



# 2015-16 Flexible Payroll Calendar for Classified Assignments

## For Year Round School Assignments Starting After June 30, 2015

Track \_\_\_\_\_

For office use only

Actual Days Paid

QW	Month	First Week					Second Week					Third Week					Fourth Week					Regular Workdays	Other Paid Days		Actual Days Paid			
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F		Holiday	Vacation				
1	Jul								<b>Jul</b>		<b>+</b>																	
2	Jul - Aug	20	21	22	23	24	27	28	29	30	31	<b>Aug</b>					13	14	15	16	17							
3	Aug - Sep	17	18	19	20	21	24	25	26	27	28		<b>Aug</b>				10	11	12	13	14							
4	Sep - Oct	14	15	16	17	18	21	22	23	24	25			<b>Sep</b>			<b>+</b>											
5	Oct - Nov	12	13	14	15	16	19	20	21	22	23				<b>Oct</b>		<b>7</b>	8	9	10	11							
6	Nov - Dec	9	10	<b>+</b>	12	13	16	17	18	19	20					<b>+</b>	5	6	7	8	9							
7	Dec - Jan	7	8	9	10	11	14	15	16	17	18					<b>+</b>	<b>Nov</b>											
8	Jan	4	5	6	7	8	11	12	13	14	15					<b>+</b>	2	3	4	5	6							
9	Jan - Feb	<b>Feb</b>					<b>+</b>									<b>+</b>	<b>Dec</b>											
10	Feb - Mar	1	2	3	4	5	8	9	10	11	12					<b>+</b>	30	1	2	3	4							
11	Mar - Apr	<b>Mar</b>					7	8	9	10	11					<b>#</b>	28	29	30	<b>31</b>	<b>+</b>							
12	Apr - May	29	1	2	3	4	4	5	6	7	8					<b>x</b>	25	26	27	28	29							
13	May - Jun	28	29	30	31	1	<b>May</b>									<b>+</b>	21	22	23	24	<b>+</b>							
14	Jun	25	26	27	28	29	2	3	4	5	6					<b>+</b>	18	19	20	21	22							
		23	24	25	26	27	<b>+</b>		<b>Jun</b>							<b>+</b>	16	17	18	19	20							
		20	21	22	23	24	30	31	1	2	3					<b>x</b>	13	14	15	16	17							
							27	28	29	30					<b>+</b>													

**+** Legal holidays**#** Non-duty equalization day for 12-month employees**x** Board declared holiday

Subtotal

Total Paid Days

Site \_\_\_\_\_ SS# \_\_\_\_\_

Employee \_\_\_\_\_

Print Name

Employee Signature

Actuals Certified: \_\_\_\_\_

Site Administrator

date

Plan Approved \_\_\_\_\_

Site Administrator

Date