



OFFICE OF THE SUPERINTENDENT

MEETING OF THE BOARD OF EDUCATION WEDNESDAY, SEPTEMBER 4, 2019 1515 Hughes Way, Long Beach, CA 90810

A G E N D A

OPEN SESSION – 3:00 p.m., Room 464

ORDER OF BUSINESS

1. Call to Order
2. Announcements
In accordance with California Government Code Section 54950 and following, the various matters to be considered in Closed Session today will be announced.
3. Public comments on items listed on the Closed Session agenda.

CLOSED SESSION – Room 464

4. Student Discipline Matters Pursuant to CA Education Code Section 48900 and following
5. Confidential Student Matters Pursuant to CA Education Code Section 35146
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Performance Evaluation: Superintendent of Schools
8. Public Employee Appointment: Elementary School Principal, Elementary School Vice Principal, Middle/K-8 School Principal, Middle/K-8 School Assistant Principal, High School Principal, High School Principal of Instruction, High School Assistant Principal, Principal Coach, Head Counselor, Director, Assistant Director, Program Specialist, Program Administrator, Administrative Assistant, Executive Officer, Assistant Superintendent, Deputy Superintendent
9. Conference with Legal Counsel--Anticipated Litigation
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of CA Government Code Section 54956.9 (Number of cases: 1)
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9 (Number of cases: 3)
10. Conference with Legal Counsel--Existing Litigation
Pursuant to paragraph (1) of subdivision (d) of CA Government Code Section 54956.9, Case Nos. NC058295, MSN14-0310, 1197530, 13□09037, 000843, 13-12874, 12461437, 10297261, BC657193, LBI 1601989, 15593812, 10281034, 1602387, 2:19-cv-01139, 1501662 and 1501597, 19-CV-01871-GW-AFM, 11304395, 16629418 and 2012060614.2
11. Collective Bargaining Proceedings Pursuant to Government Code Section 3549.1
12. Hearing of Complaints or Charges Brought Against an Employee by Another Person or Employee Pursuant to Government Code Section 54957 for the following positions: Classroom Teachers, School Site Administrators, School Site Classified Employees. (Subject to 24 Hour Prior Notice to the Employee. This item may be heard in open session during this time period should the employee so choose pursuant to Section 54957.)

OPEN SESSION – 5:00 p.m., Community Room

ORDER OF BUSINESS

SUBJECT

DISPOSITION

13. Pledge of Allegiance and Call to Order
14. In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made in writing at this time. The written report forms will continue to be made available upon request to the Assistant Secretary of the Board of Education.

15.	Public Hearing	None	Information
16.	Call for Agenda Items for Separate Action/Adoption of the Agenda as Posted		Action
17.	Approval of Minutes	August 21, 2019	Action
18.	Communications	None	Information
19.	Public Testimony on Items Listed on Agenda	(3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)	
20.	Staff Report	None	Information
21.	Public Testimony on Items Not Listed on Agenda	(3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)	
22.	Business Items	<u>Action Items</u> Personnel Instruction Finance Report A Finance Report B Purchasing & Contracts Report	Action Action Action Action Action
23.	Other Items	<u>Superintendent Items</u> Student Readmit	Action
24.	Unfinished Business	None	Information/Action
25.	New Business	Waive Selected K-12 Contract Provisions 2018-19 Unaudited Actual Financial Reports (SACS Report Series) Resolution 090419-A, District Establishing Appropriations Limits for 2018-2019 and 2019-2020 Resolution 090419-B, To Approve Sole Source Procurement of a Web-Based Student/Parent/Teacher Communication Software, Maintenance and Product Enhancement Services and for Award of Service Agreement to School Loop, Inc. Based Upon the Finding that Competitive Bidding Would Not Produce any Advantage	Action Action Action Action
26.	Report of Board Members		Information

- | | |
|---|--|
| 27. Superintendent's Report | Information |
| 28. Announcements | Information |
| 29. Adjournment & Setting of Next Meeting | The next regular business meeting will be held on <u>WEDNESDAY, SEPTEMBER 18, 2019.</u> |

ACCESS TO PUBLIC DOCUMENTS

Public records related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the Board of Education Office at 1515 Hughes Way, Long Beach, CA 90810, during regular business hours (8:00 a.m. to 4:40 p.m.).

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Board of Education Office, 1515 Hughes Way, Long Beach, CA 90810; telephone: (562) 997-8240; fax: (562) 997-8280.

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Personnel Transactions Enclosures

CATEGORY: Business Items Reason for Board
Consideration: Action

Human Resource Services Date: September 4, 2019

The following employees are retiring after many years of loyal service to the district. The Superintendent recommends that letters of appreciation be written to them in recognition of their service.

