



## OFFICE OF THE SUPERINTENDENT

### MEETING OF THE BOARD OF EDUCATION WEDNESDAY, DECEMBER 19, 2018 1515 Hughes Way, Long Beach, CA 90810

#### A G E N D A

#### OPEN SESSION – 3:00 p.m., Room 464

##### ORDER OF BUSINESS

1. Call to Order
2. Announcements  
In accordance with California Government Code Section 54950 and following, the various matters to be considered in Closed Session today will be announced.
3. Public comments on items listed on the Closed Session agenda.

#### CLOSED SESSION – Room 464

4. Student Discipline Matters Pursuant to CA Education Code Section 48900 and following
5. Confidential Student Matters Pursuant to CA Education Code Section 35146
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Evaluation: Superintendent of Schools
8. Public Employee Appointment: Elementary School Principal, Elementary School Vice Principal, Middle/K-8 School Principal, Middle/K-8 School Assistant Principal, High School Principal, High School Principal of Instruction, High School Assistant Principal, Principal Coach, Head Counselor, Director, Assistant Director, Program Specialist, Program Administrator, Administrative Assistant, Early Learning Center Manager, Executive Officer, Assistant Superintendent, Deputy Superintendent
9. Conference with Legal Counsel--Anticipated Litigation  
Initiation of litigation pursuant to subdivision (c) of CA Government Code Section 54956.9.  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
10. Conference with Legal Counsel--Existing Litigation  
Pursuant to subdivision (a) of CA Government Code Section 54956.9 Case Nos. NC058295, MSN14-0310, 1197530, 13□09037, 000843, 13-12874, 12461437, 10297261, BC657193, LBI 1601989, 15593812, 10281034, LBI1602276, EMP1603478, EMP1602921, LBI1501662 and 1602387
11. Collective Bargaining Proceedings Pursuant to Government Code Section 3549.1
12. Hearing of Complaints or Charges Brought Against an Employee by Another Person or Employee Pursuant to Government Code Section 54957 for the following positions: Classroom Teachers, School Site Administrators, School Site Classified Employees. (Subject to 24 Hour Prior Notice to the Employee. This item may be heard in open session during this time period should the employee so choose pursuant to Section 54957.)

#### OPEN SESSION – 5:00 p.m., Community Room

##### ORDER OF BUSINESS

##### SUBJECT

##### DISPOSITION

13. Pledge of Allegiance and Call to Order
14. In accordance with California Government Code Section 54957.7, the reports required of 54957.1 regarding actions taken in Closed Session will be made in writing at this time. The written report forms will continue to be made available upon request to the Assistant Secretary of the Board of Education.

15.	Public Hearing	Charter Petition for We The People Charter High School	Information
16.	Call for Agenda Items for Separate Action/Adoption of the Agenda as Posted		Action
17.	Approval of Minutes	December 5, 2018	Action
18.	Communications	Recognition of Retiree	Information
19.	Public Testimony on Items Listed on Agenda	(3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)	
20.	Staff Report	None	Information
21.	Public Testimony on Items Not Listed on Agenda	(3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)	
22.	Business Items	<u>Action Items</u> Personnel Board Authorizations Instruction Finance Report Business Department Report Purchasing & Contract Report	Action Action Action Action Action Action
23.	Other Items	<u>Superintendent Items</u> Student Discipline	Action
24.	Unfinished Business	None	Information/Action
25.	New Business	Resolution 121918-A, Relating to Information Made Available to the Public in the Form of an Annual and Five Year Reportable Fees Report for FY 2017-18 in Compliance with Government Code Sections 66006 and 66001	Action
26.	Report of Board Members		Information
27.	Superintendent's Report		Information
28.	Announcements		Information
29.	Adjournment & Setting of Next Meeting	The next regular business meeting will be held on <b><u>THURSDAY, JANUARY 17, 2019.</u></b>	

ACCESS TO PUBLIC DOCUMENTS

Public records related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the Board of Education Office at 1515 Hughes Way, Long Beach, CA 90810, during regular business hours (8:00 a.m. to 4:40 p.m.).

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Board of Education Office, 1515 Hughes Way, Long Beach, CA 90810; telephone: (562) 997-8240; fax: (562) 997-8280.

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Personnel Transactions Enclosures

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CATEGORY: Business Items Reason for Board  
Consideration: Action

Human Resource Services Date: December 19, 2018

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The following employees are retiring after many years of loyal service to the district. The Superintendent recommends that letters of appreciation be written to them in recognition of their service.

**1. Certificated Personnel**

It is recommended that the certificated personnel transactions indicated on the personnel report be approved as listed.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Years of Service</u>
Anderson, Janise	Teacher	Lindsay	11
Davies, Raquel	Teacher	On Leave of Absence	17
Jones, Tracy A.	Teacher	Newcomb	35
Laber-Gras, Karla	Teacher	Newcomb	33
Locsin, Ramona	Teacher	Educare	21
Wilson, John	Teacher	Stanford	17

**2. Classified Personnel**

It is recommended that the classified personnel transactions indicated on the personnel report be approved as listed.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Years of Service</u>
Bennett, Donald	Area Cust Mgr	Operations	40
Martin, Brenda	Int Nutr Svcs Wrk	Nutr Svcs	37
Martinez, Manuel	IA-Spec	Polytechnic	17
Porter, Raymond N	Campus Sec Officer	Polytechnic	33
Saeger, Dale E	Electronic Tech	Info Svcs	31



