OFFICE OF THE SUPERINTENDENT

MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, NOVEMBER 20, 2019
1515 Hughes Way, Long Beach, CA 90810

A G E N D A

OPEN SESSION – 3:00 p.m., Room 464
ORDER OF BUSINESS
1. Call to Order
2. Announcements
   In accordance with California Government Code Section 54950 and following, the various matters to be considered in Closed Session today will be announced.
3. Public comments on items listed on the Closed Session agenda.

CLOSED SESSION – Room 464
4. Student Discipline Matters Pursuant to CA Education Code Section 48900 and following
5. Confidential Student Matters Pursuant to CA Education Code Section 35146
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Performance Evaluation: Superintendent of Schools
8. Public Employee Appointment: Elementary School Principal, Elementary School Vice Principal, Middle/K-8 School Principal, Middle/K-8 School Assistant Principal, High School Principal, High School Principal of Instruction, High School Assistant Principal, Principal Coach, Head Counselor, Director, Assistant Director, Program Specialist, Program Administrator, Administrative Assistant, Executive Officer, Assistant Superintendent, Deputy Superintendent
9. Conference with Legal Counsel--Anticipated Litigation
   Initiation of litigation pursuant to paragraph (4) of subdivision (d) of CA Government Code Section 54956.9 (Number of cases: 1)
   Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (Number of cases: 3)
10. Conference with Legal Counsel--Existing Litigation
   Pursuant to paragraph (1) of subdivision (d) of CA Government Code Section 54956.9, Case Nos. LBI 1601989, 1602387, 2:19-cv-01139, 2019070907, 19-CV-02958-DSF and 2019070144
12. Hearing of Complaints or Charges Brought Against an Employee by Another Person or Employee Pursuant to Government Code Section 54957 for the following positions: Classroom Teachers, School Site Administrators, School Site Classified Employees. (Subject to 24 Hour Prior Notice to the Employee. This item may be heard in open session during this time period should the employee so choose pursuant to Section 54957.)

OPEN SESSION – 5:00 p.m., Community Room
ORDER OF BUSINESS

13. Pledge of Allegiance and Call to Order
14. In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made in writing at this time. The written report forms will continue to be made available upon request to the Assistant Secretary of the Board of Education.
15. Public Hearing

SUBJECT

DISPOSITION

None

Information
16. Call for Agenda Items for Separate Action/Adoption of the Agenda as Posted  
17. Approval of Minutes November 6, 2019  
18. Communications None  
19. Public Testimony on Items Listed on Agenda (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)  
20. Staff Report None  
21. Public Testimony on Items Not Listed on Agenda (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)  
22. Business Items Action Items  
Personnel  
Board Authorizations  
Coaching Assignment  
Instruction  
Finance Report A  
Finance Report B  
Business Department Report  
Purchasing & Contracts Report  
23. Other Items Superintendent Items  
Student Discipline  
24. Unfinished Business None  
25. New Business Adoption of Tentative Agreements, California School Employees Association, Long Beach Chapter #2, Units A and B  
Kids’ Club Tuition Increase  
Approval of Updated List of Moving and Storage Services Firms  
Award of Lease-Leaseback Contract for the Bryant ES HVAC Project  
26. Report of Board Members  
27. Superintendent’s Report  
28. Announcements  
29. Adjournment & Setting of Next Meeting The next regular business meeting will be held on MONDAY, DECEMBER 2, 2019.
The following employees are retiring after many years of loyal service to the district. The Superintendent recommends that letters of appreciation be written to them in recognition of their service.

1. **Certificated Personnel**

   It is recommended that the certificated personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bernal, Leticia</td>
<td>Teacher</td>
<td>Wilson</td>
<td>15</td>
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</table>

2. **Classified Personnel**

   It is recommended that the classified personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brearley Jr., Harold G</td>
<td>Heavy Truck Driver</td>
<td>Nutrition Services</td>
<td>40</td>
</tr>
<tr>
<td>Caldwell, Cheryl L</td>
<td>Inter Office Asst-Sch</td>
<td>Lakewood</td>
<td>20</td>
</tr>
<tr>
<td>Doakes, Yvonne</td>
<td>Campus Sec Officer</td>
<td>Lakewood</td>
<td>16</td>
</tr>
<tr>
<td>Hawkins, Charles B</td>
<td>Custodian</td>
<td>Washington</td>
<td>32</td>
</tr>
<tr>
<td>Perruccio, Ron R</td>
<td>Campus Sec Officer</td>
<td>Millikan</td>
<td>37</td>
</tr>
<tr>
<td>Rosenlof, Linda</td>
<td>Sr Payroll Accting Tech</td>
<td>Payroll</td>
<td>20</td>
</tr>
<tr>
<td>Taylor, Zina L</td>
<td>IA-Spec</td>
<td>Oropeza</td>
<td>27</td>
</tr>
</tbody>
</table>
The Assistant Superintendent of Human Resource Services recommends the following proposed actions for Board approval subject to requirements of California law:

**APPOINTMENTS**

| Collison, Ian | Special Contract Teacher | N-Burbank |

Subject to separation if no substitute service for the school year:

| Arce, Monica | Day to Day Substitute Teacher |
| Dortch, Khasian | “” |
| Hawkins, Moriah | “” |
| Kirtz, Cody | “” |
| Lawrence, Michelle | “” |
| Nobles, Yukiko | “” |
| Paramo, Breony | “” |
| Shani, Jonathan | “” |
| Sung, Helen | “” |

**INSERVICE CHANGES**

| Adkins Jackson, Margo | Additional Service – Additional Hourly |
| Angel, Amy | “” |
| Boeglin, Erin | “” |
| Brown, Matthew | “” |
| Cargile, Linda | “” |
| DeDen, Deborah | “” |
| Dotson, Terrina | “” |
| Flores, Vimmy | “” |
| Galbreath, Marcus | “” |
| George, Brian | “” |
| Jimenez, Juana | “” |
| Lopez, Nicole | “” |
| Lund, Elieth | “” |
| Mashburn, Gayle | “” |
| Puth, Vincent | “” |
| Salas, William | “” |
| Shock, Robert | “” |
| Weilbacher, Stephen | “” |
| Williams, Roshann | “” |
### INSERVICE CHANGES

<table>
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<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
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<td>Williams-Young, Shannon</td>
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<td>“</td>
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<td>Wright, Alyn</td>
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### LEAVES OF ABSENCE

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<th>DATES OF LEAVE</th>
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<tbody>
<tr>
<td>Bachiller, Flordeliza</td>
<td>Teacher</td>
<td>02/13/20 to 02/21/20</td>
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<td></td>
<td>Nelson</td>
<td>Other</td>
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### RETIREMENTS

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<th>DATE OF RETIREMENT</th>
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<tbody>
<tr>
<td>Bernal, Leticia</td>
<td>Teacher</td>
<td>09/06/05</td>
<td>01/03/20</td>
</tr>
<tr>
<td></td>
<td>Wilson</td>
<td></td>
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OFFICE OF THE ASSISTANT SUPERINTENDENT