1. **Certificated Personnel**

It is recommended that the certificated personnel transactions indicated on the personnel report be approved as listed.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Years of Service</u>
Barnett, Stephanie	Teacher	Burcham	32
Mitchell, Nancy	Teacher	Wilson	37
Young, Teri	Teacher	Millikan	31

2. **Classified Personnel**

It is recommended that the classified personnel transactions indicated on the personnel report be approved as listed.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Years of Service</u>
Baker, Robbin	Nutr Svcs Wkr	Henry	13
Coleman, Sandra	Custodian	Head Start	26
Hamrick, Scott	Lndscp Irr Wkr	Grounds	31
Sheehan, Karen	Int Nutr Svcs Wkr	Lakewood	19
Wynn, Freda	Inst Aide – Spec	Millikan	24



**OFFICE OF THE ASSISTANT SUPERINTENDENT
HUMAN RESOURCE SERVICES**

Jon Meyer
Human Resource Services
Long Beach Unified School District

CERTIFICATED

September 4, 2019

The Deputy Superintendent of Education Services recommends the following proposed actions for Board approval subject to requirements of California law:

APPOINTMENTS

TO

Topper, Jessica	Regular Contract Teacher	N-Bancroft
Aguilar, Brian	Special Contract Teacher	N-Powell
Aguilar, Christina	“	N-Stephens
Aguilar, Stacy	“	N-Millikan
Beavers, Nicolas	“	N-Millikan
Cao, Dan	“	N-Lakewood
Collins, Kathleen	“	N-Lowell
De Leon, Sonia	“	N-Marshall
Devlin, Alicia	“	N-Bufferum
Diaz, Veronica	“	N-Lindbergh
Dubber, Joseph	“	N-Wilson
Duque, Diego	“	N-Millikan
Erlandson, Jillian	“	N-Avalon
Froemke, Megan	“	N-Cleveland
Garcia Navas, Joseline	“	R-Addams
Gross, Pamela	“	R-Millikan
Hamilton, Joe	“	N-Renaissance
Hernandez, Abigail	“	N-Jordan
Higbee, Lucas	“	N-Millikan
Jacobs, Jennifer	“	N-LBSA
Johnson, Ellen	“	N-CAMS
Jones, Kymia	“	N-Robinson
Kilkenny, Kathleen	“	N-Hoover
Levy, Alexander	“	N-Lindbergh
Lima, Mario	“	N-Keller
Manalang, Marivic	“	N-Addams
Marks, Nicholas	“	N-Browning
Martinez, Ariana	“	N-Keller
Mc Adam, Star	“	N-Franklin
Meacham, Shana	“	N-Millikan
Mensinga, Linda	“	R-Bufferum
Mercado Perez, Patricia	“	N-Millikan
Moritz, Ryan	“	N-Washington
Mostert, Terri	“	R-Willard
Olsen, Amanda	“	N-Bufferum
Romo, Paul	“	R-Avalon
Terrell, Thomas	“	N-Jordan
Thoreson, Phillip	“	N-Nelson

APPOINTMENTS

TO

Vazquez-Lizardi, Keith	Special Contract Teacher	N-Lakewood
Whitcomb, Rebecca	“	R-Whittier
Yuzon, Danielle	“	N-Hamilton
Mrosek, Jennifer	Special Contract Counselor	N-Harte
Tague, Jillian	Special Contract Psychologist	N-Tucker
Bleidistel, Leah	Special Contract Educare Teacher	N-Educare
Maring, Ellen	“	R-Educare
Martinez, Connie	“	R-Educare
Sok, Sophea	Special Contract Early Head Start Teacher	R-Early Head Start
Zepeda, Claudia	“	“ R-Early Head Start
Anleu, Ariana	Special Contract CDC Teacher	R-CDC
Arriaga, Luz	“	N-CDC
Chairez, Amber	“	R-CDC
Constantino, Daisy	“	R-CDC
Cortez, Christina	“	R-CDC
De Jesus, Cherieleen	“	N-CDC
Eltoum, Hind	“	R-CDC
Garcia, Norma	“	R-CDC
Legazpi, Carolina	“	R-CDC
Merola, Corazon	“	R-CDC
Messaoudi, Dhekryette	“	N-CDC
Prosinski, Margarita	“	R-CDC
Romano, Michelle	“	N-CDC
Sanchez, Heather	“	N-CDC
Sisson, Rhondalyn		N-CDC

Subject to separation if no substitute service for the school year:

(h) Arciga, Alexis	Day to Day Substitute Teacher
(h) Banuelos, Angelica	“
(w) Boone, Kimberli	“
(w) Bradshaw, John	“
(h) Branch, Michelle	“
(h) Diaz, Veronica	“
(o) Gnodie, Davie	“
(h) Lira-Lopez, Jose	“
(o) Seamans, Leena	“
(o) Torres, Ryan	“

INSERVICE CHANGES

Mason, Amanda	Special Contract Teacher	Waiver: Speech- Language Pathology
Romo, Paul	“	Waiver: CCSD
Arceo De La Paz, Lanie	Additional Service – Additional Hourly	
Beckerdite, Kristen	“	
Booth, Terence	“	
Briggs, Karen	“	