**OFFICE OF THE DEPUTY SUPERINTENDENT OF EDUCATION SERVICES  
HUMAN RESOURCE SERVICES**

Felton Williams  
Human Resource Services  
Long Beach Unified School District

CERTIFICATED  
December 19, 2018

The Deputy Superintendent of Education Services recommends the following proposed actions for Board approval subject to requirements of California law:

APPOINTMENTS

TO

Khiev, Rattana	Special Contract Teacher	N-Willard
Martinez, Claudia	“ ”	N-Millikan
Williams, Trinisha	“ ”	N-Stephens
Ledesma, Lizeth	Special Contract Head Start Teacher	N-Head Start
Camberos Velez, Ruth	Special Contract Educare Teacher	R-Educare

Subject to separation if no substitute service for the school year:

Bradley, Dina	Day to Day Substitute Teacher
Cale, Bridget	“ ”
Cherewick, Samuel	“ ”
Chester, Pamela	“ ”
Dalkos, Stavroula	“ ”
Do, Anhthu	“ ”
Ellsworth, Sarah	“ ”
Figueroa, Anilia	“ ”
Goldina, Elena	“ ”
Halden, Matthew	“ ”
Harris, Dawn	“ ”
Iseri, Ronald	“ ”
Issari, Marc	“ ”
Johnson, Jessica	“ ”
King, Ashley	“ ”
Maciel, Tatum	“ ”
Morris, Pamela	“ ”
Reed, Liana	“ ”
Rice, Wanda	“ ”
Salinaspinto, Marcela	“ ”

INSERVICE CHANGES

Iniguez, Agustin	Special Contract Teacher	Waiver: BLCAD
Acosta, Charles	Additional Service – Additional Hourly	
Adkins Jackson, Margo	“ ”	
Arceo De La Paz, Lanie	“ ”	
Benuzzi, Stacey	“ ”	

INSERVICE CHANGES

Boyd-Batstone, Nancy	Additional Service – Additional Hourly
Brown, Matthew	“ ”
Cargile, Linda	“ ”
Carpenter, Kimberly	“ ”
Danks, Erin	“ ”
Escalante, Marsha	“ ”
Eveland, Dorian	“ ”
Irving, Kaisha	“ ”
Lee Armstrong, Danyett	“ ”
Loggins, Connie	“ ”
Lomeli, Dawn	“ ”
Mashburn, Gayle	“ ”
Montanez, Jorge	“ ”
Mullen, Jessica	“ ”
Navia, Michael	“ ”
Omaye, Jeff	“ ”
Puth, Vincent	“ ”
Rockenbach, Steven	“ ”
Temple, Ryan	“ ”
Thabiti, Aqueelah	“ ”
Tullo, Sashya	“ ”
Vega, Alejandro	“ ”
Young-Williams, Shannon	“ ”

LEAVES OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATES OF LEAVE</u>
Lopez, Monique	Teacher CDC	11/06/18 to 06/14/19 Other

SEPARATIONS – DECEASED

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Sebelius, Amy	Teacher Lakewood	11/24/18

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
Burton, Shantrice	SLP On Leave of Absence	03/31/2014	12/07/18

RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
Lipman, Hannah	Teacher Head Start	11/04/14	12/21/18

RETIREMENTS

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RETIREMENT</u>
Anderson, Janise	Teacher Lindsey	11/21/07	01/07/19
Davies, Raquel	Teacher On Leave of Absence	09/08/98	02/01/19
Jones, Tracy	Teacher Newcomb	09/12/83	06/14/19
Laber-Gras, Karla	Teacher Newcomb	10/18/82	06/14/19
Locsin, Ramona	Teacher Educare	12/14/98	06/30/19
Wilson, John	Teacher Stanford	06/30/02	01/30/19

AMENDMENTS

11/07/18 BA Amend Leave of Absence dates from 08/28/18 to 12/17/18 to 08/28/18 to 12/07/18 for Burton, Shantrice.



APPOINTMENTS

TO

Exempt

Soto, Jamie A	Cafeteria Student Assistant
Angel, Marivi	Rec Aide
Pagay, Denette M	“ ”
Williams, Yolanda M	Rec Aide-Kids’ Club
Bolder, Taylor M	Student Tutor
Sambath, Leaphea	“ ”
Golden, Sean M	WCW Student
Theth, Milano	“ ”
Alvarez, Miguel A	Workability Student
Birmingham, Bryce E	“ ”
Espinoza-Fermin, Matthew	“ ”
Gomez, Austin G	“ ”
Hernandez, Samantha D	“ ”
Rivas, Jafet	“ ”
Rojas, Alexis	“ ”
Salinas, Said	“ ”
Torres-Suares, Anai	“ ”
Vallejo, David A	“ ”
Vega, Rafael	“ ”
Vizcaya Orellana, Salvador I	“ ”

Exempt

In Accordance with California Code of Regulations, Title 5, Section 5593:

Martinez, Kennidee N	Instructor Athletics (MS)
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Exempt

College Student Aide

As needed, not to exceed 18 hours per week, with no authorization to work during the intersession & winter/spring break, subject to certification.

Alvarez, Vanessa  
Camargo, Elizabeth  
Carrera, Erick J



LEAVES OF ABSENCE

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATES OF LEAVE</u>
Hamilton, Jamar T	IA-Spec Washington	01/14/19 to 06/13/19 Study
Maiava, Francisco P	Custodian Head Start	12/08/18 to 02/22/19 Other

TERMINATION OF SERVICE

Dismissal – pursuant to Chapter XI, Section 11.1 (8) of the Rules and Regulations of the Classified Service. Close of work on date indicated.

