



**Continuous Improvement Expenditure Plan  
2015-2016  
PARENT INVOLVEMENT PLAN**

**School:** Cabrillo

**Principal(s):** Cheryl A. Cornejo  
Elio R. Mendoza

**Submit Date:** January 14, 2016

**Status:** Approved

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**Parent Involvement Focus Area(s):**

Encourage and increase parental engagement in the educational process of their children.  
Parent surveys indicate a need to improve school to home communications, including translation services for non-English speakers.  
Parent surveys indicate a need for classes regarding the high school and post secondary educational process and family/adolescent relationships.

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**Expected Outcome:**

Increase the number of parents registered on School Loop and ParentVue.  
Increase the number of parents attending Parent Workshops.  
Increase the number of parents who meet or have personal contact with counselors to develop Academic Plans for their children.  
Increase the access to information and training by non-English speaking parents.  
Increase community awareness and involvement with Cabrillo educational and social activities.

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**Scope and Sequence**

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<b>Ln</b>	<b>Dates</b>	<b>Description</b>	<b>Priority Area(s)</b>
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Ln	Dates	Description	Priority Area(s)
1	07/01/2015 06/30/2016	<p>Parent Orientation Meetings: Certificated staff will meet with incoming 9th grade parents. These "Parent Orientation" meetings will include sessions related to:</p> <p>1) ACCESS Structures, objectives, and expectations, 2) Academic Expectations and support, 3) How to become involved, and 4) Parent Vue and School Loop use.</p> <p>Orientations for parents of 10th, 11th, and 12th grade students will include information relevant to their academic year. The meetings will take place during a Saturday and two weekdays for 3.5 hours each. Additional time will be provided for the facilitator during registration days to provide information to parents. Classified support and translation will be available.</p>	<p>Parent Involvement Student Engagement</p>
<p><b>Person(s) Responsible:</b> ACCESS Administrator ACCESS Lead Teachers and Counselors SLC Coordinator Facilitator Activities Director Interpreter</p>			
<p><b>Frequency:</b> Semester</p>			
<p><b>Identified Need:</b> Parents need information regarding school programs and policies in order to support their child's transition into high school.</p>			
<p><b>Target Group:</b> All students</p>			
<p><b>Monitoring:</b> Agendas Parent sign in sheets Parent feedback</p>			
<p><b>Personnel Summary:</b> Hourly - Intermediate Office Assistant ( 2 ) for 6 hours annually - Par Inv 100% Hourly - School Community Worker ( 2 ) for 6 hours annually - Par Inv 100% Teacher Hourly Extra Comp ( 4 ) for 12 hours annually - Par Inv 100% Manager Additional Assignment ( 1 ) for 4 hours annually - Par Inv 100%</p>			
<p><b>Matl/Srvc Summary:</b> Materials - Par Inv 100%</p>			



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Ln	Dates	Description		Cost	Statutory Benefits	Health Benefits	Project Totals
<b>Principal:</b>		Elio R. Mendoza	<b>Certificated</b>	3,080	437	0	3,517
<b>SSC Approve Date:</b>	05/19/2015		<b>Classified</b>	515	115	0	630
			<b>Mtls/Srvc</b>	200			200
			<b>Total</b>				<b>4,347</b>



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Ln	Dates	Description	Priority Area(s)
2	07/01/2015 06/30/2016	Provide parent classes to support academic and social success of their children. Classes will include, but not be limited to: PIQE (Parent Institute for Quality Education): Learning about the high school system and post secondary options Parent Project: Improving family dynamics and supporting your teenager's social and emotional growth Computer skills English as a Second Language and Spanish conversational skills for English speakers Parent Leadership training	Parent Involvement
<b>Person(s) Responsible:</b> Parent Center Coordinator Facilitator Community Workers			
<b>Frequency:</b> Daily			
<b>Identified Need:</b> Fewer than 10% of our parents have a college degree. many of our parents have identified little or no knowledge of the requirements needed to attend college or how to pay for it. Many parents are not accessing information about their students online due to lack of computer skills.			
<b>Target Group:</b> Parents			
<b>Monitoring:</b> Parent class sign in sheets PIQE graduation lists Parent feedback Supervision by Parent Center coordinator and facilitator.			
<b>Personnel Summary:</b> Teacher Hourly Extra Comp ( 1 ) for 18 hours annually - Par Inv 100% Hourly - School Community Worker ( 1 ) for 18 hours annually - Par Inv 100%			
<b>Matl/Srvc Summary:</b> Services - Par Inv 100%			

