

# INTERDISTRICT PERMIT INFORMATION

## **Policy:**

- A. Permits do not carry transportation privileges.
- B. Parents are expected to ensure student is on time and in school for the full school day every day.
- C. All permits carry athletic privileges, subject to interscholastic limitations.
- D. Permits are granted/denied per the terms and conditions stipulated in Board Policy/Administrative Regulation 5117.

## **Guidelines:**

1. OUTGOING interdistrict applications for the 2019-20 school year are available on March 1, 2019. Applications may also be submitted beginning March 1, 2019.
2. A completed application, with all required documentation, is official once it is submitted to the appropriate level office or a confirmation via email is received. All e-mail Outgoing Interdistrict Permit applications and required documents must be sent to the appropriate district level office listed at the top of the application. In the subject line, please put your child's Last Name and then First Name.
3. Required documentation needed is determined by type of permit requested.
4. Incomplete applications will not be processed and are not considered an official submission.
5. Abandoned applications will be destroyed after 30 days.

## **Outgoing or Incoming permits may be cancelled, revoked, or denied renewal for the following reasons:**

1. Permit was issued in error.
2. Student is excessively tardy or absent from school, or student is brought to school excessively early or picked up excessively late.
3. Student fails to uphold appropriate behavioral standards.
4. Student fails to make appropriate academic efforts.
5. False or misleading information was provided.
6. Qualifying statements on the application are no longer true.
7. Other conditions that occur would render continuance inadvisable.

**If your application is denied by the District of Residence or the District of Requested Attendance,** you have the right to appeal the decision to the appropriate County Office of Education. Please contact them for details on the appellate process.