Limited Term Employee

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
E 0064595 5	Hvy Truck Driver	12/20/18

Dismissal – pursuant to Chapter XI, Section 11.1 (7, 8) of the Rules and Regulations of the Classified Service. Close of work on date indicated.

Probationary

E 0065106 9	Custodian	12/20/18
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RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
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Probationary

Hernandez Valencia, Ashley S	IA-Spec Polytechnic	12/03/18	12/03/18
Romero Acuna, Monica	IA-Spec Madison	08/29/18	12/13/18

Permanent

Carranza Cruz, Aurelio	IA-Spec Tucker	01/04/16	11/09/18
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RESIGNATIONS (BOARD POLICY 4117.2)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RESIGNATION</u>
Dillon, Kaur S	Computer Supp Tech Info Svcs	10/02/06	12/10/18
Dorado, Adriana	Speech-Lang Path Asst The Willows	10/17/17	12/07/18
Figueroa Moran, Evelyn T	IA-Spec Lakewood	08/30/17	10/31/18
Mathison, Laura W	IA-Spec Tucker	09/03/14	11/16/18
Mena, Bethsua M	Nutr Svcs Wkr Lakewood	03/02/15	12/21/18
Pollard, Amy D	IA-Spec Whittier	10/15/13	12/04/18
Robles, Laura E	Inter Office Asst-Sch BI Sp Jefferson	10/15/14	12/21/18
Valdez, Jacquelyn R	IA-Spec Buffum	12/07/16	12/05/18
Ward, Natalie T	Inter Office Asst-Sch Tincher	09/05/17	12/07/18

RETIREMENTS

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE OF EMPLOYMENT</u>	<u>DATE OF RETIREMENT</u>
Bennett, Donald L	Area Cust Mgr Operations	09/25/78	12/28/18
Martin, Brenda	Int Nutr Svcs Wkr Nutr Svcs	01/19/82	03/14/19
Martinez, Manuel	IA-Spec Polytechnic	09/05/01	12/27/18
Porter, Raymond N	Campus Sec Officer Polytechnic	01/29/85	12/21/18
Saeger, Dale E	Electronic Tech Info Svcs	08/19/87	11/02/18

REDUCTIONS: LACK OF WORK / LACK OF FUNDS  
(Education Code Sections 45117, 45261, 45298, 45308)

<u>POSITION</u>	<u>SITE</u>	<u>ASSIGNMENT</u>
Inst Asst Comp Res	Millikan	From: 80%/220 Day To: 60%/220 Day

AMENDMENTS

12/05/18 BA Retirement date for Crook, Shedrick from 01/10/19 to 12/28/18.

12/05/18 BA Leave of Absence begin date for Santos, Anthony from 11/20/18 to 11/19/18.

**Board of Education  
LONG BEACH UNIFIED SCHOOL DISTRICT**

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SUBJECT: Board Authorizations

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CATEGORY: Business Items  
Human Resource Services

Reason for Board  
Consideration: Action

Date: December 19, 2018

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Background:

Education codes 44256(b), 44258.2, and 44263 expand the authorization for holders of Multiple Subject and Single Subject credentials, referred to as Board Authorizations. Board Authorizations are assignment options provided to employing districts and counties. School districts may expand subject authorizations only to teachers who hold a full credential (i.e., non-emergency, waiver, provisional internship, short term staff permit or intern).

To teach in a subject area other than designated by the credential, a teacher must complete 12 semester units in the additional subject to be authorized for middle school. Teachers must complete 18 semester units in the additional subject to be authorized for high school.

Recommendations:

That the Board of Education approve the attached Board Authorizations.

Prepared by:

Approved and Recommended:

Ruth Perez Ashley  
Deputy Superintendent of Education Services,  
Human Resources Services

Christopher Steinhauser  
Superintendent of Schools

## 2018-2019 BOARD AUTHORIZATIONS

<b>Name</b>	<b>School</b>	<b>Subject</b>
Carter, Bryan D.	Jordan	Social Science K-12
Lamprecht, Richard J.	Cabrillo	Physical Education K-12
Tram-Gruspe, Christine X.	Poly	Art K-12

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Instruction

Enclosures

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CATEGORY: Business Item/s

Reason for Board  
Consideration: Action/Information

Date: December 19, 2018

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1. APPROVE SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR 2018-2019

Approve the *Single Plan for Student Achievement* (SPSA) for **Burbank, Chavez, Cleveland, Dooley, Grant, Harte, Henry, King, Los Cerritos, Lowell, MacArthur, McKinley, Naples, Oropeza and Prisk Elementary Schools; Gompers, Hudson and Tincher K-8 Schools; Hughes and Stanford Middle Schools; Beach, EPHS, Jordan, McBride, Poly and Renaissance High Schools; and Avalon K-12 School**. Each plan has been developed and approved by the site's School Site Council and contains the components of effective planning based on student needs, assessment data, use of staff, parent involvement, and allocation of resources. Each plan has been reviewed by Equity, Access, and College & Career Readiness staff for compliance. The schools' approved SPSA for the 2018-2019 school year will also serve as an interim plan until the following school year's SPSA is revised and approved. The funding for all programs and personnel outlined in these SPSAs is reflective of the current fiscal year only.

