OPEN SESSION – 2:30 p.m., Room 464
ORDER OF BUSINESS
1. Call to Order
2. Announcements
   In accordance with California Government Code Section 54950 and following, the various matters
to be considered in Closed Session today will be announced.
3. Public comments on items listed on the Closed Session agenda.

CLOSED SESSION – Room 464
4. Student Discipline Matters Pursuant to CA Education Code Section 48900 and following
5. Confidential Student Matters Pursuant to CA Education Code Section 35146
6. Public Employee Discipline/Dismissal/Release
7. Public Employee Evaluation: Superintendent of Schools
8. Public Employee Appointment: Elementary School Principal, Elementary School Vice Principal,
   Middle/K-8 School Principal, Middle/K-8 School Assistant Principal, High School Principal, High
   School Principal of Instruction, High School Assistant Principal, Principal Coach, Head Counselor,
   Director, Instructional Director/Principal Supervisor, Assistant Director, Program Specialist,
   Program Administrator, Administrative Assistant, Executive Officer, Assistant Superintendent,
   Deputy Superintendent
9. Conference with Legal Counsel–Anticipated Litigation
   Initiation of litigation pursuant to subdivision © of CA Government Code Section 54956.9.
   Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
10. Conference with Legal Counsel–Existing Litigation
    Pursuant to subdivision (a) of CA Government Code Section 54956.9 Case Nos. NC058295,
    MSN14-0310, 1197530, OCR No. 09-11-1220, OCR 09-11-1780, 13-09037, 000843, 13-12874,
    09264441 and BC585384
12. Hearing of Complaints or Charges Brought Against an Employee by Another Person or Employee
    Pursuant to Government Code Section 54957 for the following positions: Classroom Teachers,
    School Site Administrators, School Site Classified Employees. (Subject to 24 Hour Prior Notice to
    the Employee. This item may be heard in open session during this time period should the
    employee so choose pursuant to Section 54957.)

OPEN SESSION – 5:00 p.m., Community Room
ORDER OF BUSINESS          SUBJECT            DISPOSITION
13. Pledge of Allegiance and Call to Order

14. In accordance with California Government Code Section 54957.7, the reports required of 54957.1
    regarding actions taken in Closed Session will be made in writing at this time. The written report
    forms will continue to be made available upon request to the Assistant Secretary of the Board of
    Education.
15. Public Hearing
   Local Control and Accountability Plan (LCAP) Information
   Available for inspection at:
   1515 Hughes Way, Long Beach, CA 90810 or at www.lbschools.net/lcap
   Adoption of the District’s Budget for FY 2017-18 Information
   Available for inspection at:
   1515 Hughes Way, Long Beach, CA 90810 or at www.lbschools.net/budget

16. Call for Agenda Items for Separate Action/Adoption of the Agenda as Posted Action

17. Approval of Minutes
   May 17, 2017 Action

18. Communications
   Recognition of Retirees Information
   Classified Employee of the Year Information

19. Public Testimony on
   Items Listed on Agenda
   (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)

20. Staff Report
   None Information

21. Public Testimony on
   Items Not Listed on
   Agenda
   (3 mins./Person, limit of 30 minutes – if translation is needed, time is doubled)

22. Business Items
    Action Items
    Personnel Action
    Departmentalized Assignments Action
    Instruction Action
    Finance Report Action
    Business Department Report Action
    Purchasing & Contract Report Action

23. Other Items
    Superintendent Items
    Student Readmits Action
    Student Discipline Action
    Administrative Assignments Action
    Williams UCP Third Quarterly Report Information

24. Unfinished Business
    None Information/Action

25. New Business
    Local Control and Accountability Plan (LCAP) Information
    and Budget for FY 2017-18
    Amendments to the Approved Local Control and Accountability Plan Action
    Clear Passage Educational Center Charter Action
    Waive Selected K-12 Contract Provisions Action
26. Report of Board Members  
   Action Information

27. Superintendent's Report  
   Action Information

28. Announcements  
   Action Information

29. Adjournment & Setting of Next Meeting  
   The next regular business meeting will be held on **TUESDAY, JUNE 20, 2017**.

**ACCESS TO PUBLIC DOCUMENTS**

Public records related to the open session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the Board of Education Office at 1515 Hughes Way, Long Beach, CA 90810, during regular business hours (8:00 a.m. to 4:40 p.m.).

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Board of Education Office, 1515 Hughes Way, Long Beach, CA 90810; telephone: (562) 997-8240; fax: (562) 997-8260.
The following employees are retiring after many years of loyal service to the district. The Superintendent recommends that letters of appreciation be written to them in recognition of their service.

1. **Certificated Personnel**

It is recommended that the certificated personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amberry, Carolyn</td>
<td>Nurse</td>
<td>Lincoln</td>
<td>17</td>
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<tr>
<td>Amthor, Grant</td>
<td>Teacher</td>
<td>Avalon</td>
<td>16</td>
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<tr>
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<td>Harte</td>
<td>20</td>
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<tr>
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<td>Lakewood</td>
<td>17</td>
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<tr>
<td>Daus, Nancy</td>
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<td>Central CDC</td>
<td>17</td>
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<td>EPHS</td>
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<td>Love, Reginald</td>
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<td>Lincoln</td>
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<td>Poly</td>
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</table>
2. **Classified Personnel**

It is recommended that the classified personnel transactions indicated on the personnel report be approved as listed.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Years of Service</th>
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<tr>
<td>Arenda, Cydney K</td>
<td>Nutr Svcs Spv I</td>
<td>Whittier</td>
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<td>Carlson, Robin R</td>
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<td>Henry</td>
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<td>Mosley, Chandra</td>
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<td>Lakewood</td>
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<td>Nathan, Fred O</td>
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<td>Beach</td>
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<td>Reichard, Sherill</td>
<td>IA-Spec</td>
<td>Newcomb</td>
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<td>Rodgers, Randall</td>
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<td>Grounds</td>
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<td>Stat Engr Nutr Ctr</td>
<td>Nutr Svcs</td>
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<td>Wilson, Arlene</td>
<td>HS Inst Aide</td>
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Felton Williams
Human Resource Services
Long Beach Unified School District

June 12, 2017

The Deputy Superintendent of Education Services recommends the following proposed actions for Board approval subject to requirements of California law:

<table>
<thead>
<tr>
<th>APPOINTMENTS</th>
<th>TO</th>
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<tbody>
<tr>
<td>Beech-Willis, Susan</td>
<td>Regular Contract Teacher</td>
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<tr>
<td>Frapwell, Torielee</td>
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<td>Pineda, Stephanie</td>
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<td>Dowe, Lori</td>
<td>Regular Contract Speech and Language Pathologist</td>
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<td>Abu-Dayyeh, Norma</td>
<td>Special Contract Teacher</td>
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<td>Cassara, Janet</td>
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<td>Connolly, Karen</td>
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<td>Denmark-Alves,</td>
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<td>Ta'Juanna</td>
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<td>Gaudenti, Linda</td>
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<td>Gonzales, Yvette</td>
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<td>Gragirena, Christine</td>
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<td>Gutierrez, Michelle</td>
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<td>Hikita, Theresa</td>
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<td>Killian, Alice</td>
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<td>Kinder, Theresa</td>
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<td>McMackin, Donald</td>
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<td>Nickles, Sarafa</td>
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<td>Samel, Chrysna</td>
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<td>Bloom, Gary</td>
<td>Contract Consultant</td>
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<td>Hanley, David</td>
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<td>Jeung, Albert</td>
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<td>Johnson, Roger</td>
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<td>La Rue, Joan</td>
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<td>Spurlock, Trena</td>
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Subject to separation if no substitute service for the school year:
Subject to separation if no substitute service for the school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tr>
<td>Alvarez, Angela</td>
<td>Day to Day Substitute Teacher</td>
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<td>Bandy, Marcus</td>
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<td>Barnes, Joshua</td>
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<td>Carey, Erin</td>
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<td>Castillo, Elisa</td>
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<td>Clisby, Heather</td>
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<td>Corona, Maria</td>
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<td>Dean, Julie</td>
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<td>Edmend-Thibodeaux, Michelle</td>
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<td>Gordon, Adham</td>
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<td>Ortiz Rodriguez, Elizabeth</td>
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<td>Penman, Kaitlyn</td>
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<td>Porter, Megan</td>
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<td>Rabah, Rabah</td>
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<td>Yokoyama, Amber</td>
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**INSERVICE CHANGES**

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<th>Name</th>
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<tr>
<td>Mason, Amanda</td>
<td>Probationary Contract Teacher</td>
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<tr>
<td>Acosta, Charles</td>
<td>Additional Service – Additional Hourly</td>
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<tr>
<td>Ampudia, Mildred</td>
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<td>Arceo De La Paz, Lanie</td>
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<td>Arredondo, Gabriela</td>
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<td>Barber, Spencer</td>
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<td>Boyd-Batstone, Nancy</td>
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<td>Cahill, Mary</td>
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<td>Chavez-Yanez, Alejandro</td>
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<td>Clemons, Sherita</td>
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<td>DeDen, Deborah</td>
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<td>Duanes, Angel Steve</td>
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<td>Edirisinghe-Aga, Dunlari</td>
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<td>Ensminger, Martha</td>
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<td>Gilpin, Leslie</td>
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<td>Holland, Kimberly</td>
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<td>Irving-Holder, Kaisha</td>
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Waiver: Speech Language Pathology Services
INSERVICE CHANGES