INSERVICE CHANGES

Danks, Erin	Additional Service – Additional Hourly
Ensminger, Martha	“ “
Hickox, Catherine	“ “
Imbroane, Cathleen	“ “
Johnson-Agulto, Kimberly	“ “
Mullen, Jessica	“ “
Nabbout, Janice	“ “
Puth, Vincent	“ “
Saldana, Guadalupe	“ “
Tullo, Sashya	“ “
Valdez, Nora	“ “
Young, Shannon	“ “
Zapanta, Dana Marie	“ “

LEAVES OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATES OF LEAVE</u>
Bark, Carrie	Teacher Nelson	10/23/19 to 06/13/20 Child Care
Smith, Leslie	Teacher Washington	08/27/19 to 06/12/20 Other

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
De Lang, Mary	Teacher Chavez	09/10/91	08/15/19
Mrosek, Jennifer	Counselor Harte	08/13/19	08/21/19
Sholander, Audrey	Speech and Language Lincoln	08/28/18	08/13/19

RETIREMENTS

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RETIREMENT</u>
Barnett, Stephanie	Teacher Burcham	09/08/86	08/20/19

RETIREMENTS

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RETIREMENT</u>
Mitchell, Nancy	Teacher Wilson	09/14/81	06/15/19
Young, Teri	Teacher Millikan	09/10/84	07/20/19



OFFICE OF THE ASSISTANT SUPERINTENDENT

CLASSIFIED AND EXEMPT

Jon Meyer
 Human Resource Services Committee
 Long Beach Unified School District

September 04, 2019

The Assistant Superintendent, of Human Resource Services, recommends the following proposed actions for Board approval subject to requirements of California law:

APPOINTMENTS

TO

Classified - Probationary

Gallo, Janeth	Nutr Svcs Spv II	P-Rogers
Gonzales Torres, Carmen J	Nutr Svcs Wkr	N-Wilson
Kim, Ryan J	Accountant	P-Accounting
Phillips, Michael S	Nutr Svcs Wkr	N-Lindsey
Rios Jr., Jesus	Employment Svcs Spv	P-Pers Comm
Rosales, Cassandra	Child Care Wkr	N-Addams
Salas Barrios, Jessica	Child Care Wkr	N-Burbank
Tovar, Shannon	Kids' Club Spv I	P-Kids' Club Prog Office
Young, Kimberly S	Kids' Club Spv I	P-Kids' Club Prog Office

Subject to separation if no substitute service for the school year

Mendez, Rosisela Day to Day Substitute Child Care Worker

LEAVES OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATES OF LEAVE</u>
Blount, Andre J	Custodian Wilson	08/28/19 to 10/14/19 Rest and Recuperation
Contreras, Casamera A	Int Nutr Svcs Wkr Herrera	05/20/19 to 06/05/19 Other
Elder, Karen V	IA-Spec Tucker	08/28/19 to 09/30/19 Other
Enad, Marlon A	Fd Prod Equip Tech Nutr Svcs	08/19/19 to 08/23/19 Military Service

LEAVES OF ABSENCE

Johnson, Diedra L	IA-Spec Los Cerritos	08/26/19 to 11/15/19 Rest and Recuperation
Leaming, Susan E	Pers Analyst Pers Comm	08/19/19 to 08/30/19 Rest and Recuperation
Session, Melvina D	Behavr Int Asst Spec Ed	08/28/19 to 01/31/20 Other
Zamora, Lourdes	Rec Aide Robinson	04/26/19 to 06/13/19 Rest and Recreation

SUSPENSION WITHOUT PAY

Pursuant to Chapter XI, Section 11.1 (8, 9, 10) of the Rules and Regulations of the Classified Service.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
E 0036168 4	Sr Nutr Svcs Wkr	09/05/19 to 09/13/19

SEPARATION – DECEASED

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Arban, Jessica Ann	IA-Spec Rogers	08/25/19

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
<u>Probationary</u>			
Carrillo Gonzalez, Abril	Rec Aide-WRAP Exp Learn Cabrillo	02/24/19	08/23/19
Coleman, Pamela D	IA-Spec Buffum	01/28/19	06/13/19
Desaca, Rhea J	Rec Aide-WRAP Exp Learn Whittier	01/07/19	08/30/19