Prepared by

James Suarez, Assistant Director  
Equity, Access, and College  
& Career Readiness

Approved and Recommended by

Christopher J. Steinhauser  
Superintendent of Schools

Jill Baker  
Deputy Superintendent of Schools

Ruth Ashley  
Deputy Superintendent of Education Services

Pamela Seki, Assistant Superintendent  
Curriculum, Instruction, Professional Development

Pete Davis, Assistant Superintendent  
High Schools

Jay Camerino, Assistant Superintendent  
Middle/K-8 Schools

Brian Moskovitz, Assistant Superintendent  
Elementary Schools

mb/js



## EQUITY, ACCESS, AND COLLEGE & CAREER READINESS

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**Fact Sheet- Board Item**  
**Board Date: December 19, 2018**

Submitted by: Robert Tagorda  
Exec. Director, EACCR

Title: APPROVE SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR 2018-2019

### Background

The purpose of the Single Plan for Student Achievement (SPSA) is to coordinate all educational services at the school. The SPSA shall address how funds provided to the school will be used to improve the academic performance of all pupils. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates.

California *Education Code*, Section 64001 requires that a School Site Council (SSC) develop the SPSA. The SSC's responsibilities include approving the plan, recommending it to the local governing board for approval, monitoring its implementation, and evaluating the effectiveness of the planned activities at least annually.

The SPSA serves as the organizer for an individual school's improvement process. The plan should be developed with a deep understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient by state standards. A well-developed SPSA can ensure that students are better equipped to meet the Common Core State Standards in English and math. It is critical that each school's SPSA:

- Builds on a premise that students are capable of learning with effective instruction.
- Includes school goals aligned with activities and goals included in the LEA Plan to maximize school reform efforts.
- Is based on verifiable data analysis.
- Focuses on student achievement and academic interventions.
- Implements high leverage school improvement actions.
- Directs resources where they will most directly improve student academic achievement.
- Ensures that all resources are aligned to serve identified students' needs.
- Uses research-based strategies.
- Implements strategic coordination of resources.

To set school goals, the SSC should carefully review district priorities as stated in the LCAP Plan, and assess both state and local quantitative and qualitative student achievement data to evaluate the effectiveness of the instructional program.

Each of the plans has been reviewed by Equity, Access, and College & Career Readiness staff for compliance. Each plan contains the components of effective planning based on student needs, assessment data, use of staff, parent involvement, and allocation of resources.

### Recommendation

Approve the *Single Plan for Student Achievement* (SPSA) for **Burbank, Chavez, Cleveland, Dooley, Grant, Harte, Henry, King, Los Cerritos, Lowell, MacArthur, McKinley, Naples, Oropeza and Prisk Elementary Schools; Gompers, Hudson and Tincher K-8 Schools; Hughes and Stanford Middle Schools; Beach, EPHS, Jordan, McBride, Poly and Renaissance High Schools; and Avalon K-12 School**. Each plan has been developed and approved by the site's School Site Council and contains the components of effective planning based on student needs, assessment data, use of staff, parent involvement, and allocation of resources. Each plan has been reviewed by Equity, Access,

and College & Career Readiness staff for compliance. The schools' approved SPSA for the 2018-2019 school year will also serve as an interim plan until the following school year's SPSA is revised and approved. The funding for all programs and personnel outlined in these SPSAs is reflective of the current fiscal year only.



# CONSENT ITEM

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Finance Report

Enclosures \_\_\_\_\_

CATEGORY: Business Items  
Fiscal Services

Reason for Board  
Consideration: \_\_\_\_\_ Action

Date: December 19, 2018

1. Ratify Salary Warrants issued on November 21, 2018 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:

General Fund	\$	1,032,368.99
Adult Education Fund		4,075.37
Child Development Fund		22,432.47
Cafeteria Special Revenue Fund		5,664.29
Salary Advance		<u>4,090,264.00</u>

TOTAL SALARY WARRANTS ISSUED..... \$ 5,154,805.12

2. Ratify Salary Refund Warrants Issued on November 21, 2018 as follows:

TOTAL PAYROLL CLEARANCE FUND WARRANTS ISSUED..... \$ 1,208.22

3. Ratify the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

11/14/18 - 11/28/18	F 55488 - F 55566		
11/16/18	24935070-24935124	11/26/18	24943703-24943730
11/16/18	00420281-00420281	11/27/18	24946317-24946444
11/19/18	24937848-24937889	11/27/18	00421148-00421150
11/19/18	00420496-00420496	11/28/18	24949073-24949126
11/20/18	24941193-24941310	11/28/18	00422249-00422251
11/20/18	00420657-00420663		

Funds

General Fund	\$	7,892,949.72
Adult Education Fund		85.18
Child Development Fund		19,918.66
Cafeteria Special Revenue Fund		2,763,667.64
Building Fund		10,876,113.52
Self-Insurance Fund		2,701,933.21
Warrant/Pass-Through Fund		<u>154,914.84</u>

TOTAL WARRANTS ISSUED..... \$ 24,409,582.77

Recommendation

Approve/Ratify the above listed items.

