



Career Pathways Office

1299 East 32nd Street, Room 9
Signal Hill, CA 90755

2018-19 CTE Incentive Grant

FUNDING REQUEST FORM - Teacher Workshops/Training

LBUSD 2018-19 CTEIG GRANT: Investment Goal 9.6: Skilled Faculty

- Increase the number of CTE teachers participating in job shadows, summer externships and **off-site experiential days**.

Instructions:

Please provide the information requested below, then forward (via district email) the completed document to Christopher Clifton, at cclifton@lbschools.net for review. Mr. Clifton will notify you via email (of approval or of additional information needed).

Request for CTEIG Funded Workshop/Training - 2018-19 School Year			
CTE Teacher(s) Requesting Funding:			
Substitute Teacher(s) Coverage Required?	YES	NO	If Yes, how many days?
Hotel Costs:	YES	NO	If Yes, what is cost per night:
Registration Fee:	YES	NO	If Yes, what is Cost?
Name of Workshop/Training:			
Date(s) of Workshop/Training:			
Location of Workshop/Training:			
Describe the focus/subject matter of the workshop/training:			
Describe how the skills/knowledge presented at the workshop/training will support the instructional content/activities of your CTE course(s):			

Please forward completed request form to (via district email) to Christopher Clifton, at cclifton@lbschools.net

Instructions for completing the 2018-19 CTE Incentive Grant **Teacher Workshops/Training Funding Request Form**

If you have not completed a .pdf form before, please make sure to:

1. Open the .pdf file and add your comments.
2. Save the file (just as you would a Word document - this will save your comments on the form).
3. Email the .pdf file back to me as an attachment.