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
<u>Probationary</u>			
Garma, Sopeak S	IA-Spec Marshall	02/25/19	06/13/19
Matias, Gabriela	Child Care Wkr Addams	03/28/19	08/23/19
Ramos Sanchez, Rosi E	Child Care Wkr Emerson	02/27/19	08/23/19
<u>Permanent</u>			
Atkinson, Marysol	Behavr Int Asst Spec Ed	01/30/17	06/13/19
Avalos, Kimberly	Child Care Wkr Gant	01/01/19	08/16/19
Banuelos, Angelica	IA-Spec Oropeza	04/04/16	08/27/19
Barbosa, Lauren M	Sign Lang Intrap Spec Ed	09/04/13	08/19/19
Barton, Suzanne M	Sign Lang intrp Spec Ed	10/02/07	08/28/19
Briseno, Gabriela	Office Asst-BI Sp EACCR	08/11/15	08/30/19
Brown, Antoinette M	IA-Spec Willard	10/17/16	08/01/19
Del Bello, Elaine	IA-Spec Buffum	02/03/14	08/23/19
DeVries, Nancy S	Health Asst Nurs Svcs	09/03/14	08/19/19
Hamilton, Jamar T	IA-Spec Washington	05/23/16	06/13/19
Hester, Elizabeth	IA-D/H for Hear Marshall	02/27/12	08/07/19

Permanent

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
Lakey, Tina J	IA-Spec Bancroft	03/09/11	06/13/19
Lazarin-Rivera, Aleena M	Child Care Wkr Kettering	01/01/19	08/13/19
Lopez, Cristina	Child Care Wkr Garfield	01/01/19	08/16/19
Martinez Leyva, Gabriela J	IA-Spec Newcomb	01/08/18	08/15/19
Penado Penado, Valerie	Child Care Wkr Webster	01/01/19	08/27/19
Pereira, Aliya N	Rec Aide King	01/01/19	06/13/19
Ray, Bunroeung	Nutr Svcs Wkr Polytechnic	01/20/99	08/12/19
Rebollar Angel, Alejandro	Child Care Wkr Willard	01/01/19	07/30/19
Rodriguez, Brittany J	Kids' Club Asst Prisk	05/23/16	06/21/19
Rosales, German I	IA-Spec Cabrillo	09/29/11	08/13/19
Seawright, Vanessa L	IA-Spec Polytechnic	08/29/18	08/22/19
Yos, Chuongchine	Nutr Svcs Wkr Newcomb	02/01/99	08/13/19

RETIREMENTS

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RETIREMENT</u>
Baker, Robbin	Nutr Svcs Wkr Henry	01/03/06	08/14/19
Coleman, Sandra L	Custodian Head Start	09/15/93	10/24/19
Gonzalez, Gloria	Nutr Svcs Wkr Hughes	03/30/12	08/15/19
Hamrick, A Scott	Lndscp Irr Wkr Grounds Svcs	10/05/88	10/17/19
Sheehan, Karen L	Int Nutr Svcs Wkr Lakewood	08/31/00	06/15/19
Wynn, Freda R	IA-Spec Millikan	12/07/94	07/23/19

AMENDMENTS

06/10/19 BA Amend Retirement Date for Zatarain, Bibiana from 06/29/19 to 06/28/19.

RESCISSIONS

06/10/19 BA Rescind Leave of Absence for Fernandes, Conceicao, 05/28/19 to 05/31/19.

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Instruction

Enclosures

CATEGORY: Business Item/s

Reason for Board
Consideration: Action/Information

Date: September 4, 2019

1. APPROVE NEW HIGH SCHOOL CAREER TECHNICAL EDUCATION (CTE) COURSE:
INTRODUCTION TO BUSINESS AND FINANCE

Approve the new regular status CTE introductory course for Millikan's MBA pathway, *Introduction to Business and Finance*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan's goals and objectives. This course offers a practical overview of all areas of business including banking, investments, income taxes, credit cards, loans, basic economic concepts, stocks, and marketing.

The basic textbook recommended to support the implementation of this course is:

Basic Textbook: Personal Finance for Teens, A Foundation for a Lifetime of Financial Literacy. Olesen, Nancy, BE Publishing 1st Edition/2016.

This textbook meets the social compliance criteria for instructional materials established by the State of California. The course is proposed for high school graduation elective credit and is a required course in a technical sequence. In addition, this course has been submitted to the UCOP for 'g' approval.

2. APPROVE NEW HIGH SCHOOL SCIENCE COURSE: FOOD SCIENCE

Approve the new regular status academic course for Browning High School, *Food Science*. The new course outline reflects the Linked Learning guiding principles and the LBUSD Strategic Plan's goals and objectives. This course is designed to teach students chemistry through the science of food, the food industry and technology advances.

The basic textbook recommended to support the implementation of this course is:

Basic Textbook: Principles of Food Science, 4th Ed., Janet D. Ward, The Goodheart Willcox Co., ©2015

This textbook meets the social compliance criteria for instructional materials established by the State of California. The course is proposed for high school graduation science credit. In addition, this course has been submitted to the UCOP for 'd' approval.

