

MONTHLY PAYROLL MEETING

FEB 5TH AND 12TH

Quadri-weekly to Monthly pay beginning July 2019

The Payroll, Fiscal Services and Information Services Departments are teaming up to ensure all employees are informed and have opportunities to ask questions before the change to Monthly Payroll.

Who: All employees

When: Tuesday Feb 5th

Where: Teacher Resource Center
(TRC) Room AB
1299 East 32nd St.

Time: 4:00 p.m. OR 5:00 p.m.

**** Need a different day/time? ****

When: Tuesday Feb 12th

Where: District Admin Building
1515 Hughes Way

Time: 8:30 a.m. (Room 445)
4:00 p.m. OR 5:00 p.m.
(Room 143)

What is
Monthly
payroll?

How will I
be paid?

What can I
do to
prepare?

...
MEETINGS
ARE
VOLUNTARY
...
ATTENDANCE
WILL BE
DURING
EMPLOYEE'S
NON - DUTY
WORK HOURS
...