Approved:

Yumi Takahashi  
Chief Business and Financial Officer

Approved and Recommended:

Christopher J. Steinhauser  
Superintendent of Schools

# CONSENT ITEM

REVISED

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Business Department Report

Enclosures \_\_\_\_\_

CATEGORY: Business Items

Reason for Board  
Consideration: Action

Business Department

Date December 19, 2018

**Accept Gifts:** Accept the following gifts to the District:

	<u>Site Name</u>	<u>Donor</u>	<u>Gift</u>	<u>Purpose</u>	<u>Amount or Amount Est. by Donor</u>
1.	Barton	Los Serenos De Point Vicente	Monetary	For the benefit of the students and staff.	\$698.00
2.	CAMS	Punj K. Gupta	Monetary	For the benefit of the students and staff.	\$6,000.00
3.	Franklin	Joseph Russo	Refrigerator	For the benefit of the students and staff.	\$350.00
4.	High School Office	National Association of College and University Business Officers (NACUBO)	Monetary	For the benefit of the students and staff.	\$1,500.00
5.	Holmes	Pictures with Class	Monetary	For the benefit of the students and staff.	\$441.30
6.	Los Cerritos	CA Foundation for Agriculture in the Classroom	Monetary	For the benefit of the school's garden.	\$1,000.00
7.	Los Cerritos	Edison International	Monetary	For the benefit of the students and staff.	\$150.00
8.	Los Cerritos	Pictures with Class	Monetary	For the benefit of the students and staff.	\$603.90
9.	Los Cerritos	Steward S. Tauch	Monetary	For the purchase of musical instruments.	\$2,000.00
10.	Los Cerritos	Wells Fargo Foundation	Monetary	For the benefit of the students and staff.	\$462.00

	<u>Site Name</u>	<u>Donor</u>	<u>Gift</u>	<u>Purpose</u>	<u>Amount or Amount Est. by Donor</u>
11.	Los Cerritos	YMCA of Greater Long Beach	Monetary	For the purchase of cabinet locks.	\$684.20
12.	Madison	Pictures with Class	Monetary	For the benefit of the students and staff.	\$387.45
13.	Marshall	U'SAgain, LLC	Monetary	For the benefit of the students and staff.	\$141.40
14.	Millikan	RAMHI Class of '64 Reunion Committee	Monetary	For the benefit of the students and staff.	\$962.50
15.	Millikan	Edison International	Monetary	For the benefit of the students and staff.	\$552.00
16.	Poly	June L. Dugmore	Monetary	For the benefit of the Spirit and Cheer teams.	\$1,100.00
17.	Poly	NFL Foundation	Monetary	For the benefit of the football program.	\$10,000
18.	Prisk	Catherine A. Khoury	Monetary	For the funding of field trips.	\$214.00
19.	Prisk	David and Jolene Arredondo	Monetary	For the funding of field trips.	\$214.00
20.	Prisk	Gina Bonetati- Callopy	Monetary	For the funding of field trips.	\$208.00
21.	Sato	CAL-HOSA, INC	Monetary	For the funding of the 2018 Mental Health Project.	\$5,000.00
22.	Sato	Skybridge America, Inc.	Monetary	For the benefit of the students and staff.	\$130.98
<b>Gifts Total</b>			Total amount of monetary gifts on this report:		<u>\$32,449.73</u>
			Total value of non-monetary gifts on this report:		<u>\$350.00</u>

Recommendation:

Approve the items listed above.

Approved:

Yumi Takahashi  
Chief Business and Financial Officer

Approved and Recommended:

Christopher J. Steinhauser  
Superintendent of Schools

# CONSENT ITEM

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Purchasing & Contracts Report

Enclosures \_\_\_\_\_

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CATEGORY: Business Items

Reason for Board  
Consideration \_\_\_\_\_ Action \_\_\_\_\_

Purchasing & Contracts

Date \_\_\_\_\_ December 19, 2018

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## Contract Report

The following contracts are submitted for approval and available upon request:

### **New Agreements and Renewals - General**

1. Agreement: CVS Health (1819-0394-00)  
Purpose: For use of facilities and services for the purpose of providing special education vocational training for selected students.  
Term: 12/27/2018 - 12/26/2023  
Type: New Agreement  
Cost: No cost to the District  
Originator: Spec. Ed.  
Funding Source: N/A
  
2. Agreement: goFETCH, LLC (1819-0395-00)  
Purpose: For use of facilities and services for the purpose of providing special education vocational training for selected students.  
Term: 12/6/2018 - 12/5/2023  
Type: New Agreement  
Cost: No cost to the District  
Originator: Spec. Ed.  
Funding Source: N/A
  
3. Agreement: Gray Step Software, Inc. (1819-0409-00)  
Purpose: To provide software licensing and training for use of the ASBWorks accounting web-based software.  
Term: 1/1/2019 - 6/30/2020  
Type: New Agreement  
Cost: To be a maximum of \$16,400  
Originator: Fiscal Services  
Funding Source: Reimbursed by Middle School ASBs