James, Gregory Additional Service – Additional Hourly
Kim, Karen “ “
Lecours, Michelle “ “
Macklin, Jennifer “ “
Magana, Helen “ “
Mashburn, Gayle “ “
McIntosh, Stephanie “ “
Medina, Erika “ “
Mullen, Jessica “ “
Omaye, Jeffrey “ “
Parks Jr., Clifford “ “
Saldana, Lolo “ “
Saldivar, Rolando “ “
Santos-Camerino, Cecilia “ “
Scott, Keisha “ “
Sigur, Latesha “ “
Taylor, Elyssa “ “
Thabiti, Aqueelah “ “
Tran, John “ “
Valdez, Nora “ “
Valdez, Socorro “ “
Wholey, Ramona “ “
Winston, Anthony “ “
Wong, John “ “

LEAVES OF ABSENCE

<table>
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<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATES OF LEAVE</th>
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<tbody>
<tr>
<td>Fisher, Iris</td>
<td>Teacher</td>
<td>08/29/17 to 06/15/18</td>
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<tr>
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<td>Jordan</td>
<td>Other</td>
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<tr>
<td>Hutchinson, Shauna</td>
<td>Teacher</td>
<td>05/02/17 to 06/16/17</td>
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<td>Lindsey</td>
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<tr>
<td>Lucardie, Bridget</td>
<td>Nurse</td>
<td>05/15/17, 05/16/17, 05/22/17, 05/23/17, 05/30/17, 06/05/17, 06/06/17, 06/12/17, 06/13/17</td>
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<td>Jefferson/Fremont/Mann</td>
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<td>Mank, Linda</td>
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<td>Signal Hill</td>
<td>Rest and Recreation</td>
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<td>Menjo, Kaitlynn</td>
<td>Nurse</td>
<td>08/29/17 to 06/15/18</td>
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<td>Gant/Bixby/Bryant</td>
<td>Other .40 FTE Reduction</td>
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<td>Mireles, Christine</td>
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<td>04/26/17 to 06/16/17</td>
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RELEASE OF TEMPORARY CONTRACT EMPLOYEE [EDUCATION CODE 44954]
Close of work on date indicated.

<table>
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<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
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<tbody>
<tr>
<td>Abu-Dayyeh, Norma</td>
<td>Teacher</td>
<td>07/27/17</td>
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<td>Lafayette</td>
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SEPARATION – DECEASED

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<tr>
<td>Bell, Latham</td>
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<td>Bixby</td>
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RESIGNATIONS (BOARD POLICY 4117.2)

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<tr>
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<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RESIGNATION</th>
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<tbody>
<tr>
<td>DeWalsche, Diane</td>
<td>Nurse On Leave of Absence</td>
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<td>Jackson, Aneidre</td>
<td>Teacher Lindbergh</td>
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<td>Li, Corrine</td>
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<td>06/30/14</td>
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<td>Lopez, Miguel</td>
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<td>02/06/14</td>
<td>06/16/17</td>
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<td>Petoskey, Lydia</td>
<td>Teacher Rogers</td>
<td>12/13/13</td>
<td>06/17/17</td>
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<td>Saltsgaver, Cary</td>
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<td>Sebren, Leanne</td>
<td>Teacher Wilson</td>
<td>09/02/14</td>
<td>08/01/17</td>
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<td>Smith, Jessica L.</td>
<td>Speech and Language Pathologist Buffum</td>
<td>09/02/14</td>
<td>06/16/17</td>
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**RETIREMENTS**

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## RETIREMENTS

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## AMENDMENTS

08/17/16 BA Amend Resignation to Retirement for Gehani, Cindie.
05/03/17 BA Amend Retirement effective date from 08/26/17 to 06/16/17 for Hansen-Rust, Barbara.
05/17/17 BA Amend Retirement effective date from 06/19/17 to 06/18/17 for Watten, Jeffrey.
The Deputy Superintendent, of Education Services, recommends the following proposed actions for Board approval subject to requirements of California law:

**APPOINTMENTS**

**TO**

**Classified - Probationary**

- Johnson, Marquise A  
  District Security Officer  
  P-Sch Safety & Emerg Prep Br
- Ramirez, Nelson  
  Sch Safety Officer  
  N-Sch Safety & Emerg Prep Br
- Marmolejo, Dana N  
  IA-Spec  
  N-Grant
- Manyere, Briana N  
  IA-Spec  
  N-Millikan
- Bernardez, Oliver J  
  Purch Agent  
  N-Facilities Br
- Mendiola, Michele A  
  IA-Spec  
  N-Renaissance
- Swanson, Andrea K  
  Sch Data Tech  
  P-Cabrillo
- Rivera, Irmabelle  
  IA-Spec  
  N-Jordan
- Lewis, Dawn M  
  IA-Spec  
  N-Bryant
- La Mar, Tyrone L  
  Custodian  
  N-Gant
- Valencia, Brenda  
  IA-Spec  
  N-Madison
- Morales, Veronica  
  Educare Fam Supp Spec Bl Sp  
  N-Head Start
- Okabe, Stephen  
  Sch Safety Spv  
  P-Sch Safety & Emerg Prep Br
- Morgan, Diane A  
  Sr Accting Asst  
  P-Accounting Br
- Clements, Brooke A  
  Asst Fac Proj Mgr  
  N-Facilities Br
- Dale, Enos  
  Custodian  
  N-Spec Ed
- Thurman, Sharp J  
  IA-Spec  
  N-Roosevelt

Subject to separation if no substitute service for the school year

- Green, Doshawn  
  Day to Day Substitute Custodian
- Hayes III, Alvin  
  "  
- Palafox Torres, Angel  
  "  
- Velasquez, Efrain  
  "  
- Watts, Marcus  
  "  
- Zandi, Brandi  
  Day to Day Substitute Instructional Aide Special
- Aulai, Vaeulatoifaga  
  Day to Day Substitute Intermediate Office Assistant
- Fernando, Ashleigh  
  "  
- Alberto, Manuel  
  Day to Day Substitute Nutrition Services Worker
- Cuahtle, Cesar  
  "  
- Jerry, Domineca  
  "  
- Lopez, Brandon  
  "  
- Mathews, Shamal  
  "  

June 12, 2017
APPOINTMENTS TO

Subject to separation if no substitute service for the school year

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Provisional

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Exempt

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In Accordance with California Code of Regulations, Title 5, Section 5593:

Deeter, Matthew Instructor Athletics
Steer, Trevor
In Accordance with California Code of Regulations, Title 5, Section 5593:

Salter Jr, Lay
Spalasso, Joshua

**LEAVES OF ABSENCE**

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**SEPARATION – DECEASED**

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RESIGNATIONS (BOARD POLICY 4117.2)

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<td>Christensen, Barbara</td>
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<td>02/07/96</td>
<td>06/23/17</td>
</tr>
<tr>
<td>Garcia, David A</td>
<td>Plant Spv II Bancroft</td>
<td>10/05/81</td>
<td>12/01/17</td>
</tr>
<tr>
<td>Masters, Elizabeth</td>
<td>Nutr Svcs Spv III Wilson</td>
<td>11/05/03</td>
<td>05/08/17</td>
</tr>
<tr>
<td>Mauro-Atkinson, Luanne K</td>
<td>Asst Dir HS Fam Svcs Head Start</td>
<td>10/24/94</td>
<td>07/07/17</td>
</tr>
<tr>
<td>Mosley, Chandra</td>
<td>School Data Tech Lakewood</td>
<td>01/29/91</td>
<td>05/30/17</td>
</tr>
<tr>
<td>Nathan, Fred O</td>
<td>Campus Sec Officer Beach</td>
<td>08/29/97</td>
<td>06/16/17</td>
</tr>
<tr>
<td>Reichard, Sherill A</td>
<td>IA-Spec Newcomb</td>
<td>12/11/90</td>
<td>06/15/17</td>
</tr>
<tr>
<td>Rodgers, Randall</td>
<td>Grounds Equip Oper II Transportation</td>
<td>01/08/07</td>
<td>08/31/17</td>
</tr>
</tbody>
</table>
RETIREMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>ASSIGNMENT</th>
<th>DATE OF EMPLOYMENT</th>
<th>DATE OF RETIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vincent, James</td>
<td>Stationary Engr Nutr Svcs Nutr Svcs</td>
<td>09/24/97</td>
<td>09/29/17</td>
</tr>
<tr>
<td>Wilson, Arlene F</td>
<td>HS Inst Aide Head Start</td>
<td>06/16/95</td>
<td>06/08/17</td>
</tr>
</tbody>
</table>

REDUCTIONS: LACK OF WORK / LACK OF FUNDS
(Education Code Sections 45117, 45261, 45298, 45308)

<table>
<thead>
<tr>
<th>POSITION</th>
<th>SITE</th>
<th>ASSIGNMENT</th>
</tr>
</thead>
</table>
| Nutr Svcs Spv II | Sato | From: 87.5% 209 Day Flex  
                      To: 75% 209 Day Flex |

AMENDMENT

05/17/17 BA Amend Termination of Service for E0061855 6 from 05/18/18 to 05/18/17.

