



## Technology and Information Services Branch

### Chromebook Requisition Checklist

Please check your Chromebook Requisition for the following items:

#### Required Items

- **HP Chromebook 11 G6 EE** (\$191.81\*, 3 year warranty)
- **e-Waste fee** (\$5.00 per Chromebook)
- **Mobile Device Management (MDM) License** (\$23.00 per Chromebook)
- **Setup Fee** (\$18.85 per Chromebook)
  - Includes automatic enrollment and setup for out-of-the-box functionality
  - With cart purchase, this includes cable management and delivery of fully populated cart to school site)
  
- **Indicate the following clearly on the Requisition:**
  - Name and email address of Tablet Coordinator
  - Name of school/site (for automatic enrollment and assignment of the devices)

**Important!**



#### If your order involves Chromebooks for class sets of student use:

- **Secure Charging Carts**
  - **AC-MINI-12**, table or wall mounted, Charges up to 12 devices (\$492.55\*)
  - **AC-MINI-16**, table or wall mounted, Charges up to 16 devices (\$599.71\*)
  - **AC-SLIM**, cart on wheels, Charges up to 36 devices (\$1,014.74\*)
  - **AC-45**, cart on wheels, Charges up to 45 devices (\$1,157.89\*)

**\*\* See next page for additional optional accessories \*\***

**Professional Development:** Consider budgeting for professional development focused on the use of Chromebooks as an instructional tool tied to content and pedagogy. The PD offerings can range from 1 to 3 hour blocks designed to meet the needs of the staff. For more information contact the Ed Tech Office at ext. 2960.

#### \*Technology Surcharge:

A three percent (3%) surcharge will be added to all technology purchases (computer equipment and software) with a unit cost of over \$100.00. This charge will be automatically posted; it is not necessary to include a line item for this on the requisition.

### **Optional Items**

- **Schools not using a Secure Charging Cart:**
  - **Chromebook Snap-On Case** (Max Cases – Extreme Shell, \$16.96 each) or,
  - **Chromebook Carrying Case** (\$28.83 each)
- **Accessories:**
  - **Kensington Optical USB Mouse** (\$4.27 each)
  - **ThinkWrite Headphones** (\$5.61 each) ← *Headphones are required for SBAC testing*
  - **Kensington USB-C to HDMI 4K Adapter** [Part Number: K33993WW] (\$24.86 each)
    - *Note, the HP Chromebook 11 G6 EE does not have a built in HDMI port*
- **Chromebook Power Adapters:**
  - **For the HP Chromebook 11 G4/G5 EE**
    - HP 45W Smart AC Adapter [Part Number: H6Y88UT#ABA] (\$56.66 each)
  - **For the HP Chromebook 11 G6 EE (USB-C)**
    - HP 45W USB-C LC Adapter [Part Number: 1MZ01AA#ABA] (\$38.23 each)

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