Principal:	Elio R. Mendoza	Certificated	Cost	Statutory Benefits	Health Benefits	Project Totals
			1,044	148	0	1,192



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Ln	Dates	Description	Priority Area(s)				
			<b>Classified</b>	375	83	0	458
			<b>Mtls/Srvc</b>	6,000			6,000
						<b>Total</b>	<b>7,650</b>

**SSC Approve Date:** 05/19/2015



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Ln	Dates	Description	Priority Area(s)
3	07/01/2015 06/30/2016	Provide interpretation for meetings. Translate written materials into Spanish.	Parent Involvement

**Person(s) Responsible:** Community Workers  
Parent Center Resource Coordinator  
Facilitator  
Bilingual IOA

**Frequency:** Daily

**Identified Need:** Approximately 65% of Cabrillo parents speak Spanish as their primary language.

**Target Group:** Parent

**Monitoring:** Assignment calendar and log of meetings  
Translation log of written materials

**Personnel Summary:** Hourly - School Community Worker ( 2 ) for 20 hours annually - Par Inv 100%

**Matl/Srvc Summary:**

Principal:	Elio R. Mendoza		Cost	Statutory Benefits	Health Benefits	Project Totals
		<b>Certificated</b>	0	0	0	0
<b>SSC Approve Date:</b>	05/19/2015	<b>Classified</b>	833	185	0	1,018
		<b>Mtls/Srvc</b>	0			0
		<b>Total</b>				<b>1,018</b>



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4	07/01/2015 06/30/2016	Purchase materials and equipment to support Parent Center activities. Purchase light refreshments for parent classes and meetings (except SSC and ELAC).	Parent Involvement

**Person(s) Responsible:** Parent Center Resource Coordinator  
Facilitator  
IOA

**Frequency:** Daily

**Identified Need:** Materials are needed for parent outreach and to support parent classes.

**Target Group:** Parents

**Monitoring:** Purchase and supply orders

**Personnel Summary:**

**Matl/Srvc Summary:** Materials - Par Inv 100%

Principal:	Elio R. Mendoza	Cost	Statutory Benefits	Health Benefits	Project Totals
		<b>Certificated</b>	0	0	0
		<b>Classified</b>	0	0	0
		<b>Mtls/Srvc</b>	2,000		2,000
				<b>Total</b>	<b>2,000</b>



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5	01/15/2016 06/30/2016	Provide additional technology to be utilized by presenters with parents. Technology will include 1 projector, and 2 laptops.	Parent Involvement

**Person(s) Responsible:** Nancy Dalton

**Frequency:** Monthly

**Identified Need:** Old laptops do not function properly and there is a need for two rooms to present information. One in Spanish and one in English. Parent Center currently has 1 projector.

**Target Group:** All parents

**Monitoring:** Technology Check out procedures

**Personnel Summary:**

**Matl/Srvc Summary:** Materials - Par Inv 100%

	Principal:	Cheryl A. Cornejo	Cost	Statutory Benefits	Health Benefits	Project Totals
	<b>Certificated</b>		0	0	0	0
	<b>Classified</b>		0	0	0	0
	<b>Mtls/Srvc</b>		2,400			2,400
					<b>Total</b>	<b>2,400</b>

**SSC Approve Date:** 01/12/2016