02/15/17 BA Amend Leave of Absence end date for McCloy, Kenya from 06/05/17 to 05/14/17.

05/01/17 BA Amend Leave of Absence end date for Fowler, Arlene from 05/08/17 to 05/07/17.

05/17/17 BA Amend Termination of Service for E0056796 9 from 05/18/18 to 05/18/17.

05/03/17 BA Amend Leave of Absence for Santiago, Maria from Rest and Recuperation to Rest and Recreation.

RESCISSIONS

05/17/17 Rescind Leave of Absence for Savage, Clifford for 05/08/17, 05/15/17, 05/22/17, 06/05/17, 06/12/17.
SUBJECT: Departmentalized Assignments

CATEGORY: Business Items
Human Resource Services

Reason for Board Consideration: Action

Date: June 12, 2017

Background:
A teacher who holds a full credential may be allowed to teach a departmentalized subject outside the area of their credential authorization under one of the following Education Code provisions:

Education Code 44258.7(c)(d) allows a full time teacher with special skills and preparation outside his or her credential authorization to be assigned to teach in an elective area (i.e., other than English, mathematics, science, or social studies) of his or her special skills in a full-time assignment, provided the assignment is approved by the local Committee on Assignments.

Education Code 44258.3 allows local school districts to assign teachers who hold teaching credentials to teach departmentalized classes with their consent in grades K-12, irrespective of the designations on their teaching credentials, as long as the teacher’s competence is verified.

The following teachers are recommended for departmentalized assignments for 2016/2017:

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boykin, James</td>
<td>Wilson</td>
<td>Basketball</td>
</tr>
<tr>
<td>Caine, Deborah</td>
<td>Lakewood</td>
<td>Swimming</td>
</tr>
<tr>
<td>Garcia, Susan</td>
<td>Powell</td>
<td>Health</td>
</tr>
<tr>
<td>Gonzalez, Randy</td>
<td>Lakewood</td>
<td>Wrestling</td>
</tr>
<tr>
<td>Houston III, James</td>
<td>Wilson</td>
<td>Football</td>
</tr>
<tr>
<td>Johnson, Chris</td>
<td>Cabrillo</td>
<td>Golf, Softball</td>
</tr>
<tr>
<td>Muenzer, Lynda</td>
<td>Kettering</td>
<td>Computers</td>
</tr>
<tr>
<td>Robertson, Timothy</td>
<td>Cabrillo</td>
<td>Basketball</td>
</tr>
<tr>
<td>Victor, Kurt</td>
<td>Stanford</td>
<td>Computers</td>
</tr>
</tbody>
</table>

Prepared by: 

Approved and Recommended:

Ruth Perez Ashley
Deputy Superintendent of Education Services,
Human Resources Service

Christopher Steinhauser
Superintendent of Schools
1. **APPROVE APPLICATION FOR AN ASAM SCHOOL**

Approve the LBUSD application for Alternative Schools Accountability Model (ASAM) eligibility for Beach High School. Beach meets the “Other Alternative Schools” criteria for serving high-risk students, totaling at least 70% of the school’s enrollment.

2. **APPROVE REVISION OF HEAD START BUDGET**

Approve the submission of a budget revision for the Head Start Basic budget for the 2016-2017 Head Start grant. The program has encountered a savings of $1,100,000 due to staffing and vacancies that was proposed in the 2016-2017 Duration grant ($700,000), and Basic budget ($400,000). The proposed budget revision will allocate funds to purchase supplies to ensure compliance with the revised Head Start Program Performance Standards including curricula, assessment instruments, and related classroom materials to address providing services in the home language of children and their families. Additionally, supplies will be purchased to support quality environmental health and safety, and to replace obsolete technology.

3. **APPROVE YEAR 2 AWARD FOR COTSEN FOUNDATION’S ART OF TEACHING AT ROBINSON**

Approve participation of Robinson K-8 School in the Cotsen Foundation’s Art of Teaching’s fellowship for 2017-18. A Cotsen Mentor will work with a group of classroom teachers (Fellows) to achieve individual goals through coaching and reflection activities. The Art of Teaching program encourages teachers to see teaching as an art and to continually develop their teaching craft to enhance student achievement. The grant amount for the second year of the grant is $158,890.

4. **APPROVE ADDITIONAL MEMBERS TO THE COMMUNITY ADVISORY COMMITTEE FOR SPECIAL EDUCATION**

Approve the following voting members of the Community Advisory Committee (CAC) for Special Education:

- Samantha Holdren
- Tom Soto
- Rodney Ford
- Nubia Flores Cedano
- Cesilia Ortiz Barajas
- Kristy Emory
- Wendy Vecchiolla
- Paula Martinez
- Guadalupe Magdaleno
- Paloma Kato
Karen Falkner

These eleven parents and/or community members will serve a two-year term extending from June 12, 2017, through June 11, 2019. They are additions to the existing CAC voting members previously approved by the LBUSD Board of Education whose terms expired on June 30, 2016, and replacements for those whose memberships have lapsed according to the Community Advisory Committee by-laws.

Prepared by
James Suarez, Assistant Director
Equity, Access, and College
& Career Readiness

Approved and Recommended by
Christopher J. Steinhauser
Superintendent of Schools

Jill Baker
Deputy Superintendent of Schools

Ruth Ashley
Deputy Superintendent of Education Services

Pamela Seki, Assistant Superintendent
Curriculum, Instruction, Professional Development

Christopher Lund, Assistant Superintendent
Research, Planning, Evaluation & School
Improvement

Tiffany Brown, Assistant Superintendent
School Support Services

Pete Davis, Assistant Superintendent
High Schools

Jay Camerino, Assistant Superintendent
Middle/K-8 Schools
1. **Ratify** Salary Warrants issued on May 5, 2017 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:

- General Fund: $2,363,720.56
- Adult Education Fund: 31,568.81
- Child Development Fund: 166,033.65
- Cafeteria Special Revenue Fund: 81,196.81
- Building Fund: 360.16

TOTAL SALARY WARRANTS ISSUED: $2,642,879.99

2. **Ratify** Salary Warrants issued on May 12, 2017 and transfer of funds to Payroll Clearance Fund to cover deductions as follows:

- General Fund: $605,123.05
- Adult Education Fund: 2,115.82
- Child Development Fund: 25,625.13
- Cafeteria Special Revenue Fund: 4,737.78
- Salary Advance: 3,998,901.00

TOTAL SALARY WARRANTS ISSUED: $4,636,502.78

3. **Ratify** Salary Refund Warrants Issued on May 12, 2017 as follows:

TOTAL PAYROLL CLEARANCE FUND WARRANTS ISSUED: $68.26
4. **Ratify** the execution and issuance of the warrants included in the following listing. Individual warrant listings are included in the agenda and available under separate cover.

<table>
<thead>
<tr>
<th>Date</th>
<th>Serial Numbers</th>
<th>Issue Date</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/25/17 - 05/12/17</td>
<td>F 52334 - F 52474</td>
<td>04/27/17</td>
<td>05/04/17</td>
</tr>
<tr>
<td>04/27/17</td>
<td>23751782-23751826</td>
<td>05/04/17</td>
<td>23775141-23775213</td>
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<tr>
<td>04/28/17</td>
<td>23754707-23754763</td>
<td>05/05/17</td>
<td>23779623-23779678</td>
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<tr>
<td>04/28/17</td>
<td>00322784-00322785</td>
<td>05/05/17</td>
<td>00323876-00323876</td>
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<tr>
<td>05/01/17</td>
<td>23757426-23757465</td>
<td>05/08/17</td>
<td>23782061-23782140</td>
</tr>
<tr>
<td>05/01/17</td>
<td>00323099-00323099</td>
<td>05/08/17</td>
<td>00323988-00323988</td>
</tr>
<tr>
<td>05/02/17</td>
<td>23769404-23769629</td>
<td>05/09/17</td>
<td>23788554-23788630</td>
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<tr>
<td>05/02/17</td>
<td>00323441-00323445</td>
<td>05/09/17</td>
<td>00324154-00324158</td>
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<tr>
<td>05/03/17</td>
<td>23771989-23772039</td>
<td>05/10/17</td>
<td>23792004-23792075</td>
</tr>
<tr>
<td>05/03/17</td>
<td>00323600-00323603</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Funds**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$6,747,079.97</td>
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<tr>
<td>Adult Education Fund</td>
<td>$5,402.18</td>
</tr>
<tr>
<td>Child Development Fund</td>
<td>$54,123.42</td>
</tr>
<tr>
<td>Cafeteria Special Revenue Fund</td>
<td>$753,475.14</td>
</tr>
<tr>
<td>Building Fund</td>
<td>$4,622,200.16</td>
</tr>
<tr>
<td>Capital Facilities Fund</td>
<td>$3,775.48</td>
</tr>
<tr>
<td>Self-Insurance Fund</td>
<td>$2,487,400.84</td>
</tr>
<tr>
<td>Warrant/Pass-Through Fund</td>
<td>$2,843,756.79</td>
</tr>
</tbody>
</table>

**TOTAL WARRANTS ISSUED** .......................................................................................................................... $17,517,213.98

**Recommendation**

Approve/Ratify the above listed items.

