DELAC MEETING MINUTES

Martin Luther King, Jr. Park – Social Hall
1950 Lemon Avenue, Long Beach, CA 90806
Tuesday, February 18, 2014
9:30 a.m. - 11:30 a.m.

DELAC ATTENDANCE FOR THIS MEETING INCLUDES:
61 Parent DELAC Representatives
5 District members
13 Parent Guests; and
7 School personnel

A quorum of the committee members: 36
☒ has been met.
☐ has not been met.

Legal Requirement/Training Covered
An quorum must be present in order to conduct business.

<table>
<thead>
<tr>
<th>Date</th>
<th>Item</th>
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<tbody>
<tr>
<td>10/15</td>
<td>Development/revision of the district English Learner Master Plan and services for English learners that takes into consideration the school(s) Single Plan for Student Achievement. (5 CCR 11308[c][1])</td>
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<tr>
<td>12/17</td>
<td>Conduction of a district-wide needs assessment on a school-by-school basis. (5 CCR 11308[c][1])</td>
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<td>2/18</td>
<td>Conducting of a district-wide needs assessment on a school-by-school basis. (5 CCR 11308[c][1]) Establishing district program, goals, and objectives for EL programs/services. (5 CCR 11308[c][3])</td>
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<td>Development of plan to ensure compliance with applicable teacher and/or aide requirements. (5 CCR 11308[c][4])</td>
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<td>Administration of annual language census. (5 CCR 11308[c][5])</td>
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<td>Review/comment on district reclassification procedures. (5 CCR 11308[c][6])</td>
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<td>11/26</td>
<td>Review/comment on written parent notification of initial school enrollment. (5 CCR 11308(c)[7])</td>
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<td>10/01</td>
<td>LEA Training and training materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities. (EC 11308[d])</td>
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<tr>
<td>1/21</td>
<td>Training on district’s Uniform Complaint Procedures, including Williams’ requirements.</td>
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1. Call the meeting to order:
The meeting was called to order at 9:41 a.m. by Mrs. Alicia Carrera, DELAC President. Mrs. Carrera, DELAC President, Mrs. Martha Torres DELAC Vice-President, Ms. Berenice Martinez DELAC Secretary, welcomed all DELAC representatives, parents, guests, and school personnel to the DELAC meeting.
2. Changes/Additions to the Meeting Agenda/Minutes: 
Ms. Berenice Martinez DELAC Secretary asked parents and school personnel to review the agenda for today’s meeting and review the minutes from our DELAC meeting held on January 21, 2014. Copies of the agenda and minutes were made available in English, Spanish, and Khmer at the sign-in table. Ms. Martinez asked if there were any additions or corrections. A correction needs to be made on the meeting date for the Spanish version of the minutes. Mrs. Ensminger noted the correction to be made. Mrs. Griselda Torres, from Gompers ES, moved that the minutes be accepted with correction. Mrs. Maricruz Hernandez, from Whittier ES, seconded the motion. It was so voted by all the members of DELAC.

3. Committee Reports: 
Mrs. Alicia Carrera, DELAC President reported that final recommendations have been submitted in LCAP meeting.
- The last LCAP meeting was held on January 29th. The LCAP committee presented the initial recommendations to the Board of Education at the February 11th meeting which was held at Stanford Middle School. The recommendations were to focus funding in support of education for ELL, Low Income, Foster Children and all other students. The final recommendations will be presented at a later date.
- The difficulty was focusing on the true necessities for all children instead of committee member wants such as transportation. Mrs. Carrera encouraged parents to identify the areas of needs for our students and focus on what areas of support are going to really impact and increase student achievement, professional development for our teachers and on-going parental involvement at all school sites.

4. Announcements: 
Mrs. Martha Torres, DELAC Vice-President made the following announcements:
- Superintendent’s Parent Forums are scheduled on the following dates and times:
  - March 26, 2014 at 9:30 a.m. in the Administration Building – Room 143 and at 7:00 p.m. at Bryant Elementary School
  - May 14, 2014 at 9:30 a.m. in the Administration Building – Room 143 and at 7:00 p.m. at Webster Elementary School
- Education Celebration was a success with 5,400 attendees who participated in our district’s annual event.
- Reminder to please activate your Parent VUE account.
- The last Kinder Festival of the year is scheduled for March 15th at Buffum Center from 9am to 12pm.

5. Legal Advisement Task: Martha Ensminger, DELAC Coordinator, EACCR Office

Mrs. Ensminger shared with parents the Needs Assessment that has been developed by the EACCR Office to mail out to school sites to encourage feedback as it relates to programs and services implemented at their school site for English Language Learners. Mrs. Ensminger shared the Needs Assessment Form and provided ample opportunity for discussion.