Prepared by

Approved and Recommended by

James Suarez, Assistant Director

Christopher J. Steinhauser

Equity, Access, and College
& Career Readiness

Superintendent of Schools

Jill Baker
Deputy Superintendent of Schools

Ruth Ashley
Deputy Superintendent of Education Services

Pamela Seki, Assistant Superintendent
Curriculum, Instruction, Professional Development

Jay Camerino, Assistant Superintendent
High Schools

mb/js

CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report A

Enclosures _____

CATEGORY: Business Items

Reason for Board

Fiscal Services

Consideration: Action

Date: September 4, 2019

- 1. Ratify Salary Warrants issued on August 15, 2019 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:

Salary Advance	\$ <u>857,036.00</u>
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TOTAL SALARY WARRANTS ISSUED.....	\$ <u>857,036.00</u>
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- 2. Ratify the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

08/01/19 - 08/13/19	F56884 - F56939		
08/01/19	25439777-25439809	08/07/19	00472565-00472565
08/01/19	00472100-00472101	08/08/19	25446674-25446752
08/02/19	25441275-25441421	08/08/19	00472807-00472832
08/02/19	25441275-25441421	08/09/19	25448222-25448260
08/02/19	00472245-00472250	08/12/19	25449424-25449476
08/05/19	25442579-25442611	08/12/19	00473016-00473017
08/06/19	25443715-25443760	08/13/19	25450717-25450743
08/06/19	00472438-00472439	08/14/19	25451935-25451990
08/07/19	25444935-25444979	08/14/19	00473664-00473664

General Fund	\$3,743,075.47
Adult Education Fund	2,249.46
Child Development Fund	79,449.65
Cafeteria Special Revenue Fund	1,232,509.54
Building Fund	2,633,076.40
Capital Facilities Fund	363,788.56
Self-Insurance Fund	3,126,990.34
Warrant/Pass-Through Fund	<u>263,926.16</u>

TOTAL WARRANTS ISSUED.....	\$ <u>14,445,065.58</u>
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Recommendation

Approve/Ratify the above listed items.

Approved:

Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended:

Christopher J. Steinhauser
Superintendent of Schools

CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report B

Enclosures _____

CATEGORY: Business Items
Fiscal Services

Reason for Board
Consideration: _____ Action

Date: September 4, 2019

-
1. Ratify the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

08/02/19	25441376-25441376	08/08/19	25446682-25446682
08/02/19	25441401-25441401	08/12/19	25449427-25449427
08/07/19	25444945-25444945	08/12/19	25449476-25449476

Funds

Building Fund \$ 3,440,787.58

TOTAL WARRANTS ISSUED..... \$ 3,440,787.58

Recommendation

Approve/Ratify the above listed items.

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools

CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Purchasing & Contracts Report

Enclosures _____

CATEGORY: Business Items

Reason for Board
Consideration _____ Action _____

Purchasing & Contracts

Date _____ September 4, 2019

Contract Report

The following contracts are submitted for approval and available upon request:

New Agreements and Renewals - General

1. Agreement: Beach Cities Learning (1920-0028-00)
Purpose: To approve master contract for Nonpublic School services provided for students with exceptional needs.
Term: 7/1/2019 - 6/30/2020
Type: Renewal
Cost: Estimated to be \$400,000
Originator: Special Education
Funding Source: Special Education/General Fund

2. Agreement: LaTasha Cobb (1920-0222-00)
Purpose: To provide bus driver training, including behind-the-wheel and monthly in-service training.
Term: 8/1/2019 - 6/30/2020
Type: New Agreement
Cost: To be a maximum of \$15,000
Originator: Transportation
Funding Source: General Fund

3. Agreement: Community Initiatives (1920-0255-00)
Purpose: To provide training, coaching, project management, and materials focused on reducing chronic student absences for selected staff at Student Support Services.
Term: 7/1/2019 - 6/30/2020
Type: New Agreement
Cost: To be a maximum of \$21,000
Originator: Student Support Services
Funding Source: Learning Communities for School Success Program

4. Agreement: Long Beach Trauma Recovery Center (1920-0256-00)
Purpose: To provide trauma-informed mental health services for students and their families at various high schools, including staff training workshops on how-to recognize and address trauma symptoms.
Term: 7/1/2019 - 6/30/2020
Type: New Agreement
Cost: To be a maximum of \$70,000
Originator: Student Support Services
Funding Source: Learning Communities for School Success Program
5. Agreement: School Services of California, Inc. (1920-0254-00)
Purpose: To provide consulting services related to school finance, legislation, school budgeting, and general fiscal issues.
Term: 9/1/2019 - 8/31/2020
Type: Renewal
Cost: To be a maximum of \$3,660
Originator: Chief Business Financial Officer
Funding Source: General Fund
6. Agreement: Student Support Services Solutions, Inc. (1920-0253-00)
Purpose: To provide student attendance analysis and develop attendance plans as part of the All-In Campaign program throughout the District.
Term: 7/1/2019 - 6/30/2020
Type: Renewal
Cost: To be a maximum of \$83,160
Originator: Student Support Services
Funding Source: Learning Communities for School Success Program
7. Agreement: YMCA of Greater Long Beach (1920-0257-00)
Purpose: To provide a drowning prevention swim program for students at Alvarado, Bryant, Burbank, Herrera, Mann, and Willard schools.
Term: 9/7/2019 - 4/2/2020
Type: Renewal
Cost: No cost to the District
Originator: Assistant Superintendent - Elementary Schools
Funding: N/A