Approved: Approved and Recommended:

Yumi Takahashi Christopher J. Steinhauser
Chief Business and Financial Officer Superintendent of Schools
CONSENT ITEM
BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Business Department Report

Enclosures

CATEGORY: Business Items
Reason for Board Consideration: Action

Business Department
Date June 12, 2017

Approve Proposals: Approve the following Board Initiative Proposal(s):

1. Project: Provide funding for 50 District students to attend the Annual Ron Palmer Summer Basketball and Academic Camp at CSULB taking place August 1-4, 2017.

   LCAP Target Area(s) Addressed: Student Engagement, Other Student Outcomes

   Estimated Cost: $8,500

Accept Gifts: Accept the following gifts to the District:

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Donor</th>
<th>Gift</th>
<th>Purpose</th>
<th>Amount or Amount Est. by Donor</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Bethune</td>
<td>Lakewood Village Community Church</td>
<td>Monetary</td>
<td>For supporting homeless education throughout the District through the Bethune Transitional Center.</td>
<td>$500.00</td>
</tr>
<tr>
<td>3. Birney</td>
<td>Alice M. Birney School PTA</td>
<td>Monetary</td>
<td>Funding for field trips.</td>
<td>$2,074.00</td>
</tr>
<tr>
<td>4. Cabrillo</td>
<td>Tesoro Foundation</td>
<td>Monetary</td>
<td>For the benefit of the S.T.E.M. program.</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>5. CAMS</td>
<td>ICF International</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$500.00</td>
</tr>
<tr>
<td>6. Holmes</td>
<td>Oliver Wendell Elementary School PTO</td>
<td>Monetary</td>
<td>For the purchase of Chrome Books.</td>
<td>$6,729.30</td>
</tr>
<tr>
<td>7. Holmes</td>
<td>Oliver Wendell Elementary School PTO</td>
<td>Monetary</td>
<td>For the benefit of the students and staff.</td>
<td>$2,406.00</td>
</tr>
<tr>
<td>8. Prisk</td>
<td>Various Donors</td>
<td>Monetary</td>
<td>For the purchase of supplies for 2nd grade play.</td>
<td>$710.00</td>
</tr>
<tr>
<td>9. Prisk</td>
<td>Various Donors</td>
<td>Monetary</td>
<td>For the purchase of science supplies.</td>
<td>$305.00</td>
</tr>
<tr>
<td>10. Prisk</td>
<td>Various Donors</td>
<td>Monetary</td>
<td>Funding for field trips.</td>
<td>$1,052.00</td>
</tr>
<tr>
<td>Site Name</td>
<td>Donor</td>
<td>Gift</td>
<td>Purpose</td>
<td>Amount or Amount Est. by Donor</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------------------------------------</td>
<td>-----------</td>
<td>-------------------------------------------------------------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>11. Science Curriculum Office</td>
<td>Port of Long Beach</td>
<td>Monetary</td>
<td>Funding for the 2017 Science Fair.</td>
<td>$750.00</td>
</tr>
<tr>
<td>12. Science Curriculum Office</td>
<td>Lipock Family Trust</td>
<td>Monetary</td>
<td>Funding for the 2017 Science Fair.</td>
<td>$500.00</td>
</tr>
<tr>
<td>13. Science Curriculum Office</td>
<td>Keesal, Young &amp; Logan</td>
<td>Monetary</td>
<td>Funding for the 2017 Science Fair.</td>
<td>$250.00</td>
</tr>
<tr>
<td>14. Tincher</td>
<td>Eugene Tincher Elementary School PTA</td>
<td>Monetary</td>
<td>Funding for the Cheer Advisor.</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

**Gifts Total**

Total amount of monetary gifts on this report: $42,776.30
Total value of non-monetary gifts on this report: $0.00

**Authorize Refund:**

15. Authorize refund of $102.00 on Community Use Permit No. A02CK to Cherry Park Congregation of Jehovah’s Witnesses.

**Reject Claims as follows:**

In accordance with the procedure as established by legal counsel, reject the claim(s) presented on behalf of claimant(s) under claim number(s), in connection with incident(s) as listed below. Authorize transmittal to the District’s liability claims administrator.

<table>
<thead>
<tr>
<th>Claim Number</th>
<th>Date of Incident</th>
</tr>
</thead>
<tbody>
<tr>
<td>16. 1374-16/17</td>
<td>03/02/17</td>
</tr>
<tr>
<td>17. 1380-16/17</td>
<td>11/05/16</td>
</tr>
</tbody>
</table>

**Recommendation:**

Approve the items listed above.

Approved: Yumi Takahashi
Chief Business and Financial Officer

Approved and Recommended: Christopher J. Steinhauser
Superintendent of Schools
CONSENT ITEM

BOARD OF EDUCATION
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Purchasing & Contract Report

CATEGORY: Business Items
Reason for Board Consideration Action
Purchasing & Contracts
Date June 12, 2017

Contract Report

The following contracts are submitted for approval and available upon request:

**New Agreements and Renewals:**

1. Agreement: California State University, Dominguez Hills Foundation (1718-0003-00)
   Purpose: To provide reimbursement for operational costs during the 2017-2018 school year for California Academy of Mathematics & Science (CAMS).
   Term: 7/1/2017 - 6/30/2018
   Cost: To be a maximum of $658,000
   Originator: CAMS
   Funding Source: General Fund

2. Agreement: Children’s Dental Health Clinic (1617-1192-00)
   Purpose: To provide dental screenings for students at various Child Development Centers (CDC), including educational workshops for staff and parents of students.
   Term: 6/19/2017 - 6/30/2018
   Cost: No cost to the District
   Originator: CDC
   Funding Source: N/A

3. Agreement: Citiguard, Inc. (10221.01)
   Purpose: To provide security services for the New Construction of Browning High School project.
   Term: 5/11/2017 - 12/31/2017
   Cost: To be a maximum of $40,000
   Originator: Facilities
   Funding Source: Building Fund

4. Agreement: CollegeBoard (1718-0008-00)
   Purpose: To provide the SAT School Day program to 11th grade students district wide.
   Term: 7/1/2017 - 6/30/2018
   Cost: To be a maximum of $207,900
   Originator: Superintendent
   Funding Source: General Fund - LCFF
5. Agreement: CollegeBoard (1718-0015-00)
Purpose: To provide the PSAT Early Participation Program for 8th and 9th grade students, the PSAT/NMSQT Early Participation Program for 10th and 11th grade students and the SAT School Day Program for 12th grade students district-wide.
Term: 7/1/2017 - 6/30/2018
Cost: To be a maximum of $323,191
Originator: Superintendent
Funding Source: General Fund - LCFF

6. Agreement: Converse Consultants (10205.01)
Purpose: To provide geotechnical engineering consulting services for the Garfield Elementary School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $13,950
Originator: Facilities
Funding Source: Building Fund

7. Agreement: Converse Consultants (10215.01)
Purpose: To provide hazardous material surveying, testing, and abatement plan preparation services for the Burcham Elementary School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $18,049
Originator: Facilities
Funding Source: Building Fund

8. Agreement: Converse Consultants (10216.01)
Purpose: To provide hazardous material surveying, testing, and abatement plan preparation services for the Stanford Middle School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $16,664
Originator: Facilities
Funding Source: Building Fund

Purpose: To provide labor compliance consulting services related to the exterior lighting fixture replacement district-wide.
Term: 5/1/2017 - 4/30/2018
Cost: To be a maximum of $7,512
Originator: Maintenance
Funding Source: California Clean Energy Jobs Act

10. Agreement: CS & Associates, Inc. (10224.01)
Purpose: To provide labor compliance consultant services on an as-needed basis for various projects throughout the District.
Term: 5/2/2017 - 6/30/2019
Cost: To be a maximum of $200,000
Originator: Facilities
Funding Source: Building Fund
11. Agreement: Global Culture Education Foundation (1617-1190-00)  
   Purpose: To provide Chinese language and culture classes to 6th through 8th grade students at Powell Academy.  
   Term: 6/19/2017 - 6/30/2017  
   Cost: To be a maximum of $1,890  
   Originator: Powell  
   Funding Source: After School Education and Safety

12. Agreement: Glumac (10219.01)  
   Purpose: To provide commissioning services for the Garfield Elementary School HVAC project.  
   Term: 6/13/2017 - 12/31/2019  
   Cost: To be a maximum of $24,250  
   Originator: Facilities  
   Funding Source: Building Fund

13. Agreement: Glumac (10220.01)  
   Purpose: To provide commissioning services for the Stephens Middle School HVAC project.  
   Term: 6/13/2017 - 12/31/2019  
   Cost: To be a maximum of $24,250  
   Originator: Facilities  
   Funding Source: Building Fund

14. Agreement: IBI Group (10189.01D)  
   Purpose: To provide architectural services for the Riley Elementary School Interim Housing project, per the terms and conditions of the master agreement approved on April 5, 2017.  
   Term: 6/13/17 through project completion  
   Cost: To be a maximum of $74,000, including $5,000 reimbursable expenses  
   Originator: Facilities  
   Funding Source: Building Fund

