online steps to complete the application.

