

Memorandum of Understanding
Head Start Work Year Increase
Long Beach Unified School District and CSEA and its Long Beach Chapter #2
Units A & B

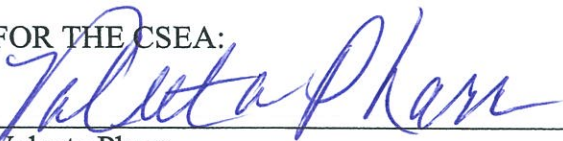
In September 2016, Head Start released new regulations in which new requirements for minimum hours of service have been set forth. The regulations require that Head Start increase the number of instructional days for children. To meet this requirement the California School Employees Association (CSEA) and its Long Beach Chapter #2 and the Long Beach Unified School District (District) agree to modify the Head Start calendar for the following employees, effective July 1, 2017:

1. Head Start Instructional Aides 225 days (16 more days) August 14-June 22
2. Custodians and Truck Drivers 235 days (15 more days) August 7- June 29
3. Family Services Liaisons 235 days (Flex calendar July-June)

Salaries for these Head Start employees will include the additional days of work consistent with the daily rate for each position.

The parties agree to amend the current classified collective bargaining agreement to reflect the changes in this Memorandum of Understanding.

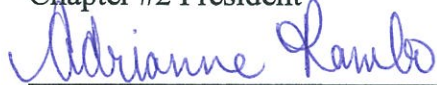
FOR THE CSEA:



Waleeta Pharr
Chapter #2 President



Date



Adrienne Rambo



Date

Adrienne Rambo
Unit A Vice-President

Date



Dan Ewaskey




Date

Dan Ewaskey
Unit B Vice-President

Date



d'Ann Madore
Labor Relations Representative



Date

FOR THE DISTRICT:



David Zajd
Director, Employee Relations



Date



DRAFT HEAD START CALENDAR

2017-18 Program Year

Calendar Subject to Change

Sch. Mo.	QW	QW Dates
1	1	Jul 3 - Jul 14
2	2	Jul 17 - Aug 11
3	3	Aug 14 - Sep 8
4	4	Sep 11 - Oct 6
5	5	Oct 9 - Nov 3
6	6	Nov 6 - Dec 1
7	7	Dec 4 - Dec 29
8	8	Jan 1 - Jan 26
9	9	Jan 29 - Feb 23
10	10	Feb 26 - Mar 23
11	11	Mar 26 - Apr 22
12	12	Apr 23 - May 18
13	13	May 21 - Jun 15
14	14	Jun 18 - Jun 29

First Week						
M	T	W	TH	F		
Strategic Planning 17 18 19 20 21						
Pre-Service Setup 14 15 16 17 18						
11	12	13	14	15		
9	10	11	12	13		
6	7	8	9	10		
4	5	6	7	8		
Jan WINTER BREAK 1 2 3 4 5						
Feb 29 30 31 1 2						
Mar 26 27 28 1 2						
26	27	28	29	30		
23	24	25	26	27		
21	22	23	24	25		
18	19	20	21	22		

Second Week						
M	T	W	TH	F		
24	25	26	27	28		
Home Visits 21 22 23 24 25						
18	19	20	21	22		
16	17	18	19	20		
13	14	15	16	17		
11	12	13	14	15		
8	9	10	11	12		
5	6	7	8	9		
Spring Break 5 6 7 8 9						
Apr 2 3 4 5 6						
May 30 1 2 3 4						
Jun 28 29 30 31 1						
25	26	27	28	29		

Third Week						
M	T	W	TH	F		
Jul 3 4 5 6 7						
Aug 31 1 2 3 4						
Sep 28 29 30 31 1						
25	26	27	28	29		
23	24	25	26	27		
THANKSGIVING BREAK 20 21 22 23 24						
18	19	20	21	22		
15	16	17	18	19		
12	13	14	15	16		
12	13	14	15	16		
9	10	11	12	13		
7	8	9	10	11		
4	5	6	7	8		

Fourth Week						
M	T	W	TH	F		
10	11	12	13	14		
7	8	9	10	11		
Oct 4 5 6 7 8						
Nov 2 3 4 5 6						
30	31	1	2	3		
Dec 27 28 29 30 1						
WINTER BREAK 25 26 27 28 29						
22	23	24	25	26		
19	20	21	22	23		
19	20	21	22	23		
16	17	18	19	20		
Self-Assessment 14 15 16 17 18						
11 12 13 14 15						

FIRST DAY - HS CHILDREN

LAST DAY - HS CHILDREN

LAST DAY - Teachers/IAs

HOLIDAYS
Jul 4 Independence Day
Sep 4 Labor Day
Nov 10 Veteran's Day Holiday
Nov 23 - 24 Thanksgiving
Dec 25 - 26 Christmas
Jan 1 New Year's Day
Jan 15 MLK Jr. Day
Feb 12 Lincoln Day
Feb 19 Washington Day
Mar 30 Admission Day

LBUSD & HEAD START BREAKS	
Nov 20 - 24	Thanksgiving Recess
Dec 25 - Jan 5	Winter Recess
Apr 2 - Apr 6	Spring Break

HEAD START PROFESSIONAL DEVELOPMENT	
Pupil Free	
Aug 14 - 16, 2017*	January 26, 2018
September 29	February 23
October 27	March 23
December 22	April 13
	April 27
	May 25

HOME VISITS - Pupil Free	
August 21-24, 2017	
March 1, 2, 8, & 9, 2018	

ORIENTATION - Parents and Children	
August 25, 2018	

PARENT CONFERENCES - Pupil Free	
November 29-30, 2017	
May 14 & 15 2018	

EMPLOYEE DUTY YEAR			
August 14 - June 22	225 [198]-day	Teachers & IAs	
August 7 - June 29	235 [228]-day	Custodians & Drivers	
July 1 - June 30	235 [228]-day	FSLs (All FLEX)	

FSL MEETINGS	