15. Agreement: Long Beach City College District (10226.01)  
   Purpose: For use of facilities at the Long Beach City College’s Auditorium, Building J, for the Poly High School Senior Baccalaureate, due to the Auditorium Improvements at Poly High School project.  
   Term: 6/11/2017 - 6/30/2017  
   Cost: To be a maximum of $2,000  
   Originator: Facilities  
   Funding Source: Building Fund

16. Agreement: Los Angeles County Office of Education (1718-0002-00)  
   Purpose: To provide business and financial system data processing services for the District.  
   Term: 7/1/2017 - 6/30/2018  
   Cost: To be a maximum of $75,927  
   Originator: Fiscal Services  
   Funding Source: General Fund

17. Agreement: Marina Montessori School (1617-1181-00)  
   Purpose: For use of facilities and services for the purpose of providing work-based instruction for students enrolled in the Careers in Teaching Program.  
   Term: 9/1/2017 - 8/31/2022  
   Cost: No cost to the District  
   Originator: Assistant Superintendent - High Schools  
   Funding Source: N/A
18. Agreement: Mendenhall Productions (1718-0004-00)
Purpose: To provide design consulting services for a media studio at Jordan and Lakewood High schools.
Term: 6/13/2017 - 7/12/2017
Cost: To be a maximum of $23,200
Originator: Jordan, Lakewood
Funding Source: Career Technical Education Incentive Grant Program

19. Agreement: NB Consulting Engineers, Inc. (10208.01)
Purpose: To provide land and utility surveying services for the Lakewood High School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $34,950
Originator: Facilities
Funding Source: Building Fund

20. Agreement: Ninyo & Moore Geotechnical & Environmental Sciences Consultants (10214.01)
Purpose: To provide hazardous material surveying, testing, and abatement plan preparation services for the Washington Middle School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $11,787
Originator: Facilities
Funding Source: Building Fund

21. Agreement: Parent Institute for Quality Education (1617-1185-00)
Purpose: To provide a training course for parents of students at Jordan High School encouraging involvement in their student’s education.
Term: 3/23/2017 - 5/25/2017
Cost: To be a maximum of $5,000
Originator: Jordan
Funding Source: NCLB: Title IV, Part B, 21st Century Community Learning Centers Program

22. Agreement: The Regents of the University of California, on behalf of the Graduate School of Education at the University of California, Berkeley (1617-1193-00)
Purpose: To provide master schedule training for District staff teams in support of the Linked Learning program.
Cost: To be a maximum of $20,000, including materials and reimbursable expenses
Originator: Assistant Superintendent - High Schools
Funding Source: Career Technical Education Incentive Grant Program

23. Agreement: The Regents of the University of California (1617-1202-00)
Purpose: To provide comprehensive vision services for students at various Child Development Centers (CDC).
Term: 6/19/2017 - 5/3/2018
Cost: No cost to the District
Originator: CDC
Funding Source: N/A

24. Agreements: Abby Rozenberg
Purpose: To conduct Independent Educational Evaluations and/or other Special Education Related Services for students with exceptional needs, with a maximum cost of:
(A) 1617-1183-00 3/24/2017 - 6/15/2017 $1,600
(B) 1617-1184-00 3/29/2017 - 6/15/2017 $1,600
Originator: Spec. Ed.
Funding Source: Spec. Ed./General Fund
25. Agreement: RS Construction Services (1617-1189-00)
Purpose: To provide as-needed DSA inspection services throughout the District.
Term: 5/1/2017 - 4/30/2019
Cost: To be a maximum of $200,000
Originator: Maintenance
Funding Source: California Clean Energy Jobs Act

26. Agreement: Salazar Surveying (10210.01)
Purpose: To provide land and utility surveying services for the Burcham Elementary School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $34,900
Originator: Facilities
Funding Source: Building Fund

27. Agreement: Salazar Surveying (10211.01)
Purpose: To provide land and utility surveying services for the Stanford Middle School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $44,450
Originator: Facilities
Funding Source: Building Fund

28. Agreement: Salazar Surveying (10212.01)
Purpose: To provide land and utility surveying services for the Washington Middle School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $22,800
Originator: Facilities
Funding Source: Building Fund

29. Agreement: Salazar Surveying (10217.01)
Purpose: To provide land and utility surveying services for the Cleveland Elementary School HVAC project.
Term: 6/13/2017 - 12/31/2017
Cost: To be a maximum of $27,550
Originator: Facilities
Funding Source: Building Fund

30. Agreement: Trustees of the California State University on Behalf of California State University, Long Beach (10223.01)
Purpose: For the use of facilities at the Daniel Recital Hall for the Poly High School Orchestra Concert and Band Concert, due to the Auditorium Improvements at Poly High School project.
Term: 5/30/2017 - 6/30/2017
Cost: To be a maximum of $1,400
Originator: Facilities
Funding Source: Building Fund
31. **Agreement:** TSK, Inc. (10193.01A)
**Purpose:** To provide architectural services for the Longfellow Elementary School HVAC project, per the terms and conditions of the master agreement approved on April 5, 2017.
**Term:** 5/15/2017 through project completion
**Cost:** To be a maximum of $500,500, including $23,000 reimbursable expenses
**Originator:** Facilities
**Funding Source:** Building Fund

32. **Agreement:** TYR, Inc. (10218.01)
**Purpose:** To provide professional inspection services for the Poly High School - Improvements (Parking Lot) project.
**Term:** 6/19/2017 through project completion
**Cost:** To be a maximum of $23,584
**Originator:** Facilities
**Funding Source:** Building Fund

33. **Agreement:** Winefield & Associates, LP dba Alta Environmental (10203.01)
**Purpose:** To provide hazardous material surveying, testing, and abatement plan preparation services for the Stephens Middle School HVAC project.
**Term:** 6/13/2017 - 12/31/2017
**Cost:** To be a maximum of $16,760
**Originator:** Facilities
**Funding Source:** Building Fund

34. **Agreement:** Winefield & Associates, LP dba Alta Environmental (10204.01)
**Purpose:** To provide hazardous material surveying, testing, and abatement plan preparation services for the Garfield Elementary School HVAC project.
**Term:** 6/13/2017 - 12/31/2017
**Cost:** To be a maximum of $14,090
**Originator:** Facilities
**Funding Source:** Building Fund

35. **Agreement:** Winefield & Associates, LP dba Alta Environmental (10207.01)
**Purpose:** To provide hazardous material surveying, testing, and abatement plan preparation services for the Webster Elementary School HVAC project.
**Term:** 6/13/2017 - 12/31/2019
**Cost:** To be a maximum of $13,440
**Originator:** Facilities
**Funding Source:** Building Fund

36. **Agreement:** Winefield & Associates, LP dba Alta Environmental (10213.01)
**Purpose:** To provide hazardous material surveying, testing, and abatement plan preparation services for the Riley Elementary School HVAC project.
**Term:** 6/13/2017 - 12/31/2019
**Cost:** To be a maximum of $13,165
**Originator:** Facilities
**Funding Source:** Building Fund
Amend Agreements

37. Agreement: Arcadis U.S., Inc. (3845.03)
   Purpose: To provide additional project management and planning consulting services for Facilities Development and Planning.
   Term: Extend contract completion date from June 30, 2017 to be through December 31, 2018.
   Cost: Increase contract amount by $2,300,000 from $6,858,794, to be a maximum of $9,158,794. All other terms and conditions to remain the same.
   Originator: Facilities
   Funding Source: Building Fund

38. Agreement: Ascent Elevator Services, Inc. (1617-0632-03)
   Purpose: For additional elevator maintenance services throughout the District.
   Cost: To increase contract amount by $44,000 from $200,000, to be a maximum of $244,000. All other terms and conditions to remain the same.
   Originator: Maintenance
   Funding Source: General Fund

39. Agreement: Balfour Beatty Construction, LLC (10031.01)
   Purpose: To provide additional construction management services for the New Construction of Browning High School project.
   Term: Extend contract completion date from June 30, 2017 to be through December 31, 2017.
   Cost: Increase contract amount by $563,667 from $2,499,809, to be a maximum of $3,063,476. All other terms and conditions to remain the same.
   Originator: Facilities
   Funding Source: Building Fund

40. Agreement: California Conference for Equality & Justice (1617-0478-01)
   Purpose: To provide the Building Bridges Youth Human Relations Camp for additional students at Wilson High School.
   Cost: Increase contract amount by $747 from $4,000, to be a maximum of $4,747. All other terms and conditions to remain the same.
   Originator: Wilson
   Funding Source: General Fund - LCFF

41. Agreement: Camfel Productions, Inc. (1617-0647-01)
   Purpose: To provide assemblies to promote self-esteem for students at Nelson Academy.
   Term: Extend contract completion date from May 19, 2017 to be through June 6, 2017. All other terms and conditions to remain the same.
   Originator: Nelson
   Funding Source: N/A

42. Agreement: Colbi Technologies, Inc. (2460.05)
   Purpose: To provide additional consulting services related to Facilities Development and Planning program management, accounting, OPSC pre-audit consulting services, and other general facilities matters.
   Term: Extend contract completion date from June 30, 2017 to be through June 30, 2020.
   Cost: Increase contract amount by $2,000,000 from $2,667,000, to be a maximum of $4,667,000. All other terms and conditions to remain the same.
   Originator: Facilities
   Funding Source: Building Fund
43. Agreement: Element Consulting, Inc. (1617-0530-02)  
Purpose: To provide additional project/construction management and support services for various projects throughout the District.  
Cost: Increase contract amount by $100,000 from $300,000, to be a maximum of $400,000. All other terms and conditions to remain the same.  
Originator: Maintenance  
Funding Source: General Fund