REVISED
CLASSIFIED AND EXEMPT

Jon Meyer
Human Resource Services Committee
Long Beach Unified School District

November 20, 2019

The Assistant Superintendent, of Human Resource Services, recommends the following proposed actions for Board approval subject to requirements of California law:

APPOINTMENTS TO

Classified - Probationary

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
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<tbody>
<tr>
<td>Abendschan, Justine N</td>
<td>Human Res Tech</td>
<td>P-Nutr Svcs</td>
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<tr>
<td>Alexander Jr., Kevin D</td>
<td>Cust Crew Spv</td>
<td>P-Wilson</td>
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<tr>
<td>Alonso, Judith</td>
<td>Human Res Tech</td>
<td>P-Pers Comm</td>
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<tr>
<td>Aranda, Stephanie M</td>
<td>Nutr Svcs Wkr</td>
<td>N-Chavez</td>
</tr>
<tr>
<td>Brice, Rachel D</td>
<td>Rec Aide</td>
<td>N-Fremont</td>
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<tr>
<td>Canlas Galvan, Kathleya M</td>
<td>Mid Sch Office Spv</td>
<td>N-Marshall</td>
</tr>
<tr>
<td>Coleman, Robin R</td>
<td>Custodian</td>
<td>N-Polytechnic</td>
</tr>
<tr>
<td>Fitzpatrick, Cherish A</td>
<td>Inter Acting Asst</td>
<td>N-EACCR</td>
</tr>
<tr>
<td>Franco, Cecilia</td>
<td>Nutr Svcs Spv I</td>
<td>P-Harte</td>
</tr>
<tr>
<td>Gaines-Brunson, Arlene</td>
<td>IA-Spec</td>
<td>N-Hudson</td>
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<tr>
<td>Garcia, April</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>N-Garfield</td>
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<td>Gaytan, Monica C</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>P-Lindbergh</td>
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<tr>
<td>Grammer, Tracy B</td>
<td>Nutr Svcs Wkr</td>
<td>N-Lakewood</td>
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<td>Grant, Rachel N</td>
<td>Child Care Wkr</td>
<td>N-Willard</td>
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<td>Harris, Tameka D</td>
<td>Nutr Svcs Wkr</td>
<td>N-Powell</td>
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<td>Harris-Richardson, Zenzell N</td>
<td>Inst Aide-Deaf/Hard of Hearing</td>
<td>P-Marshall</td>
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<td>Hickman, Brenna M</td>
<td>IA-Spec</td>
<td>N-Millikan</td>
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<tr>
<td>Lara, Felicita S</td>
<td>Nutr Svcs Wkr</td>
<td>N-Sato</td>
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<tr>
<td>Lau, Christine M</td>
<td>Rec Aide</td>
<td>N-Twain</td>
</tr>
<tr>
<td>Martin, Tipa P</td>
<td>Nutr Svcs Wkr</td>
<td>N-Newcomb</td>
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<tr>
<td>McGuiness, Beatriz I</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>N-Jefferson</td>
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<tr>
<td>Moreno, Angelica S</td>
<td>IA-Spec</td>
<td>N-Edison</td>
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<tr>
<td>Nettles, Delorri K</td>
<td>IA-Spec</td>
<td>N-Stanford</td>
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<tr>
<td>Ortiz, Michael A</td>
<td>Custodian</td>
<td>N-Head Start</td>
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<tr>
<td>Ramirez, Ashley M</td>
<td>IA-Spec</td>
<td>N-Avalon</td>
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<tr>
<td>Reyes, Rosa E</td>
<td>IA-Spec</td>
<td>N-Buffum</td>
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<tr>
<td>Rodarte, Maria G</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>N-Stevenson</td>
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<tr>
<td>Ryon, Stephanie A</td>
<td>Kids’ Club Asst</td>
<td>P-Lowell</td>
</tr>
<tr>
<td>Sotelo, Jeanette</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>N-Rogers</td>
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<tr>
<td>Stephens, Darrell D</td>
<td>Custodian Crew Spv</td>
<td>P-Head Start</td>
</tr>
<tr>
<td>Talukder, Nisha</td>
<td>Nutr Svcs Wkr</td>
<td>N-Polytechnic</td>
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<tr>
<td>Vasquez, Jenny</td>
<td>Custodian</td>
<td>N-Jordan</td>
</tr>
</tbody>
</table>
### APPOINTMENTS TO

**Classified - Probationary**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Young, Kimberly S</td>
<td>Kids' Club Spv III</td>
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<tr>
<td>Banda, Victor L</td>
<td>Day to Day Substitute Custodian</td>
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<tr>
<td>Carranza Cruz, Aurelio</td>
<td>Day to Day Substitute Heavy Truck Driver</td>
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<tr>
<td>Jimenez, Julio V</td>
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<td>Uribe-Montes, Alder A</td>
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<tr>
<td>Suy, Sophay</td>
<td>Day to Day Substitute Instructional Aide-Special</td>
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<tr>
<td>Krapf, Patricia E</td>
<td>Day to Day Substitute Intermediate Office Assistant</td>
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<tr>
<td>Llamas Herrera, Kevin</td>
<td>Day to Day Substitute Painter</td>
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<tr>
<td>Caley, Cynthia M</td>
<td>Day to Day Substitute Recreation Aide</td>
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<tr>
<td>Ivie, Tamara K</td>
<td>&quot;</td>
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<tr>
<td>Rorwick, Joy A</td>
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### Exempt

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>Andrade, D'Andra D</td>
<td>Cafeteria Student Assistant</td>
</tr>
<tr>
<td>Cooper-Erickson, Gace K</td>
<td>&quot;</td>
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<tr>
<td>Garcia, Andrea M</td>
<td>&quot;</td>
</tr>
<tr>
<td>Guizar, Athziri J</td>
<td>&quot;</td>
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<tr>
<td>Hernandez-Luna, Antonio G</td>
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<tr>
<td>Johnson, Kiara M</td>
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<td>Modanza, Kassandra N</td>
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<td>Mok, Richard</td>
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<td>Ramirez, Christopher</td>
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<td>Ramos, Bryan A</td>
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<td>Ruiz, Damien A</td>
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<td>Salas Amaro, Christian X</td>
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<td>Sanz, Shemady C</td>
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<td>Sims, Julian M</td>
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<tr>
<td>Suos, Dounchai A</td>
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<td>Vazquez, Itzel C</td>
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<tr>
<td>White, Aniyah C</td>
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<tr>
<td>Martinez, Andrew A</td>
<td>DOR-TPP Student</td>
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<td>Palomo, Hugo D</td>
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<tr>
<td>Rodriguez Gonzalez, Edgar A</td>
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<tr>
<td>Ruiz Maldonado, Jordyn J</td>
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<tr>
<td>Cervantes, Angel J</td>
<td>Student Tutor</td>
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<td>Coutin, Raphael J</td>
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<td>Donovan, Peter V</td>
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<td>Gonzalez, Vanessa</td>
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<td>Miller, Adam C</td>
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</table>
APPOINTMENTS TO