New Agreements and Renewals - Facilities

8. Agreement: Budlong & Associates, Inc. (10563.01)
Purpose: To provide electrical engineering consulting services for the Buffum TLC Limited Scope Electrical Upgrade project.
Term: 9/5/2019 - 6/30/2021
Type: New Agreement
Cost: To be a maximum of \$21,520, including reimbursable expenses
Originator: Facilities
Funding Source: Building Fund

Amend Agreements - General

9. Agreement: Kerr Floors, Inc. (1819-0425-01)
Original Purpose: For the Purchase and Installation of Sheet Vinyl Flooring District wide.
Justification: To provide for additional hours based on identified needs.
Cost: Increase contract amount by \$86,000 from \$150,000, to be a maximum of \$236,000. All other terms and conditions to remain the same.
Originator: Maintenance
Funding Source: General Fund
10. Agreement: Mesa Energy Systems, Inc. dba EMCOR Services Mesa Energy (1819-0259-01)
Original Purpose: To provide replacement of HVAC and Interior Lighting Systems and installation of solar panels at LBUSD's Administration Building.
Justification: Additional time is required to complete the project due to unforeseen conditions.
Term: Extend contract completion date from 6/30/2019 to be through 1/31/2020. All other terms and conditions to remain the same.
Originator: Maintenance
Funding Source: General Fund

Amend Agreements - Facilities

11. Agreement: ATC Group Services, LLC (10267.01)
Original Purpose: To provide hazardous material surveying, testing, and abatement plan preparation for the Fire Alarm School Phase 4 projects at various sites.
Justification: Additional services required due to unforeseen conditions encountered during construction.
Term: Extend contract completion date from 6/30/2019 to be through 12/31/2019.
Cost: Increase contract amount by \$12,270 from \$131,940, to be a maximum of \$144,210. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund
12. Agreement: ATC Group Services, LLC (10340.01)
Original Purpose: To provide hazardous material surveying, testing, and abatement plan preparation for the Keller Middle School HVAC project.
Justification: Additional services required due to unforeseen conditions encountered during construction.
Cost: Increase contract amount by \$16,138 from \$45,390, to be a maximum of \$61,528. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund
13. Agreement: ATC Group Services, LLC (10365.01)
Original Purpose: To provide hazardous material surveying, testing, and abatement plan preparation for the Burcham Elementary School HVAC project.
Justification: Additional services required due to unforeseen conditions encountered during construction.
Cost: Increase contract amount by \$24,099 from \$50,515, to be a maximum of \$74,614. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund

14. Agreement: Linik Corp. (10507.01)
Original Purpose: To provide construction management services for the Lowell Elementary School HVAC project.
Justification: Additional time for services to be completed.
Term: Extend contract completion date from 12/31/2019 to be through 3/31/2020. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund

Amend Board Action - General

15. Agreement: The Help Group dba THG West (1920-0073-00)
Purpose: To approve master contract for Nonpublic School services provided for students with exceptional needs, by amending the contractor name from The Help Group dba THG West to The Help Group West dba Westview School of Art and Technology, effective 7/1/2019.
Originator: Special Education

Income/Reimbursement Agreement - Facilities

16. Agreement: Morris, Inc. (10562.01)
Purpose: For District maintenance costs as part of a temporary Right of Entry agreement for the contractor to work on the building adjacent to the shared property line with Poly Academy of Achievers and Leaders.
Term: 9/5/2019 - 10/4/2019
Type: New Agreement
Reimbursement: \$455
Originator: Facilities
Funding Source: Building Fund

Bids

The following bids are submitted for approval and available upon request:

Authorize Bid Awards

Commodity Bid - General

17. Award Bid No. 02-1920 for the purchase of White Xerographic Paper (Price Agreement), on an as-needed basis, for the period of August 2019 through July 2020, to include any extensions, with an estimated annual expenditures as follows:

Liberty Paper	\$393,920
Funding Source: General Fund	

Construction Bids - Facilities

18. Award Bid No. FAC10-1920-000 for Naples Academy Modernization (Demo & Abatement) and approve contract with Bayview Environmental Services, Inc., for the amount of \$255,687.
Funding Source: Building Fund
19. Reject all bids received for Bid No. FAC12-1920 for the Data Center for New Portable Building at Facilities.

Authorize Agency Bid - General

20. Authorize the use of Anaheim Union High School District, RFP No. 2020-04 - Produce and Related Items, for the purchase of fresh and processed fruit and vegetable produce from Gold Star Foods, Inc., with the same advantages, terms, and conditions per Public Contract Codes 20118 and 20652. Authorization to be valid through 8/15/2020. Estimated annual District expenditure to be \$321,500. Funding Source: Cafeteria Special Revenue Fund

Membership Approvals

Authorize District Memberships

21. Approve District membership in the following organization:

Coalition for Adequate School Housing
[Originator-Facilities/\$1,234]

Recommendation

Approve and/or ratify the contracts, and take action on the bids as listed above.

