



Career Pathways Office

1299 East 32nd Street, Room 9
Signal Hill, CA 90755

~ 2018-19 CTE INCENTIVE GRANT ~ Funding Request Form - System Alignment

CTEIG GRANT GOAL ADDRESSED: 4.2 - System Alignment

Provide release time for CTE teachers to meet with counterpart instructors/academic institutions to observe/share instructional preparation, content delivery, and emerging technical education practices.

Application Details:

1. District will provide **substitute teacher coverage/PD Stipend as appropriate**, as well as mileage/parking to/from educational institution.
2. Meal/lodging reimbursement is not available.
3. Application must be complete, and submitted electronically via district email to Christopher Clifton: cclifton@lbschools.net
4. Career Pathway Office Staff will review submitted applications and notify applicant (via email) once approval is determined.
5. Approval notification (via email) will identify next steps for approved applications.
6. Questions relating to this opportunity can be directed to Christopher Clifton: cclifton@lbschools.net

LBUSD CTE TEACHER INFORMATION

CTE Instructor:	District Email:	District Phone:
Your School Site:	Name of Your CTE Career Pathway:	
	Name of Your Industry Sector:	

PARTNER INFORMATION - System Alignment Meeting/Observation:

Name of School:
Name of person you will be meeting with/observing:
Title of person you will be meeting with/observing:
Email address person you will be meeting with/observing:
Name of Course(s) Taught by person you will be meeting with/observing:

Please provide a detailed and thorough response to each of the questions on the following page.
(Total of 5 Questions)

Requested Responses - System Alignment

Question 1:

What is the proposed date(s) of your System Alignment Meeting/Observation?

Question 2:

What is the purpose of your System Alignment Meeting/Observation?

Question 3:

What program or course need will be met by participating in this meeting/observation?

Question 4:

Describe your reasoning for selecting the particular person you wish to meet with/observe?

Question 5:

Describe, specifically, the anticipated results of your meeting/observation?
(i.e. the development of lesson plans, planning of student field trip, course development)

Instructions for completing the 2017-18 CTE Incentive Grant System Alignment Funding Request Form

If you have not completed a .pdf form before, please make sure to:

1. Open the .pdf file and add your comments.
2. Save the file (just as you would a Word document - this will save your comments on the form).
3. Email the .pdf file back to me as an attachment.