Exempt

Navarro, Denise  
Padrigan, Naomie Angel P  
Rodriguez-Toscano, Fernando  
Torabzadeh, Hamid R  
Waller, Natalie G  
Wells, Hannah D  
Williams, Samantha R  
Alvarado, Lupita D  
Anguiano, Jorge  
Bonsteel, Nathan S  
Busani, Luis A  
Hale, Kristina  
Huddleston, Christopher M  
Iverson, Tyler E  
Laguna, Nicholas K  
Viadeanu, Andreea F  
Aguilera, Caressa K  
Bonilla, Adrian I  
Brown, Kyron D  
Clark, Evan A  
Cortez, Jennifer  
Dena, Giselle  
Enamorado, Alexis D  
England, Tatiana J  
Gaona, Hector A  
Mills Jr., Matthew A  
Najera Pineda, Cristal N  
Peralta, Tess R  
Santillan, Jaslin  
Simmons Jr., Donald R  
Tautai, Aisa J  
Velazquez, Brandin A  
Woods, Marcus D

Exempt

In Accordance with California Code of Regulations, Title 5, Section 5593:

Aminzadeh, Kayvan B  
Beach, Jennifer N  
Bramasco, Ramon  
Carter, Raymond A  
Chatman, Adrian L  
Guitron, Ariel  
Instructor Athletics (HS)
Exempt

In Accordance with California Code of Regulations, Title 5, Section 5593:

- Jackson, Angelo
- Jones, Cassidy E
- McCorvey Jr., Jason C
- McNabb, Trevon D
- Oriich, Alexandra C
- Satariano IV, Joseph A
- Taga, Bryan R
- Villegas, Dominic
- Yamaguchi, Katie M
- Mercadel, Marquita M

Instructor Athletics (HS)

Exempt

College Student Aide

As needed, not to exceed 18 hours per week, with no authorization to work during the intersession & winter/spring break, subject to certification.

- Aceituno-Blanco, Amanda
- Arzate, Amy
- Beltran, Kennedy A
- Dunnigan, Samantha J
- Herndon, Sabrina E
- Lyday, Michael C
- Martinez, Diana I
- Mason, Jada A
- Munoz-Snyder, Pablo N
- Shake, Danyielle Alee W
- Valderrama, Albert David R

Exempt

College Student Aide Kids’ Club

As needed, not to exceed 18 hours per week, with no authorization to work during the intersession & winter/spring break, subject to certification.

- De Leon, Ariana
- Hause, Cambrie M
- Leffinger, Kaylee A
- Robison, Hannah R
- Chavez, Gabriel A
**APPOINTMENTS TO**

**Exempt**

**Technology Aide**

As needed, not to exceed 17.5 hours per week, with no authorization to work during the intersession & winter/spring break, subject to certification.

  Chavez, Gabriel A  

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATES OF LEAVE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrade, Amy K</td>
<td>IA-Spec McBride</td>
<td>11/21/19 to 01/05/20 Child Care</td>
</tr>
<tr>
<td>Bell, Carol E</td>
<td>IA-Spec Cabrillo</td>
<td>11/14/19 to 05/08/20 Study</td>
</tr>
<tr>
<td>Coronado, Gabriela</td>
<td>Nutr Svcs Wkr Browning</td>
<td>01/06/20 to 01/10/20 Other</td>
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<tr>
<td>Elder, Karen V</td>
<td>IA-Spec Tucker</td>
<td>11/02/19 to 01/06/20 Other</td>
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<tr>
<td>Enad, Marlon A</td>
<td>Fd Prod Equip Tech Nutr Svcs</td>
<td>11/04/19 to 11/08/19 FMLA</td>
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<tr>
<td>Harrell, Sandra L</td>
<td>Plant Spv II Grant</td>
<td>09/27/19, 10/18/19, 10/29/19 FMLA</td>
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<tr>
<td>Roman-Gardner, Lisette</td>
<td>Inter Office Asst-Sch Bl Sp</td>
<td>01/06/20 to 01/05/21 Other</td>
</tr>
<tr>
<td>Sii, Kayla</td>
<td>IA-Spec Millikan</td>
<td>10/21/19 to 01/03/20 Study</td>
</tr>
<tr>
<td>Thompson, Kenyetta L</td>
<td>Health Asst Nurs Svcs</td>
<td>12/02/19 to 01/13/20 Other</td>
</tr>
<tr>
<td>Wright, Letitia</td>
<td>Int Nutr Svcs Wkr Millikan</td>
<td>01/13/20 to 01/16/20 Other</td>
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</table>
ABANDONMENT OF POSITION

In accordance with Section 9.1, Paragraph D, of the Rules and Regulations of the Classified Service. Close of work on date indicated.

Permanent

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>EFFECTIVE</th>
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<tbody>
<tr>
<td>E 0060913</td>
<td>Rec Aide</td>
<td>11/21/19</td>
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RESIGNATIONS (BOARD POLICY 4117.2)

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RESIGNATION</th>
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</thead>
<tbody>
<tr>
<td>Hickman, Brenna M</td>
<td>IA-Spec Millikan</td>
<td>10/07/19</td>
<td>11/12/19</td>
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<tr>
<td>Hill, Alexus M</td>
<td>Rec Aide Grant</td>
<td>04/15/19</td>
<td>10/08/19</td>
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<tr>
<td>Huerta, Christopher J</td>
<td>IA-Spec Hudson</td>
<td>08/28/19</td>
<td>11/01/19</td>
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Permanent

<table>
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<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RESIGNATION</th>
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<tbody>
<tr>
<td>Lozano, Marina</td>
<td>Nutr Svcs Wkr Bixby</td>
<td>05/07/03</td>
<td>11/06/19</td>
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<td>Quintana, Patricia</td>
<td>IA-Spec Grant</td>
<td>10/23/17</td>
<td>11/22/19</td>
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<tr>
<td>Raya, Alfonso</td>
<td>Rec Ldr-WRAP Exp Lm Jordan</td>
<td>01/07/19</td>
<td>11/15/19</td>
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<tr>
<td>Watts, Cynthia A</td>
<td>Health Asst Nurs Svcs</td>
<td>09/04/14</td>
<td>07/25/19</td>
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### RETIREMENTS

