



LONG BEACH UNIFIED SCHOOL DISTRICT

Nutrition Services Branch

3333 E. Airport Way, Long Beach, California 90806

Telephone: (562) 427-7923 • Fax: (562) 988-0263

ADDENDUM TO BID NO. FS382-1920/57

Date: April 5, 2019

Bid Name: Purchase of Bread Products for the Nutrition Services Branch

Addendum Number: 1

You are hereby notified of the following changes, additions, or deletions to the Documents for the above titled Bid. See below Questions Asked Verbatim:

1. Question:

I'm not seeing bid language in regards to no minimum orders. There is language in section 37 "Contractor agrees to make deliveries of bread, as requested by the Long Beach Unified School District, Nutrition Services Branch". Does this mean that the contractor would have to deliver 1 unit of product, if requested? Or is the district willing to work with a mutually agreed upon delivery minimum?

Answer:

See Page 6, Section 27 METHOD OF AWARD:

"Items on this bid will be awarded by ... Qualifications of bid with a requirement by Bidder for any minimum order other than as specified in this bid **may** be cause for rejection of Bidder's entire bid."

See Page 8, Section 29 QUALIFIED BIDS:

"The District hereby notifies all Bidders that they are advised not to restrict their bids to minimum shipment (either quantity or dollar amount) on any item on this bid..."

See Page 47, MINIMUM ORDER PAGE:

"Vendor to indicate all minimum order requirements of any items contained herein. Should no minimum requirements be shown, none will be honored throughout the contract period..."

2. Question:

Please clarify if product samples are to be submitted along with the bid? Page 18, Section 56, listed under – SAMPLES: "Samples, CN Label (when applicable), Nutrition Analysis Sheet, Product Specification Sheet and Product Formulation Statement **may** be requested before award is made. Each item shall be properly identified as to **vendor, bid number, and line item number** and must be provided within five (5) working days from the date of request.

Failure to provide samples, CN Label, and nutrient and specification sheets as requested may be cause for rejection of bid. Samples shall be provided at no cost to the District. Samples shall be a representative of the exact item to be provided during the contract period. This includes but not limited to flavor, shape, color, size packaging, case count, and ingredients.

Bidder must submit samples to:

Long Beach Unified School District – Nutrition Services Branch
Attn: Nutrition Services Purchasing Agent
3333 E. Airport Way
Long Beach, CA 90806
Tel: (562) 427-7923”


Answer:

As stated on Page 18, Section 56 SAMPLES:

“Samples, CN Label (when applicable), Nutrition Analysis Sheet, Product Specification Sheet and Product Formulation Statement **may be requested before award** is made.”

In other words, no need to submit samples with the bid. If we determine that samples are needed, a formal request will be issued separately. Any items requested for sample must be tested and approved prior to award.

Approved by:

A handwritten signature in cursive script that reads "Mark Chavez".

Mark Chavez

Nutrition Services Director