Purchasing & Contracts Report

December 19, 2018

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4. Agreement: Heartland Payment Systems, LLC (1819-0391-00)  
Purpose: To provide a software application, website, and other related services to enable parents of students to pre-pay for school meals online.  
Term: 1/7/2019 - 1/6/2024  
Type: New Agreement  
Cost: No cost to the District  
Originator: NSB  
Funding Source: N/A
5. Agreement: Keygent, LLC (1819-0393-00)  
Purpose: To provide financial advisory and other related services for the Business Office as required in support of the District's planning, analysis, and issuance of debt.  
Term: 1/1/2019 - 12/31/2021  
Type: Renewal - 3<sup>rd</sup> 3-year term  
Cost: Estimated to be \$4,250 annually  
Originator: CBFO  
Funding Source: General Fund
6. Agreement: Moving Mindz, LLC (1819-0396-00)  
Purpose: To provide workshops for parents of students at St. Anthony Parish School encouraging involvement in their child's education related to Science, Technology, Engineering, Art, and Mathematics (STEAM).  
Term: 11/1/2018 - 6/15/2019  
Type: New Agreement  
Cost: To be a maximum of \$1,140  
Originator: EACCR  
Funding Source: NCLB: Title I, Part A Parent Involvement
7. Agreement: National University (1819-0389-00)  
Purpose: To provide the Sanford Harmony program for selected staff throughout the District.  
Term: 7/1/2018 - 6/30/2019  
Type: New Agreement  
Cost: No cost to the District  
Originator: Assistant Superintendent - Elementary Schools  
Funding Source: N/A
8. Agreement: UCLA Health Sound Body Sound Mind (1819-0399-00)  
Purpose: To provide a comprehensive physical education package through the Fitness Center Grant for selected staff and students at Franklin Classical Middle School.  
Term: 9/1/2018 - 6/30/2019  
Type: New Agreement  
Cost: No cost to the District  
Originator: Superintendent  
Funding Source: N/A
9. Agreement: UCLA Health Sound Body Sound Mind (1819-0400-00)  
Purpose: To provide a comprehensive physical education package through the Fitness Center Grant for selected staff and students at Washington Middle School.  
Term: 9/1/2018 - 6/30/2019  
Type: New Agreement  
Cost: No cost to the District  
Originator: Superintendent  
Funding Source: N/A

**New Agreements and Renewals - Facilities**

10. Agreement: Linik Corp. (10507.01)  
Purpose: To provide construction management services for the Lowell Elementary School HVAC project.  
Term: 12/1/2018 - 12/31/2019  
Type: New Agreement  
Cost: To be a maximum of \$502,250, including reimbursable expenses  
Originator: Facilities  
Funding Source: Building Fund
11. Agreement: NB Consulting Engineers, Inc. (10506.01)  
Purpose: To provide utility and land surveying services for Lakewood High School Track and Field project.  
Term: 12/20/2018 - 6/30/2019  
Type: New Agreement  
Cost: To be a maximum of \$4,490  
Originator: Facilities  
Funding Source: Building Fund
12. Agreement: P2S Engineering, Inc. (10508.01)  
Purpose: To provide engineering services for new Network Operations Center.  
Term: 12/20/2018 - 6/30/2019  
Type: New Agreement  
Cost: To be a maximum of \$19,506  
Originator: Facilities  
Funding Source: Building Fund
13. Agreement: The Tao Firm (10509.01)  
Purpose: To provide legal services on an as-needed basis for Facilities Development and Planning.  
Term: 11/1/2018 - 6/30/2021  
Cost: Hourly rates to be \$160-\$335  
Originator: Facilities  
Funding Source: General Fund; Building Fund; Capital Facilities Fund; County School Facilities Fund; Special Reserve Fund for Capital Outlay Projects

**Amend Agreements - General**

14. Agreement: Element Consulting, Inc. (1617-0530-05)  
Purpose: To provide additional project/construction management and support services for various projects throughout the District.  
Cost: Increase contract amount by \$15,000 from \$700,000, to be a maximum of \$715,000. All other terms and conditions to remain the same.  
Originator: Maintenance  
Funding Source: General Fund
15. Agreement: Port View Preparatory, Inc. (1819-0001-01)  
Purpose: To approve master contract for special education services provided for students with exceptional needs, by adding transportation services, effective 7/1/2018. All other terms and conditions to remain the same.  
Originator: Spec. Ed.  
Funding Source: Spec. Ed./General Fund



**Amend Agreements - Facilities**

16. Agreement: CS & Associates, Inc. (10224.01)  
Purpose: To provide additional labor compliance consultant services on an as-needed basis for various projects throughout the District.  
Term: Extend contract completion date from 6/30/2019 to be through 12/31/2019.  
Cost: Increase contract amount by \$600,000 from \$600,000, to be a maximum of \$1,200,000. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
17. Agreement: DLR Group, Inc. (10185.01A)  
Purpose: To provide additional architectural services for the Burcham Elementary School HVAC project.  
Cost: Increase contract amount by \$560,562 from \$541,375, to be a maximum of \$1,101,937. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
18. Agreement: DLR Group, Inc. (10185.01D)  
Purpose: To provide additional architectural services for the Keller Middle School HVAC project.  
Cost: Increase contract amount by \$446,483 from \$704,200, to be a maximum of \$1,150,683. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
19. Agreement: IBI Group (10189.01C)  
Purpose: To provide additional architectural services for the Lakewood High School HVAC project.  
Cost: Increase contract amount by \$1,333,727 from \$2,051,380, to be a maximum of \$3,385,107. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
20. Agreement: IBI Group (10189.01E)  
Purpose: To provide additional architectural services for the Lakewood High School HVAC project.  
Cost: Increase contract amount by \$481,700 from \$701,156, to be a maximum of \$1,182,856. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
21. Agreement: John Glaza Consulting (10485.01)  
Purpose: To provide additional team building consulting services for the Lowell Elementary School HVAC project.  
Term: Amend contract term of 11/9/2018 through 11/30/2018 to be 10/9/2018 through 6/30/2019. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

