



# 2014-15 Flexible Payroll Calendar for Certificated Assignments

## For Year Round School Assignments Starting After June 30, 2014

Track \_\_\_\_\_

For office use only

QW	Month	First Week					Second Week					Third Week					Fourth Week					Planned Workdays		Actual Days Worked						
		M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	Regular Schedule	Other Assignmts							
1	Jul											Jul 1	2	3	4	+	7	8	9	10	11									
2	Jul - Aug	14	15	16	17	18	21	22	23	24	25	28	29	30	31	1	Aug 1	2	3	4	5	4	5	6	7	8				
3	Aug - Sep	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	+	1	2	3	4	5	1	2	3	4	5			
4	Sep - Oct	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	Oct 1	2	3	4	5	29	30	1	2	3				
5	Oct - Nov	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	27	28	29	30	31				
6	Nov	Nov 3	4	5	6	7	10	+	11	12	13	14	17	18	19	20	21	24	25	26	+	27	x	28						
7	Nov - Dec	Dec 1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	x	24	+	25	26							
8	Dec - Jan	29	30	#	31	+	1	2	5	6	7	8	9	12	13	14	15	16	+	19	20	21	22	23						
9	Jan - Feb	26	27	28	29	30	Feb 2	3	4	5	6	+	9	10	11	12	13	+	16	17	18	19	20							
10	Feb - Mar	23	24	25	26	27	Mar 2	3	4	5	6	9	10	11	12	13	16	17	18	19	20									
11	Mar - Apr	23	24	25	26	27	30	31	Apr 1	2	+	3	6	7	8	9	10	13	14	15	16	17								
12	Apr - May	20	21	22	23	24	27	28	29	30	May 1	4	5	6	7	8	11	12	13	14	15									
13	May - Jun	18	19	20	21	22	+	25	26	27	28	29	Jun 1	2	3	4	5	8	9	10	11	12								
14	Jun	15	16	17	18	19	22	23	24	25	26	29	30																	

- + Legal holidays
- # Non-duty equalization day for 12-month employees
- x Board declared holiday

**Subtotal**

**Total Planned Workdays**

Site \_\_\_\_\_ SS# \_\_\_\_\_

Employee \_\_\_\_\_  
 Print Name Employee Signature

Plan Approved \_\_\_\_\_  
 Site Administrator Date

**Actuals Certified:** \_\_\_\_\_  
 Site Administrator date