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools

RH/RK/sp; BS/sc

Board of Education
Long Beach Unified School District

Subject: Waive Selected K-12 Contract Provisions

Enclosures: None

Category: New Business

Reason for Board
Consideration: Action

Date: September 4, 2019

BACKGROUND:

Waiver Process: The K-12 and CDC/Head Start contracts established an eight member committee comprised of equal District and Association representatives. One of the responsibilities of the Education Mission: Innovation Advancement Committee (EM:IAC) is to review new school waiver requests.

A waiver request must satisfy the requirements outlines in Article XV of the K-12 contract. The requirements are (1) support of at least 2/3 of the affected Bargaining unit members who actually vote on the proposal; (2) endorsement by the TALB Board of Directors; and (3) a recommendation for approval by the principal, assistant superintendent, and at least six (6) of the EM:IAC members.

Details of individual waivers are on file in Employee Relations Services.

RECOMMENDATION:

The Superintendent of Schools recommends the Board of Education approve the following request to waive selected provisions of the K-12 Contract as submitted by the individual school.

Reid High School

Contract Section Reference: Article V, Days and Hours of Employment, Section A, page V-2
Effective Dates: August 28, 2019 – June 11, 2020

Reid teachers request a waiver for a seven period day.

Prepared by:

Approved and recommended:

Steve Rockenbach
Director, Employee Relations

Christopher Steinhauser
Superintendent of Schools

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: 2018-2019 Unaudited Actual Financial Reports Enclosures: _____
(SACS Report Series)

CATEGORY: New Business Reason for Board
Consideration: Action
Financial Services Date: September 4, 2019

BACKGROUND:

At the end of each fiscal year, the District closes its books, reviewing its actual revenues and expenditures, and calculating ending balances. This work results in the Unaudited Actuals Report, which the Board of Education is required to approve by September 15, as per Education Code Section 42100. The results from the Unaudited Actuals report will subsequently be reviewed by the District's external auditors, as per Education Code Section 41020. The Unaudited Actuals report is the final financial status report for the now-ended fiscal year and follows two interim financial reports and the adoption of the 2019-20 Final Budget which incorporated estimated ending balances from 2018-2019.

RECOMMENDATION:

Approve and authorize the filing of the 2018-2019 Unaudited Actual Financial Reports (SACS Report Series) with the Los Angeles County Superintendent of Schools, in accordance with Education Code Section 42100.

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Resolution No.090419-A Enclosures: Yes
District Establishing Appropriations
Limits for 2018-2019 and 2019-2020

CATEGORY: New Business Reason for Board
Consideration: Action
Fiscal Services Date: September 4, 2019

BACKGROUND:

Proposition 4 of 1979, also known as the Gann Limit, established a constitutional limit on the allowable growth in state and local government spending. The District is required to establish a revised Gann limit for the 2018-2019 fiscal year and a projected Gann Limit for the 2019-2020 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

RECOMMENDATION:

Recommend approval of Resolution No.090419-A

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH
UNIFIED SCHOOL DISTRICT ESTABLISHING APPROPRIATIONS LIMITS FOR 2018-2019
and 2019-2020

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools



RESOLUTION NO. 090419-A

**A RESOLUTION BY THE GOVERNING BOARD OF EDUCATION OF THE
LONG BEACH UNIFIED SCHOOL DISTRICT ESTABLISHING
APPROPRIATIONS LIMITS FOR 2018-2019 and 2019-2020**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2018-2019 fiscal year and a projected Gann Limit for the 2019-2020 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED, that this Board does provide public notice that the calculations and documentation of the Gann limits for the 2018-2019 and 2019-2020 fiscal years are made in accordance with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Budget for the 2018-2019 and 2019-2020 fiscal years do not exceed the limitations imposed by Proposition 4.

AND BE IT FURTHER RESOLVED, that the Superintendent provided copies of this resolution along with the appropriate attachments to interested citizens of this District.

Adopted on this 4th day of September 2019.

**BOARD OF EDUCATION OF THE LONG BEACH
UNIFIED SCHOOL DISTRICT OF LOS ANGELES
COUNTY, CALIFORNIA**

By: _____
President

By: _____
Vice President

By: _____
Member

By: _____
Member

By: _____
Member

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Resolution No. 090419-B
To Approve Sole Source Procurement
Of a Web-Based Student/Parent/Teacher
Communication Software, Maintenance, and
Product Enhancement Services and for
Award of Service Agreement to School Loop, Inc.
Based Upon the Finding that Competitive
Bidding Would not Produce any Advantage

Enclosures: Yes

CATEGORY: New Business

Reason for Board
Consideration: Action

Financial Services

Date: September 4, 2019

BACKGROUND:

Staff is recommending a renewal of its contract with School Loop, which provides a web-based, student/parent/teacher communication platform in use throughout the District, without undergoing a competitive bidding process. California Public Contract Code Section 20111 requires school districts to advertise publicly for bids for purchases involving an expenditure that exceeds the current threshold for bidding, which is \$92,600 for the 2019 calendar year. The District has made a large investment in the implementation of School Loop, through training of teachers, staff, and the community. The renewal would include re-licensing the program, receiving continued customer support, and adding modules such as scheduling and gradebook.

