



**Continuous Improvement Expenditure Plan  
2018-2019  
PARENT INVOLVEMENT PLAN**

**School:** Chavez

**Principal(s):** Hugo L. Figueroa

**Submit Date:** October 28, 2018

**Status:** Approved

**Parent Involvement Focus Area(s):**

Staff has identified long-term school needs and determined the need of increased parent involvement at Chavez. Parents need to be present at schoolwide events, compliance meetings, as well as meetings, workshops and conferences pertaining to their own child's academic and social success. Throughout the year parent workshops will be provided, utilizing new technology and translation by bilingual staff members, to equip parents with strategies to support their child's achievement of Common Core State Standards. Furthermore, parents will have the opportunity to navigate Chavez's web page and ParentVue with the support of Chavez staff members. Parent safety concerns about visitors on campus and arrival and dismissal procedures (including parking) will be addressed. This supports priority areas 4, 5, and 6 of the Local Control and Accountability Plan Goals.

**Expected Outcome:**

By June, 2019, there will be more parents participating in school-wide events as measured by sign-in sheets and surveys. Parents will increase their knowledge of common Core Standards and how to support their child's education. Furthermore, parent involvement will increase and home-school communication will be strengthened.

**Scope and Sequence**

Ln	Dates	Description	Data Measure(s)
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Ln	Dates	Description	Data Measure(s)
1	08/30/2018 06/30/2019	Provide translation at school-wide events such as Back to School Night, Conferences, Workshops, and Family Nights. Translation of materials and parent resources and material willalso be needed, as well.  Throughout the 2018-19 school year	Culture-Climate Survey (Parent) SEL Survey Core Curriculum Basic Services

**Person(s) Responsible:** Counselor, Community Worker, Instructional Aides, and Office Support Staff

**Frequency:** Weekly

**Identified Need:** More than 70% of the families speak Spanish as their primary language. There is a need for greater family participation in school-wide events, conferences, and workshops. Parents have identified the need for translation of materials sent home.

**Target Group:** All Parents

**Monitoring:** Sign-in sheets  
Parent surveys  
Title I documents  
Compliance Documentaton

**Personnel Summary:** Hourly - Instructional Aide ( 2 ) for 10 hours annually - Par Inv 100%  
 Hourly - Senior Office Assistant ( 1 ) for 5 hours annually - Par Inv 100%  
 Hourly - School Community Worker ( 1 ) for 5 hours annually - Par Inv 100%

**Matl/Srvc Summary:**

	Cost	Statutory Benefits	Health Benefits	Project Totals
<b>SSC Approve Date:</b> 10/25/2018				
Certificated	0	0	0	0
Classified	712	197	0	909
MtIs/Srvc	0			0
			<b>Total</b>	<b>909</b>



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Ln	Dates	Description	Data Measure(s)
2	08/30/2018 06/30/2019	Substitutes for teachers to attend SSTs, IEPs, Retention Conferences, and teacher lead parent workshops. Meetings will be held as needed throughout the year (not to exceed 8 days per year).	SBAC ELA SBAC Math Culture-Climate Survey (Parent) SEL Survey Basic Services

**Person(s) Responsible:** Roving subs to cover the teachers

**Frequency:** Quarterly

**Identified Need:** Parents and teachers need to collaborate to create plans for students most at risk and with IEPs. Parents are often unable to attend meetings outside the school day.

**Target Group:** Low SES, Special Education, Targeted Parents, Identified At-Risk Students

**Monitoring:** Minutes from the meetings

**Personnel Summary:** Substitute teacher full day ( 2 ) for 2 days - Par Inv 100%

**Matl/Srvc Summary:**

	Cost	Statutory Benefits	Health Benefits	Project Totals
<b>Certificated</b>	652	129	0	781
<b>Classified</b>	0	0	0	0
<b>Mtls/Srvc</b>	0			0
			<b>Total</b>	<b>781</b>

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Ln	Dates	Description	Data Measure(s)
3	08/30/2018 06/30/2019	Parent workshops will be developed and provided to parents either during or after school hours. Workshops will be provided by school staff and focus on either curriculum areas (Science, Math, English, History, P.E and Health), test taking strategies, common core, social development or work habits. The purpose of these workshops will be to communicate expectations to parents and how they can support their students at home to meet the standards/expectations.	SBAC ELA SBAC Math Culture-Climate Survey (Parent)

**Person(s) Responsible:** Classroom Teachers, Counselor, Principal

**Frequency:** Trimester

**Identified Need:** According to parent school needs assessment, parents have identified a need to increase their knowledge about strategies to help their children with social, emotional, and academic needs to support school efforts.

**Target Group:** Targeted Parents, All Parents

**Monitoring:** Exit survey will be evaluated after workshops to determine next next steps.

**Personnel Summary:** Teacher Hourly Extra Comp ( 2 ) for 4 hours annually - Par Inv 100%

**Matl/Srv Summary:**

	Cost	Statutory Benefits	Health Benefits	Project Totals
<b>Certificated</b>	517	102	0	619
<b>Classified</b>	0	0	0	0
<b>Mtls/Srvc</b>	0			0
			<b>Total</b>	<b>619</b>

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4	08/30/2018 06/30/2019	Parents and VIPS are in need of resources for Parent Center. Parents will be working to increase communication between home and school and increase safety around campus, as well.	Culture-Climate Survey (Student-Staff) Culture-Climate Survey (Parent) SEL Survey

**Person(s) Responsible:** Counselor  
 Principal  
 VIP Coordinantor

**Frequency:** Monthly

**Identified Need:** There is a need for more parents to be involve in school events and activites, wich will promote a positive school inviroment and increase the safety of all stakeholders, as well.

**Target Group:** All Parents

**Monitoring:** Parents will take on more leadership roles in school events. Parents will meet with principals at least every 3 month to determine next steps.

**Personnel Summary:**

**Matl/Srvc Summary:** Materials - Par Inv 100%

	Cost	Statutory Benefits	Health Benefits	Project Totals
<b>Certificated</b>	0	0	0	0
<b>Classified</b>	0	0	0	0
<b>Mtls/Srvc</b>	1,196			1,196
			<b>Total</b>	<b>1,196</b>

**SSC Approve Date:** 10/25/2018