22. Agreement: Lentz Morrissey Architecture, Inc. (LMA) (10190.01A)  
Purpose: To provide architectural services for the new modular building at Facilities.  
Term: Extend contract completion date from 6/30/2018 to be through 6/30/2019.  
Cost: Increase reimbursable expenses by \$2,870 from \$1,000, to be a maximum of \$3,870. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

### **Bid Awards**

The following bids are submitted for approval and available upon request:

#### Authorize Bid Awards

##### Commodity Bid - General

23. Award Bid No. FS379-1819/61 for the Purchase of Dry Goods Various Foodstuff for the period of 12/20/2018 through 6/30/2019. Estimated District expenditures to be:
- |  |          |
|--|----------|
| Newport Farms, Inc.                            | \$ 4,260 |
| Funding Source: Cafeteria Special Revenue Fund |          |

##### Construction Bid - General

24. Award Bid No. 02-1819 for Interior Light Fixture Replacement, District-wide and approve contract with Retro-Tek Energy Services, Inc., for an estimated amount of \$6,500,000.  
Funding Source: California Clean Energy Jobs Act

##### Construction Bid - Facilities

25. Award Bid No. FAC05-1819 for the Poly High School Site Improvements (Bleachers and Field Lighting) and approve contract with Byrom-Davey, Inc. The bid award includes pricing for Bid Alternate No. 1 for a Press Box for a total of amount of \$2,925,027.  
Funding Source: Building Fund

##### Authorize Agency Bid - General

26. Authorize the use of Garden Grove Unified School District, RFP No. 1802-Fresh Fruit and Vegetable Program (FFVP) Produce for Food Services, for the purchase of fresh fruit and vegetable produce, from The Fruit Guys, LLC, in compliance with awarded federal grant monies for the FFVP, with the same advantages, terms, and conditions per Public Contract Codes 20118 and 20652. Authorization to be valid through 6/30/2019. Estimated annual District expenditure to be \$71,000.  
Funding Source: Cafeteria Special Revenue Fund

**Purchase Orders**

Approve District Purchase Orders

27. Approve purchase orders written during the period 11/1/2018 through 11/30/2018. A detailed list of purchase orders is available upon request.

Contract	C672424 - C672468	\$18,046,769.43
Regular	P182548 - P182832	\$2,274,157.39
Stock	S832082 - S832100	\$68,913.81

28. Approve Nutrition Services purchase orders written during the period 11/1/2018 through 11/30/2018. A detailed list of purchase orders is available upon request.

Regular	31078 - 31159	\$505,916.25
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Recommendation

Approve and/or ratify the contracts, and take action on the bids as listed above.

Approved:

Approved and Recommended:

Yumi Takahashi  
Chief Business and Financial Officer

Christopher J. Steinhauser  
Superintendent of Schools

RH/RK/sp; BS/sc

BOARD OF EDUCATION  
LONG BEACH UNIFIED SCHOOL DISTRICT

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SUBJECT: Resolution No.121918-A

Enclosures: Yes

Relating to Information Made Available  
to the Public in the Form of an Annual  
and Five-Year Reportable Fees Report  
for Fiscal Year 2017-2018, in Compliance  
with Government Code Sections 66006 and 66001

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CATEGORY: New Business

Reason for Board  
Consideration: Action

Business Services

Date: December 19, 2018

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**BACKGROUND:**

Education Code Section 17620 et seq. and Government Code Section 65995 et seq. allow school districts to levy developer fees, or reportable fees, on residential and commercial/industrial development. The fees are used for facilities improvements and housing to accommodate the additional students generated from new development. Fees are typically paid to the school district as a condition of a property developer or owner obtaining a building permit from the city for a construction project.

Pursuant to the statutory requirements, the District prepares an Annual and Five-Year Reportable Fees Report on an annual basis. For the period of July 1, 2017 – June 30, 2018, \$2,640,663.12 reportable fees were collected. The fund balance, as of June 30, 2018, for Developer Fees collected was \$3,637,725.48. Current project expenses and future expenses associated with this fund include but may not be limited to the following Facility Master Plan projects: SATO new construction, new restroom at Longfellow Elementary School, HVAC/Modernization at Burcham Elementary School, HVAC/Modernization at Lindsey Academy, HVAC/Modernization at Longfellow Elementary School, and HVAC/Modernization at Stephens Middle School.

The Annual and Five-Year Reportable Fees Report for Fiscal Year 2017-2018 (Report) was made available to the public fifteen (15) days prior to the District's Board meeting at the LBUSD Facilities Development & Planning Branch on 2425 Webster Avenue, Long Beach, CA. and Notices of the December 19, 2018 Board meeting and availability of the Report have been posted at four library locations (Long Beach, Signal Hill, Lakewood, and Avalon), the District Administration Office and the Facilities Branch Office and published in the Press Telegram.

At the Board meeting on December 19, 2018, the Board will be asked to consider adoption of Resolution No. 121918-A approving the Report, in compliance with Government Code Sections 66006 and 66001.