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<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brearley Jr., Harold G</td>
<td>Hvy Truck Driver Nutr Svcs</td>
<td>12/24/79</td>
<td>12/30/19</td>
</tr>
<tr>
<td>Caldwell, Cheryl L</td>
<td>Inter Office Asst-Sch Lakewood</td>
<td>08/25/99</td>
<td>11/06/19</td>
</tr>
<tr>
<td>Doakes, Yvonne</td>
<td>Campus Sec Officer Lakewood</td>
<td>10/27/03</td>
<td>08/30/20</td>
</tr>
<tr>
<td>Hawkins, Charles B</td>
<td>Custodian Washington</td>
<td>03/17/87</td>
<td>12/13/19</td>
</tr>
<tr>
<td>Perruccio, Ron R</td>
<td>Campus Sec Officer Millikan</td>
<td>08/26/82</td>
<td>01/31/20</td>
</tr>
<tr>
<td>Rosenlof, Linda</td>
<td>Sr Payroll Accting Tech Payroll</td>
<td>05/11/99</td>
<td>12/30/19</td>
</tr>
<tr>
<td>Taylor, Zina L</td>
<td>IA-Spec Oropeza</td>
<td>03/09/93</td>
<td>05/19/20</td>
</tr>
</tbody>
</table>

### REDUCTIONS: LACK OF WORK / LACK OF FUNDS
(Education Code Sections 45117, 45261, 45298, 45308)

<table>
<thead>
<tr>
<th>POSITION</th>
<th>SITE</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inst Aide-Spec</td>
<td>Roosevelt</td>
<td>From: 100%/207 Day</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To: 75%/207 Day</td>
</tr>
</tbody>
</table>

### AMENDMENTS

10/16/19 BA Amend Classification for Uribe, Evelyn from Inter Office Asst-Sch Bl Sp to Sch Data Tech.

11/06/19 BA Amend LOA dates for Olivares, Michele from 02/18/19-02/28/19 to 02/18/20-02/28/20.

11/06/19 BA Amend Name from Bernudez, Angelica to Bermudez, Angelica.

### RESCISSIONS

11/06/16 BA Rescind Retirement for Choice, Dorothy effective 12/11/19.
SUBJECT: Board Authorizations

CATEGORY: Business Items
Human Resource Services

Reason for Board Consideration: Action

Date: November 20, 2019

Background:

Education codes 44256(b), 44258.2, and 44263 expand the authorization for holders of Multiple Subject and Single Subject credentials, referred to as Board Authorizations. Board Authorizations are assignment options provided to employing districts and counties. School districts may expand subject authorizations only to teachers who hold a full credential (i.e., non-emergency, waiver, provisional internship, short term staff permit or intern).

To teach in a subject area other than designated by the credential, a teacher must complete 12 semester units in the additional subject to be authorized for middle school. Teachers must complete 18 semester units in the additional subject to be authorized for high school.

Recommendations:

That the Board of Education approve the attached Board Authorizations.

Prepared by:  
David Zaid  
Assistant Superintendent  
Human Resource Services

Approved and Recommended:  
Christopher Steinhauser  
Superintendent of Schools
<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kaven, Gwendolyn</td>
<td>Fremont, Sub Site</td>
<td>Science K-8</td>
</tr>
</tbody>
</table>
SUBJECT: Coaching Assignment

CATEGORY: Business Items
Human Resource Services

Reason for Board Consideration: Action

Date: November 20, 2019

Background:
A teacher who holds a full credential other than physical education may coach a competitive sport for one period a day. The teacher is required to have a minimum of 20 hours of first aid instruction.

Education Code 44258.7(b) allows a full time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day, if that teacher has completed a minimum of 20 clock hours of first aid instruction appropriate to the specific sport.

Prepared by:
David Zaid
Assistant Superintendent
Human Resource Services

Approved and Recommended:
Christopher Steinhauser
Superintendent of Schools
The following teachers are recommended for a coaching assignment:

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Sport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berg, Eric</td>
<td>Wilson</td>
<td>Swimming</td>
</tr>
<tr>
<td>Cook, Jeremy D.</td>
<td>Wilson</td>
<td>Volleyball</td>
</tr>
<tr>
<td>Ellis, Michelle R.</td>
<td>Wilson</td>
<td>Tennis</td>
</tr>
<tr>
<td>Evans, Jeffrey A.</td>
<td>Wilson</td>
<td>Soccer</td>
</tr>
<tr>
<td>Hauck Jr, Edward B.</td>
<td>Wilson</td>
<td>Track, Cross Country</td>
</tr>
<tr>
<td>Heavin, Stephen L.</td>
<td>Wilson</td>
<td>Football</td>
</tr>
<tr>
<td>Holmes, Kurt D.</td>
<td>Wilson</td>
<td>Golf</td>
</tr>
<tr>
<td>Houston III, James T.</td>
<td>Wilson</td>
<td>Football</td>
</tr>
<tr>
<td>Medina, Nicholas T.</td>
<td>Wilson</td>
<td>Tennis</td>
</tr>
<tr>
<td>Odea, Barry R.</td>
<td>Wilson</td>
<td>Water Polo</td>
</tr>
</tbody>
</table>
1. **APPROVE UNIVERSITY PRINCIPAL PREPARATION INITIATIVE SUBGRANT**

Approve a partnership with San Diego State University (SDSU) through the Wallace Foundation’s *University Principal Preparation Initiative (UPPI)* grant. The grant seeks to explore how university programs can improve training so it reflects the evidence on how best to prepare effective principals. LBUSD will work with SDSU to create a principal supervisor graduate certificate program and SDSU will support LBUSD in a re-design of the Tier 2 preparation program. The budget for the program for year 1 is $82,469. SDSU is the fiscal agent for the Initiative.

2. **APPROVE STRATEGIC OPPORTUNITY GRANT FOR ROBINSON**

Approve Robinson’s proposal for the Cotsen Strategic Opportunity grant, focusing on schoolwide writing instruction. The grant will allow staff to devote more time to developing expertise through book study and thoughtful instructional planning. The proposal asserts collaborative study of professional texts, planning units of study with specific grammar/mechanics mini-lessons, jointly analyze student work, and confer with writers to drive next instructional steps. The proposal is for $8,000 which includes professional books and release time for teachers.

Prepared by

James Suarez, Assistant Director
Equity, Access, and College & Career Readiness

Approved and Recommended by

Christopher J. Steinhauser
Superintendent of Schools

Jill Baker
Deputy Superintendent of Schools

Ruth Ashley
Deputy Superintendent of Education Services

Pamela Seki, Assistant Superintendent
Curriculum, Instruction, Professional Development

Chris Lund, Assistant Superintendent
Middle and K-8 Schools
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report A

Enclosures

CATEGORY: Business Items
Fiscal Services

Reason for Board Consideration: Action

Date: November 20, 2019

1. Ratify Salary Warrants issued on October 31, 2019 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:

   General Fund $ 46,262,241.00
   Adult Education Fund 117,623.20
   Child Development Fund 1,797,750.46
   Cafeteria Special Revenue Fund 1,265,465.18
   Building Fund 130,052.66
   Self-Insurance Fund 12,808.52
   Salary Advance 4,137,649.00

