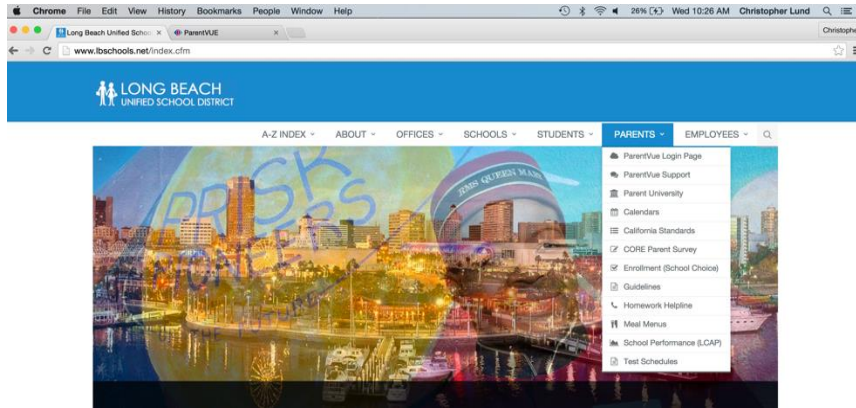
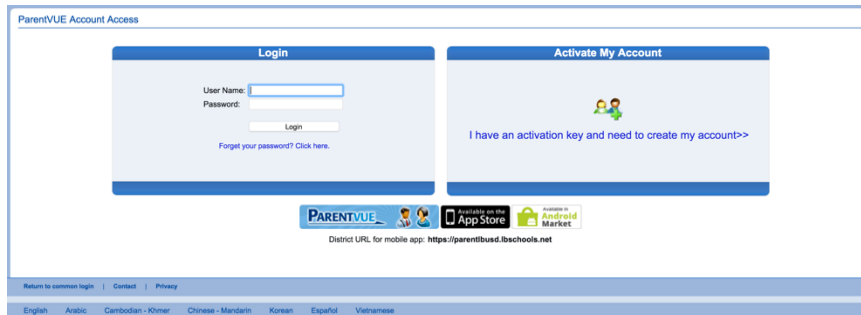


# How to Request Summer School in ParentVUE

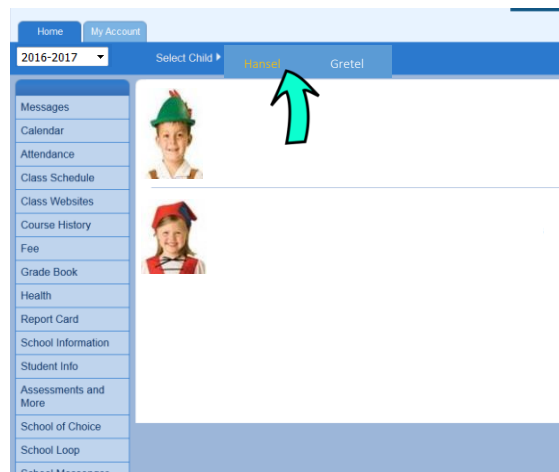
**STEP 1:** Go to the district website. Click on “Parents” dropdown and go to ParentVUE Login, or go to [parentlbusd.lbschools.net](http://parentlbusd.lbschools.net)



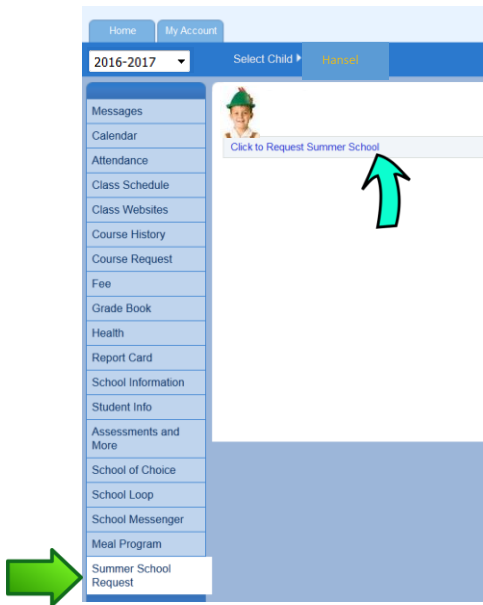
**STEP 2:** Sign in to ParentVUE. If you do not have a ParentVUE account, please visit your school to obtain an activation key.



**STEP 3:** Select the child (click on the name or picture). If you don't see your child, change the year to 2017-18.



**STEP 4:** Select the Summer School Request tab, then click the link to open the Summer School Request page.



**Step 5:** Complete the 2 questions at the bottom of the page by clicking the “no” to “yes”.

**Request Summer School for 2017** ⓘ

This application is to request to attend summer school for credit recovery or “a-g” course grade improvement.

- Please complete this brief survey if you are planning to attend summer school. There will also be a limited number of Math Bridge classes and original credit classes for students that are interested in completing enrichment coursework.
- Summer school will be held from **June 26th to July 28th**. **Period 1** will be held from **7:50am to 10:15am** and **Period 2** will be held from **10:35am to 1:00pm**.
- Please note that the 4th of July will be observed on Tuesday, July 4th. Classes will be in session on Monday, July 3rd.
- Students who attend **Cabrillo, Jordan, Lakewood, Millikan, Poly** or **Wilson** will also attend these sites during the summer session.
- Students who attend **Beach, CAMS, McBride, Reid, Renaissance** or **Sato** will attend their resident high school (listed above).
- Students who attend **Millikan** or **Wilson** High School are expected to wear the required school uniform during the summer session.

Once this application has been completed you will receive an email within 2 school days. That email will provide additional instructions on how to select your classes for summer school. **You will not be enrolled in summer school until this second registration step is complete.** This registration step must be completed in StudentVue, the registration process will not be available via ParentVue.

Please note that summer school credit recovery classes are filled based on the following registration priorities:

- 1st Priority- Post-12th Graders in need of graduation requirements (up to two courses only)
- 2nd Priority- Incoming 12th Graders with an F grade in a core graduation requirement
- 3rd Priority- Incoming 12th Graders with a D grade in an A-G requirement
- 4th Priority- Incoming 11th Graders with an F grade in a core graduation requirement
- 5th Priority- Incoming 11th Graders with a D grade in an A-G requirement
- 6th Priority- Incoming 10th Graders with an F grade in a core graduation requirement
- 7th Priority- Incoming 10th Graders with a D grade in an A-G requirement

Incoming 9th Graders will only be eligible for Math Bridge Course (Pre- Algebra, Pre- Geometry or Pre- Algebra 2) or Original Credit Course (which are determined by site).

**This survey will close at 5pm on May 8th. If you do not complete this survey, you will have to wait until the start of summer school to attempt to enroll. Most classes are filled at the start of summer school, so it is important that you complete this online process by the deadline.**

**Request To Attend Summer School** ↻

This email address from ParentVUE will be used to contact you. If this email address is incorrect please update it in ParentVUE.

**Yes** ← Do you plan to attend summer school this year?

No transportation provided for credit recovery or “a-g” course grade improvement.

**No** ← I certify that I have verified the listed email address and completed this Request for Summer School.

**Step 6:** Wait for confirmation email that should arrive within 2 days. If you do not receive the email after 2 days, contact [SummerLBUSD@lbschools.net](mailto:SummerLBUSD@lbschools.net) to let us know. No emails will be sent out during Spring Break, if you register during Spring Break you will receive your email during the week of April 24<sup>th</sup>.

**Step 7:** Wait to receive the email with “Online Course Request” instructions. Once you receive this email, you can go into StudentVue and select the classes that you would like to take during summer school.