Mrs. Ensminger informed each of the DELAC Representatives that a copy of the form would be provided to them at next month’s meeting. She informed them that they must distribute a copy of the Needs Assessment Form at their next scheduled ELAC meeting to encourage input from EL parents at their site. Each school will submit the completed forms back to Mrs. Ensminger by April for her review.

6. Order of Business Adjourned

Mrs. Maricruz Hernandez, parent from Whittier ES made the first motion to adjourn the business meeting and, Maria Loeza parent at Signal Hill ES seconded the motion. It was so approved by all DELAC parent representatives.
The meeting was adjourned at 10:44 am, with a reminder that our next DELAC meeting is scheduled for Tuesday, March 18, 2014 at Martin Luther King, Jr. Park. Reminder postcards will be mailed to all attendees.

7. **Parent Training: Common Core State Standards – Mathematics presented by Edward Samuels, Assistant Director, OCIPD**

Mr. Samuels introduced himself and his career history with Long Beach Unified School District. Mr. Edwards stated that Common Core was developed after research was conducted on what standards worked best across the nation and the world. These standards were reviewed in 2010 by using two different tests for states the NAEP and across the world the TIMS.

- Standards were adopted to make children really understand academic content and be more competitive worldwide.
- Common Core gives fewer standards at each grade level in order for the student to focus and master each standard.
- The assessment for Common Core (SBAC) will be done completely via the computer. The SBAC assessment will be an adaptive test, therefore, depending on a student performs on a given question the test will either increase the level of difficulty or decrease it depending on each student’s ability.
- The SBAC Assessment will be administered this year as a PILOT Test. The results for this test will not count this year. The SBAC Assessment will be administered to students in grades 3rd thru 8th and 11th grade in high school.
- SBAC test will be composed of four types of questions selective response, constructed response, extended response and use of computer tools. The purpose of SBAC is to make sure students learn the math not just tricks to do the math.
- Mr. Samuels reviewed samples of SBAC Test and informed parents that they can view the SBAC website to see more samples of the type of questions on the SBAC.
- In preparation for SBAC the district has geared teachers to instruct their students using strategies such as talk moves and number talks.

Ample time and opportunity was provided for a Question & Answer Forum.

8. **Presentation: EIA/LEP & ELAP Funds – Mrs. Martha Ensminger, DELAC Coordinator**

Ms. Ensminger reviewed the purpose on the use of EIA/LEP and ELAP funds as presented at last month’s meeting. She reviewed the following information:

A. Economic Impact Aid/Limited English Proficient (EIA/LEP) is a state categorical program that provides supplemental funds, kindergarten through grade twelve, to support additional programs and services for English language learners. The goals of these funds are to ensure that ELL students are developing English fluency whose primary language is not English, and to ensure that EL students meet academic standards in English.

B. English Language Acquisition Program (ELAP) funds must be used to supplement the regular school programs that support English language acquisition for English learners in grades 4th thru 8th. They are target assistance funds for English learners only and cannot be used school-wide.

After Ms. Ensminger reviewed the purpose on the use of EIA/LEP and ELAP funds at school sites, she provided an overview of the allowable expenditures of these two funding sources as follows:

- EIA/LEP allowable expenditures are as follows:
  1. Certificated personnel who provide supplemental instruction in English to EL students.
2. Additional hours for certificated personnel to provide individual and small group instruction to English learners after the school day, during intersession, and during the summer.
3. Substitute cost to cover classes for teachers to participate in professional development opportunities that improve their ability to teach students English and/or provide instruction that increases academic progress in English for EL students.
4. Instructional aides and/or tutors to provide primary language and/or access to the core curriculum in SDAIE classes to support English learners.
5. Conference registration fees and related expenses for professional development that relates to EIA/LEP program purposes.
6. Supplemental instructional materials and supplies that are necessary as English learners achieve English proficiency.
7. Materials for English learners that are in addition to core materials and supplies.
8. EL Parent Library Resources
9. Technology that enhances learning and/or enables the implementation of effective instruction for English learners.
10. Conference registration fees and related expenses for parent involvement conferences that are appropriate for the parents of English learners.
11. Cost of trainers, consultants, or speakers associated with parent involvement policy goals.

- The allowable expenditures for the use of ELAP funds are similar to the use of EIA/LEP funds, however, the only expenditures that are not allowable under ELAP funds are for the use for parent involvement activities.

9. Public Comments
There were none.

10. Parent Input/Advice:
There were none.

Wrap-up Activities: Parents were provided the opportunity to write any questions/comments or suggestions they might have on small index cards to facilitate a two-way communication between the parents and district members.

The meeting was adjourned at 11:35 a.m., with a reminder that our next DELAC meeting is scheduled for Tuesday, March 18, 2014 at Martin Luther King, Jr. Park. Reminder postcards will be mailed to all attendees.

Respectfully submitted,

Yuri Luviano
DELAC Recording Secretary