   TOTAL SALARY WARRANTS ISSUED........................................ $ 54,087,590.02

2. Ratify Salary Refund Warrants Issued on October 31, 2019 as follows:

   TOTAL PAYROLL CLEARANCE FUND WARRANTS ISSUED..................... $ 1,822.45

3. Ratify the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

   10/17/19 25561110-25561151 10/23/19 00485304-00485304
   10/17/19 00484413-00484414 10/24/19 25572183-25572205
   10/18/19 25562848-25562947 10/24/19 00485750-00485767
   10/18/19 00484756-00484807 10/25/19 25574000-25574041
   10/21/19 25565518-25565600 10/25/19 00485991-00485991
   10/21/19 00484927-00484928 10/28/19 25576036-25576101
   10/22/19 25567267-25567350 10/28/19 00486741-00486745
   10/22/19 00485138-00485155 10/29/19 25578012-25572105
Finance Report A  
Page 2  
November 20, 2019

### Funds

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$12,710,310.18</td>
</tr>
<tr>
<td>Adult Education Fund</td>
<td>2,277.98</td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>475,659.55</td>
</tr>
<tr>
<td>Building Fund</td>
<td>2,589,174.38</td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td>2,939,223.98</td>
</tr>
<tr>
<td>Warrant/Pass-Through Fund</td>
<td>95,621.57</td>
</tr>
</tbody>
</table>

**TOTAL WARRANTS ISSUED** $18,812,267.64

### Recommendation

Approve/Ratify the above listed items.

Approved:  
Yumi Takahashi  
Chief Business and Financial Officer

Approved and Recommended:  
Christopher J. Steinhauser  
Superintendent of Schools
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report B

Enclosures ________________

CATEGORY: Business Items

Fiscal Services

Date: November 20, 2019

1. Ratify the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

<table>
<thead>
<tr>
<th>Date</th>
<th>Warrant Listings</th>
<th>Date</th>
<th>Warrant Listings</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/16/19</td>
<td>25558562-25558562</td>
<td>10/23/19</td>
<td>25569598-25569598</td>
</tr>
<tr>
<td>10/16/19</td>
<td>25558572-25558572</td>
<td>10/23/19</td>
<td>25569616-25569616</td>
</tr>
<tr>
<td>10/16/19</td>
<td>25558613-25558613</td>
<td>10/23/19</td>
<td>25569617-25569617</td>
</tr>
<tr>
<td>10/22/19</td>
<td>25567274-25567274</td>
<td>10/28/19</td>
<td>25576041-25576041</td>
</tr>
<tr>
<td>10/22/19</td>
<td>25567321-25567321</td>
<td>10/28/19</td>
<td>25576083-25576083</td>
</tr>
<tr>
<td>10/23/19</td>
<td>25569573-25569573</td>
<td>10/28/19</td>
<td>25576098-25576098</td>
</tr>
</tbody>
</table>

Funds

Building Fund $ 10,852,260.71

TOTAL WARRANTS ISSUED.............................................................. $ 10,852,260.71

Recommendation

Approve/Ratify the above listed items.

Approved: Approved and Recommended:

Yumi Takahashi Christopher J. Steinhauser
Chief Business and Financial Officer Superintendent of Schools
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Business Department Report
Enclosures

CATEGORY: Business Items
Reason for Board Consideration: Action
Business Department
Date: November 20, 2019

Approve Proposals: Approve the following Board Initiative Proposal(s):

   
   LCAP Target Area(s) Addressed: Student Engagement, Access to a Broad Curriculum and Other Student Outcomes.
   
   Estimated Cost: $10,000

Accept Gifts: Accept the following gifts to the District:

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Donor</th>
<th>Gift</th>
<th>Purpose</th>
<th>Amount or Amount Est. by Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Bryant</td>
<td>The Anthem Church of Long Beach, Inc.</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$300.00</td>
</tr>
<tr>
<td>3. CAMS</td>
<td>Punj K. Gupta</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>4. CAMS</td>
<td>Norris Foundation</td>
<td>Monetary</td>
<td>For the benefit of the Robotics program.</td>
<td>$35,000.00</td>
</tr>
<tr>
<td>5. Carver</td>
<td>Pictures with Class by Barksdale</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$448.00</td>
</tr>
<tr>
<td>6. Carver</td>
<td>McDonald’s No. 20426</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>7. Chavez</td>
<td>Chavez PTO</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$4,925.58</td>
</tr>
<tr>
<td>8. Cubberley</td>
<td>Scott &amp; Atisa Sachs</td>
<td>Monetary</td>
<td>Funding for purchase of Chromebooks.</td>
<td>$252.14</td>
</tr>
<tr>
<td>9. Educare</td>
<td>Long Beach Education Foundation</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$675.00</td>
</tr>
<tr>
<td>Site Name</td>
<td>Donor</td>
<td>Gift</td>
<td>Purpose</td>
<td>Amount or Amount Est. by Donor</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>------------------------------</td>
<td>-----------</td>
<td>-------------------------------------------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>10. Equity Access College and Career Readiness</td>
<td>Chipotle Mexican Grill</td>
<td>Monetary</td>
<td>For the benefit of the Female Leadership Academy.</td>
<td>$199.27</td>
</tr>
<tr>
<td>11. Henry</td>
<td>Henry PTA</td>
<td>Monetary</td>
<td>For the benefit of the P.E. program.</td>
<td>$174.25</td>
</tr>
<tr>
<td>12. Henry</td>
<td>Henry PTA</td>
<td>Monetary</td>
<td>Funding for the installation of two (2) water bottle filling stations.</td>
<td>$10,695.00</td>
</tr>
<tr>
<td>13. Henry</td>
<td>Martha Alba-Gonzalez</td>
<td>Monetary</td>
<td>For the purchase of an Apple TV device.</td>
<td>$250.00</td>
</tr>
<tr>
<td>14. MacArthur</td>
<td>Georgina Arzate Avalos</td>
<td>Monetary</td>
<td>For the benefit of the Arts program.</td>
<td>$200.00</td>
</tr>
<tr>
<td>15. Mann</td>
<td>Donna R. Sievers</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$200.00</td>
</tr>
<tr>
<td>16. Mann</td>
<td>Bluff Heights Neighborhood Association</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$300.00</td>
</tr>
<tr>
<td>17. Poly</td>
<td>Poly Classes of 1955 &amp; 1956</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>18. Prisk</td>
<td>Emmanuel and Hayley Soberanis</td>
<td>Monetary</td>
<td>Funding of field trips.</td>
<td>$330.00</td>
</tr>
<tr>
<td>19. Riley</td>
<td>Pictures with Class by Barksdale</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$378.00</td>
</tr>
<tr>
<td>20. Smith</td>
<td>California Casualty Management Company</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$250.00</td>
</tr>
<tr>
<td>21. Stanford</td>
<td>Long Beach Education Foundation</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>22. Tincher</td>
<td>Wonderful Giving</td>
<td>Monetary</td>
<td>For the benefit of the speech and language program.</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>23. Tucker</td>
<td>Ruth Alcalde</td>
<td>Printer</td>
<td>For the benefit of the students and staff.</td>
<td>$175.00</td>
</tr>
<tr>
<td>Site Name</td>
<td>Donor</td>
<td>Gift</td>
<td>Purpose</td>
<td>Amount or Amount Est. by Donor</td>
</tr>
<tr>
<td>-----------</td>
<td>--------------------------------</td>
<td>---------</td>
<td>--------------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>24. Twain</td>
<td>Twain PTA</td>
<td>Monetary</td>
<td>Funding of field trips.</td>
<td>$12,250.00</td>
</tr>
<tr>
<td>25. Twain</td>
<td>Long Beach Education Foundation</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$390.00</td>
</tr>
</tbody>
</table>

**Gifts Total**

Total amount of monetary gifts on this report: $94,717.24  
Total value of non-monetary gifts on this report: $175.00  

**Recommendation:**

Approve the items listed above.