44. Agreement: Environmental Network Corporation (1617-0463-03)  
Purpose: To provide additional environmental inspection services, monitoring, and oversight during asbestos and lead abatement, and remediation projects throughout the District.  
Term: Extend contract completion date from December 31, 2017 to be through December 31, 2018.  
Cost: Increase contract amount by $30,000 from $200,000, to be a maximum of $230,000. All other terms and conditions to remain the same.  
Originator: Maintenance  
Funding Source: General Fund

45. Agreement: Fire Service Corp. (1617-0318-01)  
Purpose: To provide additional fire alarm and sprinkler system services and repairs throughout the District.  
Cost: Increase contract amount by $150,000 from $100,000, to be a maximum of $250,000. All other terms and conditions to remain the same.  
Originator: Maintenance  
Funding Source: General Fund

46. Agreement: Jay Hemphill (1617-0552-01)  
Purpose: To provide additional music coaching services for students participating in the Long Beach Harmony Project.  
Cost: Increase contract amount by $2,085 from $1,920, to be a maximum of $4,005. All other terms and conditions to remain the same.  
Originator: EACCR  
Funding Source: NCLB: Title I, Part A, Basic Grants Low-Income and Neglected

47. Agreement: LPA, Inc. (4853.01)  
Purpose: To provide additional architectural services for the Poly High School Auditorium project.  
Cost: Increase contract amount by $9,500 from $1,746,100, to be a maximum of $1,755,600. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund

48. Agreement: LPA, Inc. (10158.01)  
Purpose: To provide additional architectural services for the Poly High School Modernization (Band Bldg.) project.  
Cost: Increase contract amount by $5,900 from $58,300, to be a maximum of $64,200. All other terms and conditions to remain the same.  
Originator: Facilities  
Funding Source: Building Fund
49. Agreement: Placeworks, Inc. dba Placeworks (2548.09)
Purpose: To provide additional on-call California Environmental Quality Act (CEQA)/National Environmental Policy Act (NEPA) consulting services and planning services for various projects throughout the District.
Term: Extend contract completion date from June 30, 2017 to be through December 31, 2019.
Cost: Increase contract amount by $867,550 from $1,977,359, to be a maximum of $2,844,909. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund

50. Agreement: Waste Management of California, Inc. (10164.01)
Purpose: To provide additional transportation and disposal of non-hazardous soil on an as-needed basis.
Cost: Increase contract amount by $2,000,000 from $500,000, to be a maximum of $2,500,000. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund

Amend Board Action

51. Agreement: Ghataode Bannon Architects (10186.01A)
Purpose: Amend Board Action of May 17, 2017 to provide architectural services for the Lindsey Academy HVAC project, by correcting contract amount from $134,000 to be $134,100. All other terms and conditions to remain the same.
Originator: Facilities
Funding Source: Building Fund

Income/Reimbursement Agreement

52. Agreement: City of Long Beach (1617-1186-00)
Purpose: For the preparation and delivery of meals for the City of Long Beach 2017 Summer Food Service Program for Children.
Term: 6/19/2017 - 8/18/2017
Reimbursement: $3.02 per meal
Originator: Nutrition Services
Funding Source: N/A

Bid Awards

The following bids are submitted for approval and available upon request:

Authorize Bid Awards

Commodity Bids

53. Award Bid No. 45-1617 for the Purchase of Emergency Supplies as follows:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grainger</td>
<td>$10,264.98</td>
</tr>
<tr>
<td>Prep and Save, LLC</td>
<td>$49,352.06</td>
</tr>
<tr>
<td>SOS Survival Products</td>
<td>$57,171.63</td>
</tr>
</tbody>
</table>
Funding Source: General Fund - One Time Monies
Purchasing and Contract Report
June 12, 2017
Page 10

54. Award Bid No. FAC12-1617 for the Purchase of Modular Office Building System as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermodal Structures, LLC</td>
<td>$480,000</td>
</tr>
</tbody>
</table>

Funding Source: Building Fund

Construction Bids

55. Award Bid No. 32-1617 for the Gutter Replacement & Exterior Painting at Central Services and approve contract with Alpha Décor & Painting, Inc., for the amount of $180,000.
Funding Source: General Fund

56. Award Bid No. FAC08-1617 for the Security Camera - Improvements at Avalon, Browning, McBride, Nelson, PAAL, and Poly schools and approve contracts with Climatec, LLC, for the amount of $552,600.
Funding Source: Building Fund

57. Award Bid No. FAC11-1617 for the Cabrillo High School - Track and Field project and approve contract with Byrom-Davey, Inc., for the amount of $3,112,000.
Funding Source: Building Fund

Authorize Purchase

58. Authorize the purchase of liability and property coverage from Alliance of Schools for Cooperative Insurance Programs (ASCIIP) and excess liability coverage from Schools Excess Liability Fund (SELF) for the period of July 1, 2017 through June 30, 2018. Estimated District premium to be $2,750,000 for this period.
Originator: Risk Management
Funding Source: General Fund

Membership Approvals

Authorize District Memberships

59. Approve District memberships in the following organization:

(A) Association of California School Administrators
   [Originator-Superintendent of Schools/$1,180]

(B) California School Boards Association
   [Originator-Superintendent of Schools/$29,522]

Recommendation

Approve and/or ratify the contracts, and take action on the bids as listed above.

Approved:  

Approved and Recommended:

Yumi Takahashi  
Chief Business and Financial Officer  

Christopher J. Steinhauser  
Superintendent of Schools

RH/rk/sw
SUBJECT: WILLIAMS UCP Third Quarterly Report

ENCLOSURE: One

CATEGORY: Superintendent’s Items

Reason for Board Consideration: Information

Date: June 12, 2017

BACKGROUND:

The State of California settled the Williams v. State of California in late 2004, and since then school districts, county offices, and the State have been implementing its various provisions. The elements of the settlement are designed to ensure certain standards of quality are followed in providing instructional materials, assigning teachers, and maintaining facilities.

One element of the settlement, now found in Education Code section 35186(d), provides that quarterly reports summarizing complaints by subject area be reported to the Governing Board and the County Superintendent of Schools. The third quarterly report for the period January 1 to March 31, 2017 is attached.

RECOMMENDATION:

That the Third Quarterly Report be received by the Governing Board and that staff be authorized to provide a copy of the report to the County Superintendent of Schools.

Prepared by: Pamela Seki
Assistant Superintendent
Curriculum, Instruction & Professional Development

Approved and Recommended: Christopher Steinhauser
Superintendent of Schools
Long Beach Unified School District

Pamela Seki

Asst. Supt.

July 1 to September 30

1st QTR

Due 21-Oct 2016

2nd QTR

Due 20-Jan 2017

October 1 to December 31

Due 21-Apr 2017

January 1 to March 31

Due 21-Jul 2017

April 1 to June 30

3rd QTR

4th QTR

June 12, 2017

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>Instructional Materials</th>
<th>Number of Complaints Received in Quarter</th>
<th>Number of Complaints Resolved</th>
<th>Number of Complaints Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teacher Vacancy and Misassignment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Christopher Steinhauer

Christopher Steinhauer

District Superintendent

Signature of District Superintendent

Date

Return the Quarterly Summary to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed
BACKGROUND:

District staff will present the proposed Local Control and Accountability Plan (LCAP) and the proposed District Budget for the 2017-18 fiscal year and the two succeeding years.

The LCAP and Budget will be considered for approval at the June 20, 2017 Board of Education meeting.

Approved and Recommended:

Christopher Steinhauser
Superintendent of Schools
BACKGROUND:

Education Code 52060-52077 requires the Board of Education to adopt a three-year Local Control and Accountability Plan (LCAP). After spending over ten months engaging the community on how best to support students, the Long Beach Unified School District approved the original 2016-19 LCAP on June 23, 2016, and approved revisions on September 21, 2016.

Since then, based on feedback from stakeholders and the Los Angeles County Office of Education, the District made the following amendments to the Plan:

- Provided additional details on how supplemental and concentration funds support unduplicated pupils in:
  - Conditions of Learning #2, Actions/Services #2
  - Conditions of Learning #4, Actions/Services #2

- Elaborated on how 2015-16 funds helped achieve LCAP goals in:
  - Conditions of Learning #2, Actions/Services #2
  - Conditions of Learning #4, Actions/Services #2

These amendments do not materially alter any of the goals or programs that the Board approved on June 23, 2016, and revised on September 21, 2016. They help address specific requirements of the LCAP template. Complete details are available at www.lbschools.net.

RECOMMENDATION:

Approve the Amendments to the Approved Local Control and Accountability Plan.

