



## Career Pathways Office

1299 East 32<sup>nd</sup> Street, Room 9  
Signal Hill, CA 90755

### 2018 - 19 CTE Incentive Grant FIELD TRIP FUNDING REQUEST FORM

LBUSD 2018 -18 CTEIG GRANT: Investment Goal 6.5: After School/Extended Day Opportunities

- Busing/supervision for trade shows, simulation lab tours, and industry related field trips

#### Instructions:

Please provide the information requested below, then forward (via district email) the completed document to Christopher Clifton, at [cclifton@lbschools.net](mailto:cclifton@lbschools.net) for review. Mr. Clifton will notify you via email (of approval or of additional information needed).

CTEIG Funded Field Trip Request - 2018-19 School Year	
CTE Teacher(s) Requesting Funding:	
Substitute Teacher(s) Coverage Required?    YES    NO	
Date of Field Trip:	Number of CTE students participating:
Destination for field trip:	
For which CTE course is this field trip being requested?	
Describe the educational objectives of the requested field trip:	
Describe the <b>PRE-FIELD TRIP</b> classroom activities you will develop/present to students to help them prepare for and understand the objectives of this field trip:	
Describe the <b>POST-FIELD TRIP</b> classroom activities you will develop/present to students to help them understand/review their field trip experience:	

Please forward completed request form to (via district email) Christopher Clifton, at [cclifton@lbschools.net](mailto:cclifton@lbschools.net)

# Instructions for completing the 2018-19 CTE Improvement Grant Field Trip Funding Request

Form If you have not completed a .pdf form before, please make sure to:

1. Open the .pdf file and add your comments.
2. Save the file (just as you would a Word document - this will save your comments on the form).
3. Email the .pdf file back to me as an attachment.