Approved:  
Approved and Recommended:

Yumi Takahashi  
Chief Business and Financial Officer  

Christopher J. Steinhauser  
Superintendent of Schools
Contract Report

The following contracts are submitted for approval and available upon request:

**New Agreements and Renewals - General**

1. **Agreement:** A&D Transportation, LP (1920-0349-00)
   **Purpose:** To provide services for the transportation of pupils and other persons on an as-needed basis.
   **Term:** 11/21/2019 - 6/30/2020
   **Type:** New Agreement
   **Cost:** To be a maximum of $25,000
   **Originator:** Transportation
   **Funding Source:** General Fund

2. **Agreement:** Arcadis U.S., Inc. (1920-0359-00)
   **Purpose:** To provide management and support services for various environmental health and safety programs throughout the District.
   **Term:** 11/21/2019 - 12/31/2021
   **Type:** New Agreement
   **Cost:** To be a maximum of $200,000
   **Originator:** Maintenance
   **Funding Source:** General Fund

3. **Agreement:** Art Masters Legacy (1920-0356-00)
   **Purpose:** To provide instructional art programs for students and staff at Roosevelt Elementary School.
   **Term:** 10/15/2019 - 6/30/2020
   **Type:** Renewal
   **Cost:** To be a maximum of $5,814
   **Originator:** Roosevelt
   **Funding Source:** ESSA: Title I, Part A, Basic Grants Low-Income and Neglected
4. Agreement: City of Long Beach, Long Beach Fire Department, Marine Safety Division (1920-0353-00)
   Purpose: To provide the Long Beach Fire Department Junior Lifeguard Prep Class for selected students at Cabrillo High School and Jordan High School.
   Term: 2/3/2020 - 6/30/2020
   Type: Renewal
   Cost: To be a maximum of $30,870
   Originator: Superintendent
   Funding Source: General Fund - LCFF

5. Agreement: Ed-Fi Alliance, LLC (1920-0345-00)
   Purpose: To provide a software license for the collection, management, and organization of student data for the improvement of student achievement District-wide.
   Term: 11/1/2019 - 10/31/2020
   Type: New Agreement
   Cost: No cost to the District
   Originator: Office of Research, Planning, Evaluation and School Improvement
   Funding Source: N/A

6. Agreement: Olive Crest dba Olive Crest Academy - North Campus (1920-0200-00)
   Purpose: To approve master contract for Nonpublic School services provided for students with exceptional needs.
   Term: 7/1/2019 - 6/30/2020
   Type: Renewal
   Cost: Estimated to be $25,000
   Originator: Special Education
   Funding Source: Special Education/General Fund

7. Agreement: Pacific Gateway Workforce Investment Network (1920-0358-00)
   Purpose: To provide participants for District-sponsored training in various child development programs at selected District sites.
   Term: 10/1/2019 - 6/30/2020
   Type: New Agreement
   Cost: No cost to the District
   Originator: Child Development Centers
   Funding Source: N/A

8. Agreement: Maritza Razo (1920-0352-00)
   Purpose: To provide entrepreneurship programs for selected students at Jordan High School.
   Term: 10/1/2019 - 6/30/2020
   Type: New Agreement
   Cost: Estimated to be $2,400
   Originator: Equity, Access, and College & Career Readiness
   Funding Source: ESSA: Title IV, Part B, 21st Century Community Learning Centers Program

9. Agreement: Star Dust Tours, Inc. dba The Bus (1920-0355-00)
   Purpose: To provide services for the transportation of pupils and other persons on an as-needed basis.
   Term: 11/21/2019 - 6/30/2020
   Type: New Agreement
   Cost: To be a maximum of $25,000
   Originator: Transportation
   Funding Source: General Fund
10. Agreement: YMCA of Greater Long Beach (1920-0350-00)
   Purpose: To provide a parent involvement program for parents of students at Wilson High School.
   Term: 8/28/2019 - 6/30/2020
   Type: Renewal
   Cost: To be a maximum of $22,000
   Originator: Wilson
   Funding Source: General Fund - LCFF

11. Agreement: YMCA of Greater Long Beach (1920-0351-00)
   Purpose: To provide a parent involvement program for parents of students at Grant Elementary School.
   Term: 10/24/2019 - 3/26/2020
   Type: Renewal
   Cost: To be a maximum of $4,500
   Originator: Grant
   Funding Source: NCLB: Title I, Part A Parent Involvement

New Agreements and Renewals - Facilities

12. Agreement: Alta Environmental (10571.01)
   Purpose: To provide environmental consulting services on an as-needed basis for various projects throughout the District.
   Term: 11/21/2019 - 6/30/2022
   Type: New Agreement
   Cost: To be a maximum of $100,000
   Originator: Facilities
   Funding Source: Building Fund

13. Agreement: Converse Consultants (10572.01)
   Purpose: To provide environmental consulting services on an as-needed basis for various projects throughout the District.
   Term: 11/21/2019 - 6/30/2022
   Type: New Agreement
   Cost: To be a maximum of $100,000
   Originator: Facilities
   Funding Source: Building Fund

14. Agreement: Owen Group, LP (10569.01)
   Purpose: To provide commissioning services on an as-needed basis for projects throughout the District.
   Term: 11/22/2019 - 6/30/2022
   Type: New Agreement
   Cost: To be a maximum of $100,000
   Originator: Facilities
   Funding Source: Building Fund

15. Agreement: Prestige Protection Services (10570.01)
   Purpose: To provide security services for the Alvarado Elementary School HVAC project.
   Term: 11/25/2019 - 7/31/2020
   Type: New Agreement
   Cost: To be a maximum of $90,000
   Originator: Facilities
   Funding Source: Building Fund
Amend Agreements - Facilities

16. Agreement: NAC Architecture, Inc. (10191.01E)
   Original Purpose: To provide architectural services for the Muir Elementary School HVAC project per
   the terms and conditions of the master agreement approved on 4/5/2017.
   Justification: Increased scope of work.
   Cost: Increase contract amount by $329,219 from $1,078,875, to be a maximum of
   $1,408,094. All other terms and conditions to remain the same.
   Originator: Facilities
   Funding Source: Building Fund