Prepared by: Robert Garcia Tagorda
Approved and Recommended: Christopher Steinhauser
Director of Equity, Access, and
College & Career Readiness
Superintendent of Schools
EXTEND ORIGINAL TERM OF CLEAR PASSAGE EDUCATIONAL CENTER CHARTER PETITION

BACKGROUND:

On April 15, 2014, the Long Beach Unified School District Board of Education (“District Board”) approved the charter petition for Clear Passage Educational Center (“Clear Passage” or “School”) for a three school-year term. On June 30, 2017, the current charter term ends. The District Board received a renewal charter petition (“Petition”) from Clear Passage on May 17, 2017. The Charter School Act provides that the initial term of a charter petition can be for a period not to exceed five years.

Clear Passage began providing instruction in the fall of 2014 with far fewer students than originally anticipated due to flooding of its new facility. The flooding caused a delay in opening of the School. Although the District has closely monitored the progress of the School, there is no available state data in terms of academic achievement, due to the extremely low number (less than eleven) of students tested. The enrollment improved this current school year to more than 50 high school students. This increase in enrollment should result in valid and reliable state academic achievement data this year.

With the approval of a one year extension to the original charter term, the District will be able to fully analyze the academic progress of the students, which is an important factor in renewal eligibility. In conjunction with approval of the extension, Clear Passage has agreed to withdraw the renewal petition received by the District Board on May 17, 2017.

RECOMMENDATION:

District Staff recommends a one year extension of the original term of the current charter. With approval of the extension, Clear Passage’s charter will remain in effect through June 30, 2018.

Prepared by: James Suarez
Assistant Director
Equity, Access, and College & Career Readiness

Approved and Recommended: Christopher Steinhauser
Superintendent
BACKGROUND:

Waiver Process: The K-12 and CDC/Head Start contracts established an eight member committee comprised of equal District and Association representatives. One of the responsibilities of the Education Mission: Innovation Advancement Committee (EM:IAC) is to review new school waiver requests.

A waiver request must satisfy the requirements outlines in Article XV of the K-12 contract. The requirements are (1) support of at least 2/3 of the affected Bargaining unit members who actually vote on the proposal; (2) endorsement by the TALB Board of Directors; and (3) a recommendation for approval by the principal, assistant superintendent, and at least six (6) of the EM:IAC members.

The following schools have submitted a waiver request for the 2017 – 2018 (August 29, 2017 – June 15, 2018) school year:

**Middle School**
- Avalon
- Keller

**High School**
- Cabrillo
- Millikan
- CAMS
- Poly
- Lakewood
- Renaissance

Details of individual waivers are on file in Employee Relations Services Office.

RECOMMENDATION:

The Superintendent of Schools recommends the Board of Education approve the following requests to waive selected provisions of the K-12 Contract as submitted by the individual schools.

Prepared by: David Zaid
Approved and Recommended: Christopher Steinhauser
Director
Employee Relations
Superintendent of Schools
MIDDLE AND K-8 SCHOOLS

AVALON
Contract Section Reference: Article V, Days and Hours
Section: A.2 Page: 1 Lines: 21 - 26
Section: A.10 Page: 5 Lines: 1 – 12
Section: A.13 Page: 5 – 6 Lines: 43-12
Effective Dates: August 29, 2017 – June 15, 2018

The teachers at Avalon request a waiver to match the 5th grade student hours with that of the 6th – 12th grade students. Additionally the 5th grade school day will be extended to match the 6th – 12th grade instructional day providing the 5th grade teachers with a conference period rather than a “planning day”

KELLER
Contract Section Reference: Article V, Days and Hours
Section: A.3 Page: 12 Lines: 6 - 10
Effective Dates: August 29, 2017 – June 15, 2018

Keller teachers are requesting a waiver providing a seven period day, with one period being a conference period. This will allow the implementation of the middle school Spanish Two Way Immersion program which includes daily instruction in English Language Arts, Spanish Language Arts, Science, History, Mathematics, Technology and Physical Education for all sixth through 8th graders.

HIGH SCHOOLS

CABRILLO
Contract Section Reference: Article V, Days and Hours
Section: A.3 Page: 2 Lines: 6 - 7
Effective Dates: August 29, 2017 – June 15, 2018

Cabrillo teachers request a waiver offering a block schedule to support student success in graduating from high school with options to pursue various academic and career pathways. This waiver does not impact bus schedules and has a minimal impact on nutrition and lunch time, as these services will start earlier.

CAMS
Contract Section Reference: Article V, Days and Hours
Section: A.3 Page: 2 Lines: 6 - 7
Effective Dates: August 29, 2017 – June 15, 2018

CAMS teachers request a waiver offering a block schedule to support student success in a very rigorous academic environment. This is in response to student and teacher needs, but also the needs of Cal State University Dominguez Hills, where students utilize facilities and classes.
LAKESWOOD
Contract Section Reference:
Article V: Days and Hours
Section: A.3  Page: 2  Lines: 6 – 9
Article X: Class Size and Staffing Ratios
Section: A  Page: 1  Lines: 28 - 35
Effective Dates: August 29, 2017 – June 15, 2018

Lakewood teachers request a waiver offering a block schedule and the reduction in class size. The block schedule will ensure students are engaged in college and career preparatory programs including completion of A-G classes and CTE classes along with a rich choice of electives such as arts and sports. In addition the reduction of class size in the following curriculum areas:

- English (Drama and Journalism excepted) - 32
- Foreign Languages, Laboratory Science, Mathematics, and Social Studies -34
- Regular Physical Education – 49
- Music – 49
- All others – 36

The total student contacts shall not exceed the maximum total as set forth in the contract by more than 12 students.

MILLIKAN
Contract Section Reference:
Article V: Days and Hours
Section: A  Page: 2  Lines: 6 - 7
Article X: Class Size and Staffing Ratios
Section: A  Page: 1  Lines: 28 - 35
Effective Dates: August 29, 2017 – June 15, 2018

Lakewood teachers request a waiver offering a block schedule and the reduction in class size. The block schedule request will ensure meeting the state requirements of 64,800 instructional minutes for each high school grade level. In addition, the reduction of class size in the following curriculum areas:

- English (Drama and Journalism excepted) – Maximum class size 30- 35
- Foreign Languages, Mathematics, and Social Studies - Maximum class size 31 – 37
- Laboratory Science – Maximum class size 31 - 34
- Typing – Maximum class size 34 - 42
- Regular Physical Education – Maximum class size 45 -54
- Music – Maximum class size 45 – 54
- All others – Maximum class size 33 – 39

POLY
Contract Section Reference: Article V, Days and Hours
Section: A.3  Page: 2  Lines: 8 - 9
Effective Dates: August 29, 2017 – June 15, 2018

Poly teachers request a waiver offering a block schedule. This schedule will provide access for both magnet students and non-magnet students with seven classes and be engaged in an appropriate and rigorous learning environment during the regular hours of the school day.
RENAISSANCE
Contract Section Reference:
  Article V: Days and Hours
  Article X: Class Size and Staffing Ratios
Section: A  Page: 2   Lines: 5 -6
Section: A  Page: 1   Lines: 27 -34
Effective Dates: August 29, 2017 – June 15, 2018

Renaissance teachers request a waiver offering a modified 4x4 block schedule and the reduction in class size. The block schedule will consist of eight periods, allowing for two conference periods per teacher. Teachers will teach six of eight periods with a conference period every odd and even day. In addition, teachers agree to teach an additional sixth class and adhere to traditional class size. The traditional class size is necessary to maintain current student enrollment.
BACKGROUND:

As one of the nation’s most accomplished public school systems, the Long Beach Unified School District recognizes that its successes are due to the high quality of its employees, both certificated and classified. Therefore, the District takes its responsibility in employing persons with high levels of knowledge and skill in their areas of expertise and with high ethical standards for behavior seriously. The Long Beach Unified School District developed a Code of Ethics to communicate the commitment levels and standards for all employees to uphold.

In developing the original Code of Ethics in 2007, input was received from relevant constituent groups, such as the Superintendent’s Forum, Teacher Councils, Classified Staff, Principals, Business Groups, Parent Groups, and Students to develop this document that includes the guiding principles of ethical conduct. The Code of Ethics has been updated and is aligned with existing LBUSD policies and procedures, and includes the areas of non-discrimination, sexual harassment, character education, new employee orientation, technology and supervisory training. It will be signed by all certificated and classified personnel.

RECOMMENDATION:

Approve Board Policy # 4119.21 Code of Ethics.

Prepared by: Ruth Perez Ashley  
Deputy Superintendent of Education Services

Recommended by: Christopher J. Steinhauser  
Superintendent of Schools
Purpose

The well-being of students is the fundamental outcome in all decision making and actions. The Long Beach Unified School District accepts responsibility for upholding democratic principles, helping all students meet high standards, and providing an equal educational opportunity to all. District personnel are expected to adhere to the highest ethical standards in their relations with students, parents/guardians, community, and colleagues.

The Code of Ethics is aligned with existing LBUSD policies, procedures, and professional development in the areas of sexual harassment, non-discrimination, character education, new employee orientation, and supervisor training.

The Board of Education fully supports a Code of Ethics for the Long Beach Unified School District based on the principles of Respect, Honesty, Trustworthiness, Courtesy, Commitment, Loyalty, Self-Discipline, Integrity, Fairness, Responsibility, Cooperation, Citizenship, and Compassion.