**RECOMMENDATION:**

Recommend approval of Resolution No. 121918-A

A RESOLUTION OF THE BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT RELATING TO INFORMATION MADE AVAILABLE TO THE PUBLIC IN THE FORM OF AN ANNUAL AND FIVE-YEAR REPORTABLE FEES REPORT FOR FISCAL YEAR 2017-2018, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001

Approved:

Approved and Recommended:

Yumi Takahashi  
Chief Business & Financial Officer

Christopher J. Steinhauser  
Superintendent of Schools



RESOLUTION NO. 121918-A

**A RESOLUTION OF THE BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT RELATING TO INFORMATION MADE AVAILABLE TO THE PUBLIC IN THE FORM OF AN ANNUAL AND FIVE-YEAR REPORTABLE FEES REPORT FOR FISCAL YEAR 2017-2018, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001**

**WHEREAS**, the Long Beach Unified School District (“District”) has received and expended statutory and/or alternative school facilities fees (“Reportable Fees”) in connection with school facilities (“School Facilities”) of the District for new development, and these funds have been deposited in a separate capital facilities account as provided by Government Code Section 66006(a); and

**WHEREAS**, in accordance with Government Code Section 66006(a), the District has established and maintained a separate capital facilities account and maintained such separate capital facilities accounts in a manner to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended those Reportable Fees collected for the sole purpose for which they were collected; and

**WHEREAS**, Government Code Section 66006(b)(1) provides that the District shall make available to the public within one hundred eighty (180) days after the last day of each fiscal year a written report; and

**WHEREAS**, Government Code Section 66001(d) provides that for the fifth fiscal year following the first deposit into the account, and every five (5) years thereafter, the District shall make findings with respect to the capital facilities account fund that remain unexpended; and

**WHEREAS**, when findings are required by Government Code Section 66001(d), they shall be made in connection with the information required by Government Code Section 66006; and

**WHEREAS**, Government Code Section 66006(b)(2) requires that the governing body of the District review the information made available to the public at a regularly scheduled public meeting and any other relevant information including, but not limited to, that certain Reportable Fees Report prepared by the District entitled, “**THE LONG BEACH UNIFIED SCHOOL DISTRICT ANNUAL AND FIVE-YEAR REPORTABLE FEES REPORT FOR FISCAL YEAR 2017-2018, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001**” not less than fifteen (15) days after this Reportable Fees Report is made available to the public; and

**WHEREAS**, the District has complied with all of the foregoing provisions.

**NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LONG BEACH UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1.** That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct.

**Section 2.** That pursuant to Government Code Sections 66001(d) and 66006(b)(1) and (2), the District has made available to the public the requisite information and proposed findings concerning the collection and expenditure of Reportable Fees related to School Facilities for new development within the District.

**Section 3.** That the Board of the District at a public meeting has reviewed the following information pursuant to Government Code Section 66006(b)(1), as is required by Government Code Section 66006(b)(2), including:

- (A) A brief description of the type of Reportable Fees in the account;
- (B) The amount of the Reportable Fees;
- (C) The beginning and ending balance of the account;
- (D) The amount of Reportable Fees collected and the interest earned;
- (E) An identification of each Project on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees;
- (F) An identification of an approximate date by which the construction of the Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in Section 66001(a)(2), and the Project remains incomplete;
- (G) A description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan; and
- (H) The amount of refunds made pursuant to Section 66001(e) and any allocations pursuant to Section 66001(f).

**Section 4.** That the Board of the District at a public meeting has reviewed the proposed findings, as required by Government Code Section 66001(d), including:

- A. Identification of the purpose to which the Reportable Fees are to be put;
- B. Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged;
- C. Identification of all sources and amounts of funding anticipated to complete financing of Projects of the District; and
- D. Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account.

**Section 5.** That the Board of the District hereby determines that all Reportable Fees, collections and expenditures have been received, deposited, invested and expended in compliance with the relevant sections of the Government Code and all other applicable laws for the fiscal year 2017-2018.

**Section 6.** That the Board of the District hereby determines that no refunds and allocations of Reportable Fees, as required by Government Code Section 66001, are deemed payable at this time.

**Section 7.** That the Board of the District hereby determines that the District is in compliance with Government Code Section 66000, *et seq.*, relative to receipt, deposit, investment, expenditure or refund of Reportable Fees received and expended relative to School Facilities for new development for the fiscal year 2017-2018.

**ADOPTED, SIGNED AND APPROVED**, this 19<sup>th</sup> day of December, 2018.

**BOARD OF EDUCATION OF THE LONG BEACH  
UNIFIED SCHOOL DISTRICT OF LOS ANGELES  
COUNTY, CALIFORNIA**

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
Vice President

By: \_\_\_\_\_  
Member

By: \_\_\_\_\_  
Member

By: \_\_\_\_\_  
Member



STATE OF CALIFORNIA        )  
  ) ss.  
COUNTY OF LOS ANGELES    )

I, Christopher J. Steinhauser, Secretary, Board of Education of the Long Beach Unified School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Education of such District at a regular meeting of said Board held on the 19<sup>th</sup> day of December, 2018, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

**AYES:**                   \_\_\_\_\_

**NOES:**                   \_\_\_\_\_

**ABSTAIN:**               \_\_\_\_\_

**ABSENT:**                \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Education of the Long Beach  
Unified School District

STATE OF CALIFORNIA        )  
  ) ss.  
COUNTY OF LOS ANGELES    )

I, Christopher J. Steinhauser, Secretary, Board of Education of the Long Beach Unified School District do hereby certify that the foregoing is a true and correct copy of Resolution No. 121918-A, which was duly adopted by the Board of Education of the Long Beach Unified School District at a meeting thereof on the 19<sup>th</sup> day of December, 2018.

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Secretary, Board of Education of the Long Beach Unified School District