Income/Reimbursement Agreement - General

17. Agreement: California Department of Education (CSPP-9214) (1920-0164-01)
   Original Purpose: Local Agreement for Child Development Services - California State Preschool
   Program.
   Justification: Child rate increased from $48.28 to $49.85
   Reimbursement: Increase amount by $226,196 from $6,867,250, to be a maximum of $7,093,446.
   All other terms and conditions to remain the same.
   Originator: Child Development Centers

18. Agreement: California Department of Education (CCTR-9097) (1920-0165-01)
   Original Purpose: Local Agreement for Child Development Services - General Child Care
   & Development Programs.
   Justification: Child rate increased from $47.98 to $49.54
   Reimbursement: Increase amount by $154,317 from $4,600,464, to be a maximum of $4,754,781.
   All other terms and conditions to remain the same.
   Originator: Child Development Centers

Bids

The following bid is submitted for approval and available upon request:

Authorize Bid Awards

Construction Bid - Facilities

19. Award Bid No. FAC15-1920 for Naples Academy Modernization (Roofing/Sheet Metal) and approve
   contract with Commercial Roofing Systems, Inc., for the amount of $191,734.
   Funding Source: Building Fund

Membership Approvals

Authorize District Memberships

20. Approve District membership in the following organization:
    Personnel Commissioners Association of Southern California
    [Originator-Personnel Commission/$100]
Purchasing & Contracts Report
November 20, 2019
Page 5

**Purchase Orders**

**Approve District Purchase Orders**

21. Approve purchase orders written during the period 10/1/2019 through 10/31/2019. A detailed list of purchase orders is available upon request.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Regular</th>
<th>Stock</th>
</tr>
</thead>
<tbody>
<tr>
<td>C673310 - C673368</td>
<td>$10,736,643.51</td>
<td></td>
</tr>
<tr>
<td>P191834 - P191420</td>
<td>$2,667,263.18</td>
<td>$73,675.18</td>
</tr>
</tbody>
</table>

22. Approve Nutrition Services purchase orders written during the period 10/1/2019 through 10/31/2019. A detailed list of purchase orders is available upon request.

| Regular | 31965 - 32160 | $1,530,872.85 |

**Recommendation**

Approve and/or ratify the contracts, and take action on the bids as listed above.

Approved: Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended: Christopher J. Steinhauser
Superintendent of Schools

RH/RK/sp; BS/sc
BACKGROUND:

The Long Beach Unified School District (“District”) and the California School Employees Association, Long Beach Chapter #2, Units A and Unit B recently concluded negotiations for Collective Bargaining Successor Agreements. CSEA informed the District on November 18, 2019 that their membership had ratified the Tentative Agreements providing for the modification of the Units A and B contracts through October 31, 2021. Ratification resulted in revisions to the California School Employees Association Long Beach Chapter #2, Units A and B contracts, including a 2 percent ongoing salary increase and one-time “off schedule” 1 percent increase, retroactive to July 1, 2018 and health benefits proration for less than full time employees. The school district will contribute 50 percent of the prorated premium for the lowest-cost district HMO. Other modifications include changes to language regarding overtime, leaves of absence, and the work jurisdiction MOU.

In compliance with collective bargaining agreement public disclosure requirements of Government Code, Section 3547.5, the “Public Disclosure of Collective Bargaining Agreement” forms for CSEA Units A and B have been displayed for public review since October 25, 2019. These forms have also been reviewed by the Los Angeles County Office of Education according to compliance with AB1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449.

RECOMMENDATION:

The Superintendent recommends approval.

Prepared by: Steven Rockenbach
Director, Employee Relations and Ethics

Approved and Recommended: Christopher Steinhauser
Superintendent of Schools
BACKGROUND:

Kids’ Club is a before and after school program for students K-5. Parent payments fund the program. We are located on 10 school sites: Bixby, Cleveland, Cubberley, Emerson, Fremont, Gant, Henry, Lowell, Newcomb, and Prisk. Our current tuition rate is $6.00 per hour with a minimum usage of 2.5 hours per school day (approximately 12.5 hours/week = $75.00/week). The rate for winter/spring/summer breaks is $45.00/full day, 6:30 a.m. to 6:30 p.m. According to the California Department of Education, the maximum reimbursement rate for Los Angeles County is $234.53 per week, with a daily rate of $55.72. The agencies that serve the local schools with Kids’ Club sites are the YMCA, the Jewish Community Center and Children’s Home Society affiliated agencies, which have an average rate of $10.58 per hour (based on 12 hours of usage/week). The average for the daily rate (winter, spring, summer breaks) is $59.24 per day. The last rate increase occurred spring 2018.

RECOMMENDATION:

Our program has recently been impacted by the required minimum wage increase and AB2160, which has required our program to eliminate our exempt recreation aide positions. The exempt positions have been replaced by permanent classified positions, which require additional funding. The Budget Department has reviewed our projected budget, which included future salary and benefit increases, and has recommended a rate adjustment. In order to maintain current child care standards and to continue to provide a high quality program, an increase in tuition rates from $6.00 per hour to $7.00 per hour is recommended. The hourly rate increase will go into effect Fall 2020. The full day rate for the winter, spring and summer break programs will increase from $45.00 per day to $50.00 per day effective winter break 2020. The family registration rate of $125.00 will increase to $150.00 effective Fall 2021. Despite our rate increase, Kids’ Club’s tuition rates remain competitive with the local averages for regular care and summer camp. Parents will be notified by written documentation within 60 days of the board action approval.

The rate increases will keep the Kids’ Club program solvent, while maintaining a high caliber program.

Prepared by: Shannon McConen
Kids’ Club Program Manager

Approved and Recommended:

Cynthia Young
Director, CDC/Kids’ Club

Christopher Steinhauer
Superintendent of Schools
CHILD CARE RATE ASSESSMENT
FOR THE
LONG BEACH/LAKEWOOD AREA

Children's Home Society of Southern California
249 East Ocean Blvd., Suite 300
Long Beach, CA 90802
(562) 256-7400
*CHS is a child care referral/subsidized payment agency

Rate Assessment:
The hourly maximum rate for Los Angeles County is $11.24 per hour and $234.53 per week.

*Note: This data was obtained from California Department of Education Reimbursement Rates Assessment.

Jewish Community Center (flat rate only)
3801 East Willow, Long Beach
(562) 426-7601
Serves: Emerson, Fremont, Gant
Hours: After school only, 11:30-6:00 p.m. (no AM care available)

Tuition: $495.00 per month (grades 1-8), $745.00 per month (grades TK/K)
Registration: $100.00
Summer camp: $65.00 per day (9:00-4:00), $75.00 per day (7:00-6:00), $10 additional fee for excursions

JCC Average: $10.31 per hour (if child is using the average of 12 hours per week).