Guiding Principles

A. Commitment to the Student

The Board of Education and all District personnel work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals. We serve as a model of ethical standards, continually reflecting on our actions regarding ethical issues and how they apply to our district, school, classroom, curriculum, and profession. We strive through fair and just treatment to help each student achieve and succeed by fulfillment of the following obligations to students:

1. Provide an educational environment that nurtures the student as a whole.
2. Enable students to cultivate ethical decision-making in the pursuit of learning.
3. Provide relevant subject matter which will promote student progress.
4. Provide students with the opportunity to explore and express multiple perspectives.
5. Acknowledge that students have different learning styles and incorporate various modalities into the learning environment.
6. Make every effort to protect students and to provide a safe, healthy environment.
7. Create an environment in which all students are treated in a manner that is equitable and free from bias.
8. Maintain confidentiality regarding student/family information obtained in the course of professional service, unless disclosure serves a compelling professional purpose or is required by law.
9. Maintain professional relationships with students without creating the perception of any personal advantage.

B. Commitment to the Students' Parents/Guardians and Families

The Board of Education and all District personnel understand that it is essential for the school and home to interact frequently and effectively. Our purpose is to create a partnership of responsibility between the District and parents/guardians and to respect and appreciate each other. The students' task of understanding and finding a place in the adult world is a collaborative mutual effort. Curriculum, school practices, and discussions incorporate knowledge of students' families and the value of their home culture by fulfillment of the following obligations to parents/guardians and families:

1. Develop understanding and respect of community cultures in order to relate the students' school environment to their home environments.

2. Maintain regular two-way communication with parents/guardians regarding student progress or concerns and respond in a timely and confidential manner.

3. Develop and implement multiple avenues of communication, which include translation when necessary, to actively engage parents/guardians in their child’s education.

4. Maintain confidentiality regarding any student/family information obtained in the course of professional service, unless disclosure serves a compelling professional purpose or is required by law.

5. Keep parents/guardians informed of learning opportunities available to their children.

6. When feasible, offer alternative choices to students and parents/guardians in the event that materials being taught conflict with home values.

7. Treat all students and their family members in a manner that is equitable and free from bias.

8. Maintain professional relationships with parents/guardians without creating the perception of any personal advantage.

C. Commitment to Professional Conduct

The Board of Education and all District personnel believe the quality of the services provided in the education profession directly influences the nation and its citizens. Every effort is made to raise professional standards, improve services, and promote a climate of sound professional judgment by fulfillment of the following obligations to the profession:
1. Act, speak, and dress in a manner that exemplifies personal integrity, dignity, and respect.

2. Adhere to established professional standards.

3. Present professional qualifications accurately and completely.

4. Give appropriate advance notice to the supervisor of any change in availability of service.

5. Conduct professional business through proper reporting channels.

6. Use time designated for the appropriate purpose when reporting absences.

7. Align personal and professional actions with the District’s mission and values.

8. Uphold District interests, guidelines, and policies by hiring the most qualified person for each job.

9. Regard employment agreements as commitments to the letter and spirit of contracts and the law.

10. Refrain from accepting or offering gifts or favors of significant value that might impair or appear to impair professional judgment or obtain special advantage.

11. Represent official District educational policies accurately.

12. Distinguish personal views from the official position of the District.

13. Make a commitment to professional development and keep abreast of current research and changes in the field.

14. When attending professional development conferences and activities, it is a District investment and considered a regular duty day with the expectation that the information gained will be used and/or shared with colleagues.

15. Work and share collaboratively with colleagues and professional associations to improve the quality of teaching, learning, and services that support those efforts.

D. Commitment to All Employees

The Board of Education and all District personnel exemplify work relationships that accord just and equitable treatment to all by fulfillment of the following obligations:

1. Accord just, equitable, and unbiased treatment to all District personnel in the exercise of their professional rights and responsibilities.
2. Avoid special treatment in order to influence professional decisions of colleagues.

3. Maintain confidentiality regarding information obtained about any employee in the course of professional service, unless disclosure serves a compelling professional purpose or is required by law.

4. Protect all employees from embarrassment or humiliation.

5. Act in a spirit of collaboration with all employees.

6. Develop open lines of communication and actively participate in discussions with coworkers to assure that their points of view are understood and taken into consideration.

7. Present perspectives and opinions on work-related issues in ways that do not undermine the integrity and decisions of supervisors and colleagues.

8. Be fair and objective when formally or informally assessing work performance.

9. Refrain from making false or malicious statements about a colleague.

E. Commitment to Responsible Use of Technology

The Board of Education and all District personnel recognize that technology and Internet-based resources can enhance employee performance by improving access to and exchange of information, offering effective tools to assist in communicating between stakeholders, providing a high-quality, modern instructional program for students, and facilitating operations among district personnel. Every effort is made to fulfill the following technological obligations to the community:

1. Learn to use available electronic resources that will assist performance and participate in training to use resources provided by the District.

2. Be responsible for the appropriate use of technology and use the District's technological resources primarily for purposes related to their employment; any personal use of technology shall not interfere with job duties or District operations.

3. Use Internet-based communications, including email and other electronic files for personal information that is non-confidential in nature, knowing that computer files and electronic communications are not private and may be monitored by the Superintendent or designee.
4. Follow all applicable laws and policies in releasing student or personnel information electronically or otherwise; confidential information about students, employees, or district operations shall not be transmitted without authority.

5. Prevent access by students and other unauthorized persons to employee accounts, passwords, grading programs, legal record keeping (i.e. attendance) or other restricted resources.

6. Adhere to professional standards of conduct when utilizing personal accounts on a public platform (social media, email, message boards, fundraising or donation sites, etc.) that may identify personnel as LBUSD employees.

F. Commitment to Academic Integrity

All District personnel, with the support of the Board of Education, maintain academic integrity in the process of interacting with students, parents/guardians, and other stakeholders when evaluating students and assigning formal grades:

1. Maintain the academic integrity of the exam-taking process and all student work by implementing techniques that significantly reduce the possibility of cheating.

2. Use the highest ethical standards of objectivity, fairness, and documentation in the assignment of grades to students.


G. Commitment to the Business Community

The Board of Education and all District personnel exemplify the highest level of professionalism and an understanding of sound business practices and District policy in contacts with members of the business community:

1. Demonstrate a personal commitment to the highest ethical standards when communicating with suppliers, vendors, contractors, purveyors, or other business professionals.

2. Follow District policies and internal procedures in making recommendations and decisions about District business matters.

3. Operate fairly without any personal agenda in all matters involving the business relationships of the district.
4. Obey the law in its word, spirit, and intent at all times.

5. Exercise great care and good professional judgment in order to avoid situations that may compromise the reputation of the district.

6. Seek guidance, advice, and training from experts regarding current school business practices.

7. Treat all vendors, businesses in the community, and business partners fairly and equitably, taking care not to use District resources (facilities, employees, communication ability, etc.) to promote the interests of any particular company.

8. Refrain from soliciting District vendors for donations to avoid the appearance of biased purchasing practices.

H. Commitment to Fiscal Responsibility

The Board of Education and all District personnel exemplify the highest level of professionalism and an understanding of sound business practices and District policy in being accountable for District resources:

1. Use District resources, including but not limited to facilities, equipment, supplies, and mailing lists, for District-approved purposes.

2. Avoid conflicts of interest and/or improper outside income obtained due to your position or employment status with the district.

3. Employees refrain from discussing the possibility of future employment with District vendors that might benefit from the employee’s official decisions.

4. Avoid improper influence of family members and associates that could result in a direct benefit to an acquaintance, including but not limited to the areas of hiring, promotion, discipline, evaluation, or direct supervision.

5. Handle procurement information in a manner that does not favor any particular vendor.

Closing

The Board of Education of the Long Beach Unified School District has adopted the foregoing Code of Ethics as a recommended measure of professional behavior for members of Board of Education and all District employees. This Code of Ethics is intended to be a living document subject to periodic review and update. School district board members and employees are expected to act in a manner that demonstrates their personal commitment to the highest ethical standards.
Legal Reference
Code of Regulations, Title 5, 80331-80338
Rules of Conduct for Professional Educators

Effective: April 18, 1988
Revised: May 15, 2007
June 12, 2017

LONG BEACH UNIFIED SCHOOL DISTRICT
COMMITMENT TO OUR LBUSD CODE OF ETHICS

As an employee of the Long Beach Unified School District, I am an important part of a team whose mission is to contribute to the education of all students to their maximum potential. My success and the success of our District depend on the teamwork, trust, and commitment I demonstrate every day in my work.

I am committed to demonstrating and helping the District achieve the highest ethical standards, including:

- **A commitment to excellence** as we strive to become the best school district and employees by implementing the District’s mission, vision, and values

- **A commitment to integrity** by making decisions that are in the best interests of the District and by avoiding conflicts of interest and the appearance of impropriety

- **A commitment to responsibility** by being accountable for our behavior as individuals and as a District

Employee’s Name (Please Print): 

Employee’s Signature: 

Date: 

I have reviewed the Code of Ethics with the above-named employee and provided a copy of the code to him or her.

Supervisor’s Name (Please Print): 

Supervisor’s Signature: 

Date:

(Please keep in school or office file)

☐ I am in receipt of the Code of Ethics for LBUSD. _____ (Employee’s Initials)