The District conducted a competitive bid process five years ago for this platform and School Loop was awarded the contract at that time. The cost of the proposed agreement is \$1,040,555 for a three year term.

RECOMMENDATION:

Adopt Resolution No. 090419-B:

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT TO APPROVE SOLE SOURCE PROCUREMENT OF A WEB-BASED STUDENT/PARENT/TEACHER COMMUNICATION SOFTWARE, MAINTENANCE, AND PRODUCT ENHANCEMENT SERVICES AND FOR AWARD OF SERVICE AGREEMENT TO SCHOOL LOOP, INC. BASED UPON THE FINDING THAT COMPETITIVE BIDDING WOULD NOT PRODUCE ANY ADVANTAGE

Approved:

Approved and Recommended:

Yumi Takahashi
Chief Business and Financial Officer

Christopher J. Steinhauser
Superintendent of Schools



RESOLUTION NO. 090419-B

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT TO APPROVE SOLE SOURCE PROCUREMENT OF A WEB-BASED STUDENT/PARENT/TEACHER COMMUNICATION SOFTWARE, MAINTENANCE, AND PRODUCT ENHANCEMENT SERVICES AND FOR AWARD OF SERVICE AGREEMENT TO SCHOOL LOOP, INC. BASED UPON THE FINDING THAT COMPETITIVE BIDDING WOULD NOT PRODUCE ANY ADVANTAGE

WHEREAS, the Governing Board of the Long Beach Unified School District (“District”) intends to continue the use of student/parent/teacher communication software platform throughout the District;

WHEREAS, the District, pursuant to Public Contract Code Section 3400, intends to expand the use of its existing student/parent/teacher communication software (“Software”) by adding integrated software modules and/or version upgrades;

WHEREAS, the District has determined that continued use of the current Software will facilitate technical familiarity among faculty and staff while reducing training and increasing efficiency in the District;

WHEREAS, the District has determined that continued use of the current Software District-wide will protect the District’s large investment in these products and maximize the use of the District’s limited fiscal resources by providing continuity of support;

WHEREAS, the District has determined that continued use of the current Software will reduce the costs associated with retraining staff and faculty, and allow users to benefit from enhanced functionality developed for the existing systems in the District;

WHEREAS, the District has determined that continued use of the current Software systems will decrease down time due to support issues;

WHEREAS, the District seeks to avoid costs associated with replacing the current Software;

WHEREAS, the District has undertaken considerable research into the current Software to ascertain that it would properly serve the District’s administrative and educational purposes;

WHEREAS, the District’s intent is to enhance the functionality of the District’s systems currently, by only using fully compatible products and services from the licensors of its systems;

WHEREAS, pursuant to Public Contract Code Section 3400(c3), to achieve the integration required, the District must procure the additional Software and support from only one source, the owners of the existing Software, thus avoiding incompatibility issues, and increased cost benefit of training, and maintenance;

WHEREAS, *Meakin v. Steveland* (1977) 68 Cal.App.3d 490 and *Los Angeles Dredging v. Long Beach* (1930) 210 Cal. 348 hold that statutes requiring competitive bidding do not apply when competitive bidding would work an incongruity or not produce any advantage;

WHEREAS, to obtain necessary Software from the only authorized vendor, the District received a proposal from the exclusive vendor listed below;

WHEREAS, after reviewing the proposal, the District finds that it is in the District's best interest to award a contract to the exclusive vendor listed below due to the fact that the proposed pricing is reasonable, that the exclusive licenses it holds are the only Software solutions that will integrate with the existing system and that it is the only licensor available to sell such licenses.

NOW, THEREFORE, IT IS RESOLVED THAT, the foregoing reasons are sufficient to support a finding by the Board of Education that it is in the District's best interest to authorize the letting of a sole source contract, to School Loop, Inc.

PASSED AND ADOPTED on this 4th day of September, 2019 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAINED: _____

I, Felton Williams, President of the Long Beach Unified School District Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

President of the Board of
Education Long Beach Unified
School District

I, Christopher J. Steinhauser, Clerk of the Board of Education of the Long Beach Unified School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Long Beach Unified School District at a regular meeting thereof held on the 4th day of September, 2019 by the following foregoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Long Beach Unified School District this 4th day of September, 2019.

Clerk of the Board of Education
Long Beach Unified School District