YMCA-Los Altos (flat rate only)
1720 Bellflower Blvd., Long Beach
(562) 596-3394
Serves: Bixby, Emerson, Gant, Newcomb, Prisk
Hours: 6:30 a.m. to 6:30 p.m.

Tuition:
Morning only: $210.00 per month (grades 1-8), $270.00 per month (K)
Afternoon only: $430.00 per month (grades 1-8), $510.00 per month (K)
AM & PM: $490.00 per month (grades 1-8), $575.00 per month (K)
Registration: $60.00 per child
Winter, Spring, Summer camp: $235.00 per week ($47 per day, 6:30-6:30)

*YMCA Average: $10.20 per hour (AM/PM, grades 1-8 @ 12 hours per week)

OVERALL AVERAGE (Agencies serving the Kids' Club area: YMCA, JCC & CHS affiliated agencies): $10.58/hour for daily tuition @ 12 hours per week and $59.24/day for the winter/spring/summer breaks.
BACKGROUND:

Pursuant to Request for Qualifications #1819/075, staff is requesting that the Board approve an updated list of Pre-Qualified Moving and Storage Service firms to provide services for various facilities improvement projects. This action will add to the current pre-qualified list approved by the Board on June 19, 2019 to provide additional resources necessary to meet expected needs.

Moving and Storage Service firms provide moving, relocation, and storage services to assist the District with its major facilities improvement program. These services are crucial to ensure students, teacher, administration, and other support staff are efficiently relocated when displaced by projects.

On March 12, 2019, the Moving and Storage Services RFQ #1819/075 was advertised on the Long Beach Unified School District PlanetBids website (An Online Vendor Portal for posting RFP/RFQs). A total of eight (8) firms submitted prequalification packets and proposals in response to this solicitation. Each proposal was reviewed and evaluated and based on scoring, four (4) firms were selected for the pool of qualified firms (“Pool”). The evaluation team selected one (1) qualified firm to add to the current Pre-Qualified list.

A pre-qualified list allows staff to expeditiously select, via a Request for Proposal process, from the most qualified firms when services are required.

RECOMMENDATION:

Approve updated list of Moving and Storage Services firms.

Approved:

Yumi Takahashi
Chief Business & Financial Officer

Approved and Recommended:

Christopher J. Steinhauser
Superintendent of Schools
Moving and Storage Services firm, Pursuant to RFQ #1819/075 dated March 12, 2019, to be added to approved list:

- Bekins Moving Solutions

List of Pre-Qualified Moving and Storage Services Firms, Pursuant to RFQ #1819/075, approved on June 19, 2019:

- Beverly Hills Transfer and Storage
- Geiger Relocation Solutions
- King Van & Storage, Inc. dba King Office Services
- Mover Services Inc.
BACKGROUND:

On March 1, 2017, the Board of Education ("Board") approved Resolution No. 030117-B and adopted procedures for evaluating qualifications of lease leaseback ("LLB") contractors in accordance with Assembly Bill AB2316, which amends Sections 17400 and 17406 of the Education Code and provides a new statutory framework for the solicitation and award of lease-leaseback contracts. Under these newly enacted provisions, lease-leaseback contracts must be solicited and awarded to the proposer providing the best value to the District pursuant to a competitive request for qualifications and proposal process.

Following approval of Resolution No. 030117-B, the District issued Requests to Prequalify and for Statement of Qualifications for Preliminary and Construction Services ("RFQ") in accordance with Education Code section 17406. The District's intent was to add to the pool of qualified contractors that the District plans to maintain for two (2) years from which, proposals on certain projects will be solicited. District staff advertised and issued that RFQ, which identified all criteria that the District would consider in evaluating the proposals and qualifications of the proposers.

A total of 11 firms submitted prequalification packets and proposals. Each of these proposals were reviewed and evaluated per the established procedures. Based on the scoring, nine (9) firms were selected for the pool of qualified firms ("Pool"). This Pool was approved by the Board of Education on July 16, 2018.

On April 23, 2019, the District issued to the Pool a Request for Proposals for the Bryant Elementary School HVAC project ("Project"). The District received proposals from four (4) of the ten (10) pre-qualified firms. These proposals were evaluated to determine the ‘best value’ for the District based on criteria including: Costs and strength of firms pre-construction services; Total cost of the project including contractor overhead & profit; Total cost of financing; Strength and experience of the staff proposed for the project; Strength of the firms local hire & local business participation commitments; and the firms approach and methodology for executing the project.

Based upon the strength of the proposal submitted, it was determined that Tilden-Coil Constructors, Inc. provided the best value to the District. The remaining three (3) firms were ranked in descending order based upon their proposals.

RFQ/RFP documentation, including final scoring results are on file in the Facilities Procurement Department and are available for review.
Fiscal Implication:

Due to the ‘Open Book’ nature of the LLB construction methodology, all financial components of the project are made open and available for the District to review. This format allows the District to review the contractor’s actual costs and negotiate specific elements of the construction contract to best meet the needs of the District. Once the total cost of the work is known, the District pays the contractor a previously agreed upon fee which includes customary overhead and profit.

Following negotiations with Tilden-Coil Constructors, Inc. the Guaranteed Project Cost (“GPC”) for this project has been agreed to be $7,546,077.00. A breakdown of the project costs are included in Attachment A.

RECOMMENDATION:

Recommend approval of awarding the Lease-Leaseback contract for the Bryant Elementary School HVAC project to Tilden-Coil Constructors, Inc.

Approved: 

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools

Approved and Recommended:
Name of firm: Tilden-Coil Constructors, Inc.

Project Name: Bryant ES HVAC Project

GUARANTEED PROJECT COST

<table>
<thead>
<tr>
<th>ITEM</th>
<th>AMOUNT</th>
<th>ADDITIONAL INFORMATION</th>
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</thead>
<tbody>
<tr>
<td>Total Construction Cost</td>
<td>$ 6,000,000</td>
<td>Direct cost of construction.</td>
</tr>
<tr>
<td>General Conditions &amp; General Requirements</td>
<td>$ 390,554</td>
<td>Contractor costs to manage the project.</td>
</tr>
<tr>
<td>District Controlled Contingency</td>
<td>$ 600,000</td>
<td>To address unforseen conditions.</td>
</tr>
<tr>
<td>Overhead &amp; Profit</td>
<td>$ 328,325</td>
<td>5% of total construction costs including general conditions, general requirements, contingency, and bonds and insurance.</td>
</tr>
<tr>
<td>Bonds and Insurance</td>
<td>$ 175,951</td>
<td>Bonding and insurance coverage for contractor.</td>
</tr>
<tr>
<td>Preliminary Services</td>
<td>$ 47,500</td>
<td>Includes pre-construction work and reviews of designs for constructability.</td>
</tr>
<tr>
<td>Financing Costs</td>
<td>$ 3,746</td>
<td>Financing cost of lease payments.</td>
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<tr>
<td>Total Guaranteed Project Cost</td>
<td>$ 7,546,077</td>
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</tbody>
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