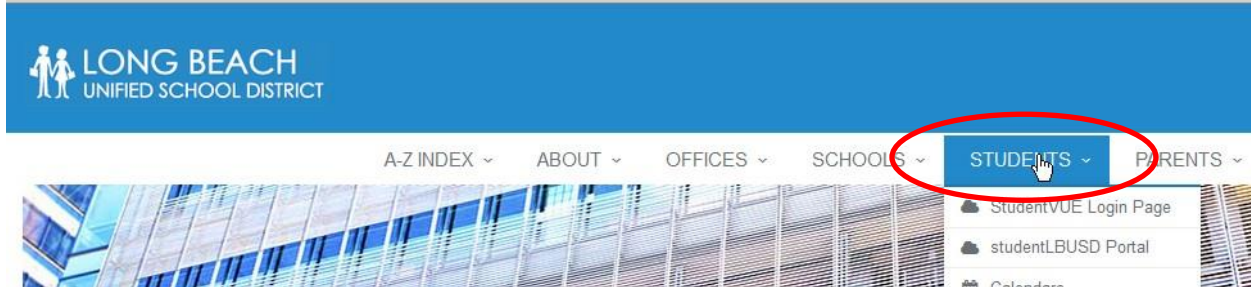
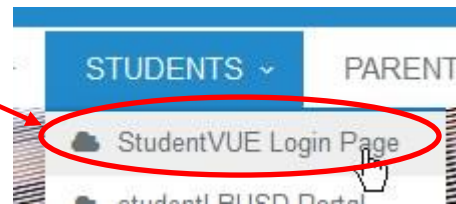


Online Course Requests StudentVue Instructions

1. To access your StudentVue account, hover over the STUDENTS link on the District home page.



2. Then click on the menu option, StudentVue Login Page.



3. Log in to StudentVUE

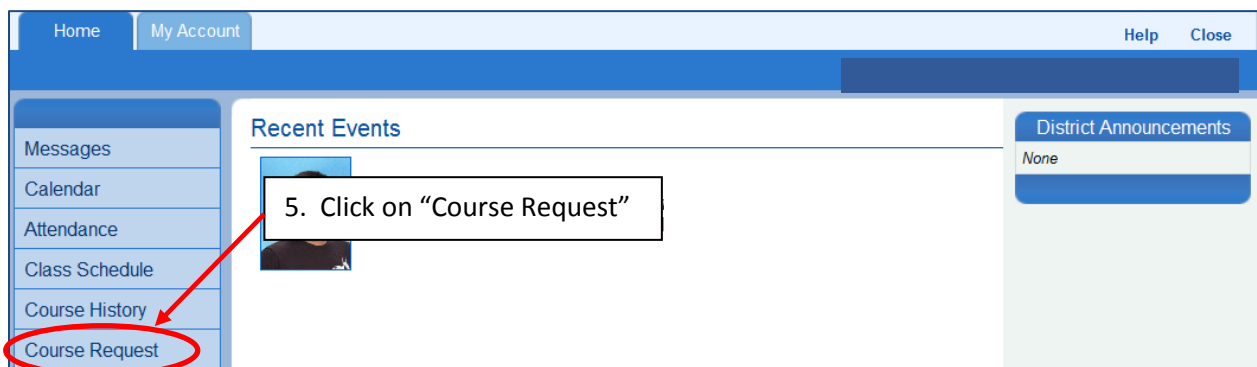
StudentVUE Account Access

4. Enter your User Name and Password, then click "Login"

The screenshot shows the 'Login' form in StudentVUE. The 'User Name' field contains '2005128693' and the 'Password' field contains '•••••'. The 'Login' button is circled in red. Below the fields is a link that says 'Forgot your password? Click here.'

Your User Name is your 9 digit Student ID

Your Password is your birthdate in this format: MMDDYY



5. Click on "Course Request"

6. Click the button labeled "Click here to change course requests"

Selected Course Requests Lock Course Requests

Selection Time Period: 4/22/2015 - 5/22/2015

Ln	Course ID	Course Title	Credit	College Prep	Elective	Comment
No course requests have been selected or assigned						

Selected Course Requests Click here to return to course request summary

No course requests have been selected or assigned

Alternate Elective Requests (in preference order)

No alternate course requests have been selected or assigned

Course ID: Course Title: Coll Prep: Elective:

Ln	Action	Course ID	Course Title	Credit	College Prep	Elective	Comment
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7. In the "Course Title" box enter the course title of the class you are interested in taking

8. Click "Search Courses"

Selected Course Requests Click here to return to course request summary

No course requests have been selected or assigned

Alternate Elective Requests (in preference order)

No alternate course requests have been selected or assigned

Course ID: Course Title: Coll Prep: Elective:

Ln	Action	Course ID	Course Title	Credit	College Prep	Elective	Comment
1	<input checked="" type="radio"/> None <input type="radio"/> Request <input type="radio"/> Alternate	▶ 1401	English 1-2	5.000	Yes		
2	<input checked="" type="radio"/> None <input type="radio"/> Request <input type="radio"/> Alternate	▶ 1408	English 3-4	5.000	Yes		Pre-req not met: 1476 or 1403 or 1493 or 1401
3	<input checked="" type="radio"/> None <input type="radio"/> Request <input type="radio"/> Alternate	▶ 1410	English 5-6	5.000	Yes		Pre-req not met: 1407 or 1446 or 1408 or 1478

A list of available courses will display

9. Click "Request" to select a specific course or click "Alternate" to request an alternate course

10. Click the button labeled "Click here to move selected requests to Selected Course Requests"

If you want to add another course, repeat steps 9-12

Selected Course Requests Click here to return to course request summary

No course requests have been selected or assigned

Alternate Elective Requests (in preference order)

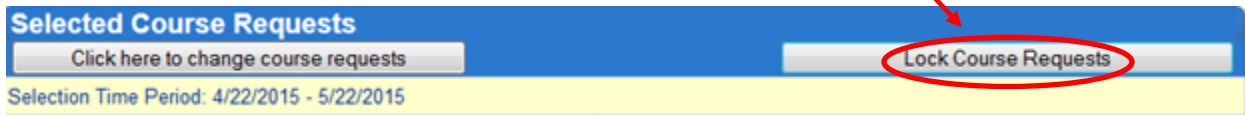
No alternate course requests have been selected or assigned

Course ID: Course Title: Coll Prep: Elective:

Ln	Action	Course ID	Course Title	Credit	College Prep	Elective	Comment
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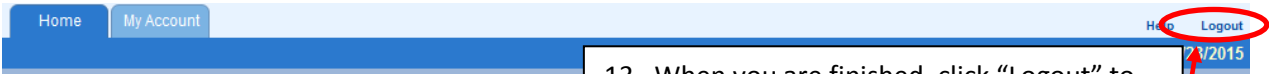
11. Once all of your courses are selected, click on the button labeled "Click here to return to course request summary," this will give you a chance to review your choices

12. When you have reviewed your selections and are ready to submit, click on the button labeled "Lock Course Requests"



* Note: Once locked only the counselor can unlock

Course requests are locked in 



13. When you are finished, click "Logout" to end your session