



**Continuous Improvement Expenditure Plan
2015-2016
PARENT INVOLVEMENT PLAN**

School: Poly **Principal(s):** Victor H. Jarels
Diane M. Prince **Submit Date:** September 22, 2015 **Status:** Approved

Parent Involvement Focus Area(s):

WASC Action Plan, Access to Challenging Curriculum, Task 3, Step 7: In order to help students and parents make informed choices about college and career readiness, we will provide timely communication with parents/guardians regarding student progress/achievement, interventions, and support/enrichment opportunities and programs. We will increase membership and involvement in school/parent organizations. We will provide parent trainings to improve parents' knowledge of student progress, opportunities for support/enrichment, interventions, high school graduation requirements, and college/career readiness. Adfdtional translation will be provided by community worker.

Expected Outcome:

EL parents develop relationships with school staff and an increased awareness of student and family support opportunities on campus and in community.

Parents will have the opportunity to gain information on CCSS, SBAC and high school testing, classroom curriculum, and college and career readiness and be better equipped to support their students as they prepare for postsecondary education. Translation and support services will be provided. SSC and ELAC meetings will be made available to all families. School climate surveys and action plans will be shared with parents and students.

Scope and Sequence

Ln	Dates	Description	Priority Area(s)
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Scope and Sequence

Ln	Dates	Description	Priority Area(s)
1	09/02/2015 06/16/2016	<p>PIQE is a program for parents that give them skills to assist their children to graduation and beyond. During ELAC advisement at SSC the ELAC parents requested PIQE parent trainings. ELASC and SSC have received information and want to implement the program during the 2015-2016 school year. The program would help all families in getting their students college and career ready.</p>	<p>Parent Involvement Student Achievement Other Student Outcomes</p>

PIQE encourages and supports parents to take a participatory role in their child's education by: learning how to navigate the school system, collaborating with principals and counselors, encouraging college attendance, supporting their child's social and emotional development, and creating a supportive home learning environment. Each child of a PIQE graduate will receive a "College Invitation Certificate."

Scope of Services: Over nine weeks PIQE will recruit parents, provide a needs assessment session, conduct a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend 4 or more parent training sessions. The trainings are designed to develop skills and techniques which will enable parents to address the educational needs of their students.

Cost: \$5000 for the implementation of the PIQE program. The flat fee covers the cost of 2 instructors during a single time frame and materials for a maximum of 50 parents. In addition a fee of \$100 will be accrued for each graduate (those who attended 4 or more classes during the 9-week course) exceeding the 50 parent maximum.

One IOA to provide child care at each of the 9 sessions (20 hrs total), light snack for children, not to exceed \$100.

- Person(s) Responsible:** Principal, Asst. Principal, Program Specialist
- Frequency:** Other
- Identified Need:** To assist parents make informed choices for their students to be college and career ready
- Target Group:** All parents
- Monitoring:** Sign in sheets, number of PIQE graduates,



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Ln	Dates	Description	Priority Area(s)			
Personnel Summary: Hourly - Intermediate Office Assistant (1) for 20 hours annually - Par Inv 100%						
Matl/Srvc Summary: Services - Par Inv 100% Materials - Par Inv 100%						
Principal:	Diane M. Prince		Cost	Statutory Benefits	Health Benefits	Project Totals
SSC Approve Date: 03/18/2015		Certificated	0	0	0	0
		Classified	442	98	0	540
		Mtls/Srvc	6,100			6,100
					Total	6,640



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Ln	Dates	Description	Priority Area(s)
2	09/02/2015 06/16/2016	Saturday ELAC meetings/parent trainings will increase parent and guardian knowledge of college and career readiness, attendance, graduation requirements, and school interface. The meetings will allow and encourage parents to be more actively involved in helping their students make informed decisions about college and career readiness. Parents will provide SSC with ELACE advisement. The meetings will include approximately 3 teachers who will organize the meetings and present to parents and conference with students and parents; an administrator to provide support; and custodial services (for Saturday meetings only). Annual parent surveys are conducted to increase parent participation, and parent trainings, the results are for the meetings to continue on Saturday's. There will be 5 Saturday meetings and 3 Wednesday meetings.	Parent Involvement Student Engagement Other Student Outcomes

Person(s) Responsible: Principal, Asst Principal, Program Specialist

Frequency: Monthly

Identified Need: Data indicates that EL students require support to improve academic achievement, graduation rates, and college readiness. Meeting topics: parent resources-(ParentVue, Schoolloop, Parchment.com), A-G Requirements, enrichment and support opportunities, college/career readiness

Target Group: EL parents and guardians and other second language families

Monitoring: Meeting agendas and minutes, sign-in sheets, SSC minutes

Personnel Summary: Manager Additional Assignment (1) for 20 hours annually - Par Inv 100%
Teacher Hourly Extra Comp (2) for 28 hours annually - Par Inv 100%
OT - Custodian (1) for 15 hours annually - Par Inv 100%

Matl/Srvc Summary:

Principal:	Diane M. Prince	Cost	Statutory Benefits	Health Benefits	Project Totals	
		Certificated	4,728	671	0	5,399
		Classified	470	45	0	515
		Mtls/Srvc	0			0
				Total		5,914



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3	09/02/2015 06/16/2016	Supplies and light refreshments for EL parent trainings (not to exceed \$500). Trainings will assist second language students and their families, including RFEPed students and students who have not moved levels for 3 or more years, make informed choices regarding college and career readiness. There are approximately 8-10 meetings	Parent Involvement Student Engagement Other Student Outcomes

Person(s) Responsible: Asst Principal

Frequency: Monthly

Identified Need: To assist EL parents make informed choices for their students to be college and career ready by providing timely and regular communication regarding student progress, enrichment and support opportunities, interventions, and programs as per WASC action plan: Access to Challenging Curriculum, Task 2.

Target Group: EL parents and guardians and other second language families

Monitoring: Training flyers, sign-in sheets, and receipts

Personnel Summary:

Matl/Srvc Summary: Materials - Par Inv 100%

Principal:	Diane M. Prince		Cost	Statutory Benefits	Health Benefits	Project Totals
		Certificated	0	0	0	0
SSC Approve Date:	02/18/2015	Classified	0	0	0	0
		Mtls/Srvc	500			500
		Total				500



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4	09/02/2015 06/16/2016	Campus translation services for EL parent meetings/trainings, SSC meetings, and ELAC meetings. When information to EL parents are presented in their primary language there will be greater opportunities for understanding and parents will be better equipped to make informed choices about their student's education and are more likely to be involved in school activities.	Parent Involvement
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There are approximately 15 meetings at 3 hours per meeting, and additional conferences/meetings as require (SCW or district translator @ hourly rate of \$50/hr)

Person(s) Responsible: Prinipals, Asst Principals, Program Specialist

Frequency: Monthly

Identified Need: Over 15% of our students and families speak a language other than English, this will provide access to all Poly families.

Target Group: EL parents and guardians and othet second language families

Monitoring: Conference and meeting notes, meeting agendas, sign in sheets, meeting logs

Personnel Summary: OT - School Community Worker (1) for 28 hours annually - Par Inv 100%

Matl/Srvc Summary:

Principal:	Diane M. Prince		Cost	Statutory Benefits	Health Benefits	Project Totals
		Certificated	0	0	0	0
SSC Approve Date:	02/18/2015	Classified	875	84	0	959
		MtlS/Srvc	0			0
					Total	959